



BOARD OF TRUSTEES

July 15, 2024

5:30 P.M.

Room 104, Center for Innovation and Entrepreneurship

Meeting Access**Office of the President**

Notice is hereby given that Independence Community College's Board of Trustees will convene a meeting beginning at 5:30 p.m. on July 15, 2024. The meeting is open to the public and will originate in room 104 of the Center for Innovation and Entrepreneurship. The public may also access the meeting using the Zoom credentials below.

Topic: ICC Board of Trustees Meeting – July 15, 2024

Time: July 15, 2024 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

[10:46 AM] Jonathan Sadhoo

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[10:47 AM] Jonathan Sadhoo

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Passcode: 924409

Find your local number: <https://us02web.zoom.us/j/kc10CU3YEg>

INDEPENDENCE COMMUNITY COLLEGE
BOARD OF TRUSTEES
July 15, 2024
5:30 p.m. | CIE 104

I. ROUTINE

- A. Call to Order
- B. Approval of Agenda
- C. Welcome Guests
- D. Pledge of Allegiance
- E. Mission Statement: Independence Community College serves the best interests of students and the community by providing academic excellence while promoting cultural enrichment and economic development.
- F. Vision Statement: To be a community college that provides an exceptional educational experience by cultivating intellect, encouraging creativity, and enhancing character in a student and community centered environment.

II. APPROVAL OF THE CONSENT AGENDA

Action

- A. Minutes from June 17, 2024
- B. Financial Report
- C. Personnel Report (acknowledge receipt)
- D. Grant Progress Report

III. Old Business

IV. New Business

- A. Revenue Neutral Rate Intent Action
- B. Request for publication of FY 24-25 Published Budget – Dr. Jonathan Sadhoo Action
- C. Reaffirmation of Lease Purchase Agreements – Dr. Jonathan Sadhoo Action
- D. Presidents Report – Dr. Jonathan Sadhoo
- E. Program Reviews – Taylor Crawshaw Action
 - a. Social Science
 - b. Athletic Training
 - c. Pre-Nursing
 - d. Criminal Justice
 - e. Art
- F. Allow Payables – Dr. Jonathan Sadhoo Action

V. Adjournment

PUBLIC PARTICIPATION AT BOARD MEETING

Items on the Agenda

Members of the public attending the meeting virtually and wishing to address the Board concerning an item which is on the agenda must submit the items through the webinar link provided. Those attending the meeting in person must fill out one of the cards provided and present the card to the Board Clerk. There is only one opportunity for public comment during regular meetings.

First, the public may comment on any item on the agenda during a period at the beginning of the meeting, with a total comment period of ten minutes and individual comments limited to two minutes. The comment period may be extended by Board vote.

Information to the Audience

The Board members receive the complete agenda along with background material that they study individually before action is taken at the meeting. Any member of the Board may remove items from the consent agenda at the time of the meeting.

Examples of Motions for Executive Session

Remember that a motion to move into Executive Session needs to state the subject, provide justification, and state a time and place for return to Open Session.

EXECUTIVE SESSION: Non-Elected Personnel

Sample Subject: Employee job performance; employee evaluations; or annual review of probationary employees.

I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the non-elected personnel exception, K.S.A. 75-4319(b)(1). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (List attendees).

EXECUTIVE SESSION: Negotiations

Sample Subject: Faculty and Board proposals

I move that we recess for an Executive Session for the purpose of discussing (insert subject to be discussed), pursuant to the employer-employee negotiation exception, K.S.A. 75-4319(b)(3). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Possible Acquisition of Real Estate

Sample Subject: For future expansion.

I move that we recess for an Executive Session for discussion of (insert subject to be discussed), pursuant to the preliminary discussion on acquisition of real estate exception, K.S.A. 75-4319(b)(6). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

EXECUTIVE SESSION: Attorney/Client Privilege

Sample Subject: Ongoing litigation; a settlement proposal, or a claim made against the College. I move that we recess for an Executive Session for consultation with the College attorney regarding (insert subject to be discussed), pursuant to the attorney/client privilege exception, K.S.A. 75-4319(b)(2). Open Session will resume at (insert time) in CIE 104 and through the Zoom link. Those invited to attend are: (list attendees).

