



BOARD OF TRUSTEES

Special Meeting

March 7, 2022

7:00 P.M.

Room 104, Center for Innovation and Entrepreneurship

Office of the PresidentMeeting Access

Notice is hereby given that Independence Community College's Board of Trustees will convene a special meeting beginning at 7:00 p.m. on Monday, March 7, 2022. The meeting is open to the public and will originate in room 104 of the Center for Innovation and Entrepreneurship. The public may also access the meeting using the Zoom credentials below.

Note: Due to existing social distancing requirements, those choosing to attend in person will be subject to existing campus COVID-19 related policies and procedures.

Topic: ICC Board of Trustees Special Meeting

Time: Mar 7, 2022 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86939462184?pwd=QWtVMkREQkgwdnphU2UzR003cTF5QT09>

Meeting ID: 869 3946 2184

Passcode: 723388

One tap mobile

+12532158782,,86939462184#,,, *723388# US (Tacoma)

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Dial by your location

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+1 346 248 7799 US (Houston)

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+1 301 715 8592 US (Washington DC)

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+1 646 558 8656 US (New York)

Meeting ID: 869 3946 2184

Passcode: 723388

Find your local number: <https://us02web.zoom.us/j/kdjbFOBy>

BOARD OF TRUSTEES SPECIAL MEETING
Center for Innovation and Entrepreneurship - CIE 104
7:00 p.m. | March 7, 2022

AMENDED AGENDA

I. ROUTINE

- A. Call to Order
- B. Approval of Agenda Action
- C. Welcome Guests
- D. Pledge of Allegiance
- E. Mission Statement – Independence Community College serves the best interests of students and the community by providing academic excellence while promoting cultural enrichment and economic development.
- F. Vision Statement – To be a community college that provides an exceptional educational experience by cultivating intellect, encouraging creativity, and enhancing character in a student and community centered environment.

II. BUSINESS

- A. Presentation – Fiscal Year 2021 Finance & Audit Committee Action
- B. **Recommendation for Architect Contract for Student Union Elevator** Action

III. ADMINISTRATION REPORTS

- A. Reports from Administrators
 - 1. President's Update – Dr. Vincent Bowhay
 - a. Accreditation Update –Higher Learning Commission Campus Visit Practice Session

IV. EXECUTIVE SESSION – Non-Elected Personnel

I move that we recess for an Executive Session for discussion of *(insert subject to be discussed)*, pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at *(insert time)*. Those invited to attend are: *(list attendees)*.

V. ADJOURN

Action

PUBLIC PARTICIPATION AT BOARD MEETING

Items on the Agenda

Members of the public attending the meeting virtually and wishing to address the Board concerning an item which is on the agenda must submit the item through the webinar link provided. Those attending the meeting in person must fill out one of the cards provided and present the card to the Board Clerk. There are three opportunities for public comment during regular meetings.

First, the public may comment on any item on the agenda during a period at the beginning of meetings, with a total comment period of ten minutes and individual comments limited to two minutes. This comment period may be extended by Board vote.

Second, prior to each Board vote, the public will be invited to speak directly to the issue being voted upon.

Third, any member of the public may make a lengthier presentation on agenda items, provided that a request for such a presentation is made in writing in advance of the meeting. Permission to make such presentations, and their length, is at the discretion of the Board Chair.

Information to the Audience

The Board members receive the complete agenda along with background material that they study individually before action is taken at the meeting. Any member of the Board may remove items from the consent agenda at the time of the meeting.

Examples of Motions for Executive Session

Remember that a motion to move into Executive Session needs to state the subject, provide justification, and state a time and place for return to Open Session

EXECUTIVE SESSION: Non-Elected Personnel

Sample Subjects: Employee job performance; employee evaluations; or annual review of probationary employees.

I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Negotiations

Sample Subject: Faculty and Board proposals.

I move that we recess for an Executive Session for the purpose of discussing (insert subject to be discussed), pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Possible Acquisition of Real Estate

Sample Subject: For future expansion.

I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the preliminary discussion on acquisition of real estate exception, K.S.A. 75-4319(b)(6). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Attorney/Client Privilege.

Sample Subjects: Ongoing litigation; a settlement proposal; or a claim made against the College.

I move that we recess for an Executive Session for consultation with the College attorney regarding (insert subject to be discussed), pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

Memo

To: Independence Community College Board of Trustees

From: Jonathan D. Sadhoo, EdD
Vice President for Administration & Finance

Date: March 7, 2022

Re: Recommendation for Architect Contract for Student Union Elevator

1. Purchase Item Agreements (>\$10K)

1.1. Purchase of Services/Equipment

Recommendation to contract for architectural services for the Student Union elevator project from the following vendor:

HB&K Architecture (Independence, KS) – \$19,750.00

This project entails the architectural work required to add an elevator in the Student Union. The Scope of Services include the Schematic Design, Final Design Development, Construction Documentation, MEP Engineering, Structural Engineering, and the Bidding Phase for contractors.