INDEPENDENCE COMMUNITY COLLEGE
BOARD OF TRUSTEES
June 17, 2024
Minutes

Vice Chairman Val DeFever called the meeting to order at 5:30 p.m. DeFever requested a motion to approve the agenda as submitted. With no changes, Susan Porter motioned to approve; Patti Snyder seconded. Motion carried 5 – 0.

DeFever welcomed those in attendance: Val DeFever, Patti Snyder, Susan Porter, Jeri Hammerschmidt, Mark Lasater, Tim Maclaskey, Crystal Rutherford, Sherry Garris, Cody Oates, Andy Taylor, Tamara Blaes, Matt Kittrell, Dr. Vincent Bowhay, David Adams, Lori Boots and Dr. Jonathan Sadhoo. Chairman Cynthia Sherwood was absent.

Pledge of Allegiance was led by Val DeFever.
The Mission Statement was read by Susan Porter.
The Vision Statement was read by Patti Snyder.

With no changes to the consent agenda DeFever requested a motion to approve. Patti Snyder motioned; Mark Lasater seconded. Motion carried 5 – 0.

In new business, action was taken on the Annual Board Appointments through June 30, 2025.

College President (Dr. Jonathan Sadhoo) as Board Secretary. Jeri Hammerschmidt motioned to approve; Patti Snyder seconded. Motion carried 5 – 0.

Vice President of Human Resources (Lori Boots) as College Treasurer. Susan Porter motioned to approve; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

Executive Assistant to the President (Cherie Stockton) as Board Clerk. Jeri Hammerschmidt motioned to approve; Patti Snyder seconded. Motion carried 5 – 0.

Designate Official Newspaper Montgomery County Chronicle for 2024-2025. Jeri Hammerschmidt motioned to approve; Patti Snyder seconded. Motion carried 5 – 0.

Designate College Legal Counsel, Jeff Chubb for 2024-2025. Susan Porter motioned to approve; Patti Snyder seconded. Motion carried 5 – 0.

Identify Date and Time for 2024-2025 Monthly Meetings. Jeri Hammerschmidt motioned to approve; Mark Lasater seconded. Motion carried 5 – 0.

More new business, the following memos were processed for approval.

First Oak Bank Fleet Vehicle Lease. Susan Porter motioned; Patti Snyder seconded. Motion carried 5 – 0.

Ellucian Project Management Consultant Agreement. Mark Lasater motioned; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

Student Financial Aid Training and Consulting Agreement. Jeri Hammerschmidt motioned; Susan Porter seconded. Motion carried 5 – 0.

Annual Financial Audit Engagement. Patti Snyder motioned; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

College Insurance Premiums for 24-25. Susan Porter motioned; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

DeFever asked for any questions or changes to the payables. With no changes, Jeri Hammerschmidt motioned to approve; Mark Lasater seconded. Motion carried 5 – 0.

Dr. Sadhoo gave the Presidents report to the Board, mentioning some fraud issues that had taken place. (all funds have been returned). Rural Outreach Grant was renewed for 2.25 million for a total of 4 years with no interruptions of services; to include a mobile classroom available through September '2028 (once it is purchased/set up for use). Sadhoo mentioned that the Inge Festival will continue for 24-25 with no interruptions. Dee Molnar is working on additional Grant Funding to help with the festival; the new budget will be less than \$100,000. AB/GED will continue to be offered at ICC with an annual fee of \$52,000. ICC will pay \$5000 for 24-25 and continue to raise the annual payment over each year. New Bleachers are in process. Foundation Executive Director, Cody Oates has secured full funding for Theatre updates for seating/flooring using 70/30 tax credits. July

1, 2024, begins phase one of the Labor law changes; with the second phase to begin in January 2025. Sadhoo also mentioned that Cherie Stockton has moved her retirement to June of 2025.

Vice Chairman Val DeFever presented Dr. Vincent Bowhay with a gift as well as giving a presentation regarding all of Bowhay's accomplishments while at ICC.

DeFever requested a motion to adjourn at 6:12 p.m.. Patti Snyder motioned; Jeri Hammerschmidt seconded. Motion carried 5 – 0.

Cherie Stockton
Board Clerk

Independence Community College
2023-24
Unaudited
Board Revenue Report
For Month End: 06/30/2024

	2023-24	2023-24	Estimated
	Operating Budget	Current YTD Revenue	% Budget Recorded
General Fund (1100)			
Student Revenue			
Tuition	1,129,812.00	887,566.00	78.56%
Fees	1,572,494.90	1,056,450.10	67.18%
Total Student Revenue	2,702,306.90	1,944,016.10	71.94%
Local Income			
Current Taxes	6,672,252.00	6,683,269.41	100.17%
Delinquent Taxes	103,452.00	215,122.12	207.94%
Commerical/Recreational Vehicle	247,515.00	34,995.67	14.14%
Total Local Income	7,023,219.00	6,933,387.20	98.72%
State of Kansas			
State Operating Grant	1,150,000.00	1,147,118.00	99.75%
State Grants & Contracts	448,226.22	449,434.72	100.27%
Technology Grant	16,573.00	16,824.00	101.51%
Total State of Kansas	1,614,799.22	1,613,376.72	99.91%
Federal Income			
Indirect Cost	360,000.00	360,000.00	0.00%
Total Federal Income	360,000.00	360,000.00	0.00%
Other			
Interest	3,275.00	3,336.25	101.87%
Misc.	107,040.00	40,937.34	38.24%
Dorm Revenue Transfer	100,000.00	100,000.00	100.00%
Fees (Non-Course Fees)	19,893.00	44,634.55	224.37%
Total Other	230,208.00	188,908.14	82.06%
Total General Fund (1100)	\$ 11,930,533.12	\$ 10,679,688.16	89.52%
Post Secondary Fund (1200)			
Student Revenue			
Tuition	328,652.00	77,193.00	23.49%
Fees	240,072.00	86,360.00	35.97%
Total Student Revenue	568,724.00	163,553.00	28.76%
Other			
State of Kansas PTE	430,775.00	538,797.65	125.08%
State of Kansas SB155	-	-	0.00%
Cosmetology	26,626.00	12,041.00	45.22%
Vet Nursing	-	-	0.00%
Other	-	-	0.00%
Total Other	457,401.00	550,838.65	120.43%
Total Post Secondary Fund (1200)	\$ 1,026,125.00	\$ 714,391.65	69.62%
Adult Education			
General Support	52,288.00	-	0.00%
Total Adult Education Fund (1300)	\$ 52,288.00	\$ -	0.00%

Independence Community College
2023-24
Unaudited
Board Revenue Report
For Month End: 06/30/2024

Auxiliary Fund				
Bookstore				
Sales	230,000.00	245,816.47	106.88%	
Nonmandatory Transfer	-	-	0.00%	
Total Bookstore	230,000.00	245,816.47	106.88%	
Meals				
Student Sources	841,895.00	853,210.00	101.34%	
Other Sources	-	-	0.00%	
Nonmandatory Transfer	-	-	0.00%	
Total Meals	841,895.00	853,210.00	101.34%	
Dorms				
Student Sources - Dorms/Bluffstone	814,040.00	529,774.70	65.08%	
Nonmandatory Transfer	-	-	0.00%	
Total Dorms	814,040.00	529,774.70	65.08%	
Inge Center/Festival				
Inge Center	15,000.00	54,695.76	364.64%	
Inge Festival	125,900.00	-	0.00%	
Nonmandatory Transfer	-	-	0.00%	
Total Inge Center/Festival	140,900.00	54,695.76	38.82%	
Fab Lab				
Sales/Memberships	-	25,500.01	0.00%	
Donations	-	-	0.00%	
Grants	115,000.00	62,218.55	54.10%	
Misc. Income	10,000.00	10,000.00	100.00%	
Nonmandatory Transfer	-	-	0.00%	
Total Fab Lab	125,000.00	97,718.56	78.17%	
Total Auxiliary Fund	\$ 2,151,835.00	\$ 1,781,215.49	82.78%	
ICC Foundation				
General Support	44,500.00	24,128.77	54.22%	
Scholarship Support	130,000.00	130,000.00	100.00%	
Total ICC Foundation	\$ 174,500.00	\$ 154,128.77	88.33%	
Plant Funds				
Capital Outlay				
Capital Outlay Grant	108,827.00	108,886.95	100.06%	
Student Health Fee	75,000.00	102,785.00	137.05%	
Student Athlete Fee	25,000.00	25,650.00	102.60%	
Total Capital Outlay	208,827.00	237,321.95	113.65%	
Total Plant Funds	\$ 208,827.00	\$ 237,321.95	113.65%	
Grant Programs				
Federal Grants				
Veteran Success Grant	57,566.12	57,566.12	100.00%	
Rural Operating Grant	344,188.00	360,446.77	104.72%	
Student Support Services	306,526.39	120,639.20	39.36%	
Upward Bound	452,020.83	223,739.01	49.50%	
Carl Perkins	16,426.98	22,453.54	136.69%	
Title III Grant	532,033.79	384,928.53	72.35%	
NSF-ATE Grant	-	1,822.28		
Total Federal Grants	1,708,762.11	1,171,595.45	68.56%	
Total Grant Programs	\$ 1,708,762.11	\$ 1,171,595.45	68.56%	
Total College Operations Revenue - 04.30.2024	\$ 17,252,870.23	\$ 14,738,341.47	85.43%	

INDEPENDENCE COMMUNITY COLLEGE

2023-2024

Unaudited

Board Expense Report

For Month End: 06/30/2024

	2023-24	2023-24	Estimated
	Operating Budget	Current YTD Expenses	% Budget Recorded
General Fund (1100)			
Academic Instruction			
1100-1100 - GENERAL INSTRUCTION	410,215.00	17,405.18	4.24%
1100-1120 - THEATRE	198,814.00	237,389.38	119.40%
1100-1121 - MUSIC	94,775.00	125,469.63	132.39%
1100-1123 - ENGLISH	286,842.00	320,588.21	111.76%
1100-1124 - ART	75,111.00	104,553.80	139.20%
1100-1125 - COMMUNICATION	62,530.70	84,659.78	135.39%
1100-1126 - VOCAL MUSIC	83,526.00	25,145.24	30.10%
1100-1127 - FOREIGN LANGUAGE	-	3,642.28	0.00%
1100-1130 - WORKFORCE DEVELOPMENT	4,500.00	634.85	14.11%
1100-1131 - COMMUNITY EDUCATION	72,985.00	52,381.48	71.77%
1100-1140 - SOCIAL SCIENCES	328,252.78	454,259.27	138.39%
1100-1141 - PHYSICAL SCIENCES	76,460.45	59,223.46	77.46%
1100-1142 - CHEMISTRY	88,111.20	83,847.12	95.16%
1100-1143 - BIOLOGY	169,065.05	197,991.04	117.11%
1100-1144 - MATHEMATICS	169,349.70	200,205.26	118.22%
1100-1145 - HEALTH AND WELLNESS	31,800.00	31,069.29	97.70%
1100-1146 - ATHLETIC TRAINING	-	13,199.29	0.00%
1100-1150 - ACCOUNTING	75,276.00	76,074.66	101.06%
1100-1151 - BUSINESS	4,300.00	28,869.27	671.38%
1100-1152 - FAB LAB	224,901.50	203,988.28	90.70%
1100-1160 - ICC NOW	15,905.00	11,882.27	74.71%
Total Academic Instruction	2,472,720.38	2,332,479.04	94.33%
Academic Support			
1100-4100 - LIBRARY	196,449.62	156,265.19	79.54%
1100-4200 - ACADEMIC AFFAIRS	278,758.02	273,838.07	98.24%
1100-4201 - ICC WEST	65,070.00	17,574.21	27.01%
1100-4400 - ACCESS SERVICES	18,650.00	500.20	2.68%
1100-4401 - TUTORING	28,300.00	24,288.65	85.83%
Total Academic Support	587,227.64	472,466.32	80.46%
Student Services			
1100-5200 - FINANCIAL AID	239,731.00	215,788.74	90.01%
1100-5300 - ENROLLMENT & RETENTION	-	10,589.03	0.00%
1100-5301 - NAVIGATORS	65,338.00	103,900.29	159.02%
1100-5302 - REGISTRARS OFFICE	135,693.00	131,517.96	96.92%
1100-5500 - ATHLETIC ADMINISTRATION	616,808.00	534,787.92	86.70%
1100-5510 - FOOTBALL	460,310.50	416,357.75	90.45%
1100-5511 - MENS BASKETBALL	149,684.00	153,672.63	102.66%
1100-5520 - VOLLEYBALL	66,322.50	89,684.88	135.23%

INDEPENDENCE COMMUNITY COLLEGE

2023-2024

Unaudited

Board Expense Report

For Month End: 06/30/2024

1100-5521 - WOMENS BASKETBALL	159,910.50	142,023.86	88.81%
1100-5522 - SOFTBALL	110,973.00	113,822.88	102.57%
1100-5530 - ATHLETIC TRAINING	168,664.50	182,824.10	108.40%
1100-5531 - SPIRIT	103,426.50	81,127.75	78.44%
1100-5532 - POWERLIFTING	42,295.00	38,481.42	90.98%
1100-5533 - ESPORTS	94,796.00	64,294.99	67.82%
1100-5700 - STUDENT AFFAIRS	360,141.00	356,768.85	99.06%
Total Student Services	2,774,093.50	2,635,643.05	95.01%
Institutional Support			
1100-6000 - BOARD OF TRUSTEES	34,025.00	55,095.76	161.93%
1100-6100 - PRESIDENTS OFFICE	353,640.00	487,211.79	137.77%
1100-6200 - FINANCIAL SERVICES	478,500.48	484,703.96	101.30%
1100-6300 - PUBLIC RELATIONS-MARKETING	256,259.00	250,148.41	97.62%
1100-6301 - RECRUITING	160,222.00	156,947.73	97.96%
1100-6400 - INFO TECHNOLOGY	689,095.00	791,645.03	114.88%
1100-6500 - INSTITUTIONAL SUPPORT	1,833,000.00	1,117,521.81	60.97%
1100-6501 - ADVANCEMENT	89,173.50	82,459.17	92.47%
1100-6510 - INSTITUTIONAL RESEARCH	81,837.50	82,051.50	100.26%
1100-6520 - HUMAN RESOURCES	285,879.50	289,237.82	101.17%
Total Institutional Support	4,261,631.98	3,797,022.98	89.10%
Operations & Maintenance			
1100-7100 - REPAIRS & MAIN	652,106.64	569,553.83	87.34%
1100-7200 - TRANSPORTATION	225,500.00	250,747.65	111.20%
1100-7300 - SECURITY	99,408.50	102,256.77	102.87%
1100-7500 - CAMPUS IMPROVEMENTS	240,000.00	91,911.20	38.30%
Total Operation & Maintenance	1,217,015.14	1,014,469.45	83.36%
Institutional Scholarships			
1100-8100 - INSTITUTIONAL SCHLP	880,500.00	1,132,910.00	128.67%
Total Institutional Scholarships	880,500.00	1,132,910.00	128.67%
Total General Fund (1100)	\$ 12,193,188.64	\$ 11,384,990.84	93.37%
Post Secondary Fund (1200)			
Academic Instruction			
1200-1122 - EDUCATION (EARLY CHILDHOOD)	-	12,390.94	0.00%
1200-1210 - COMPUTER TECHNOLOGY	84,987.78	94,703.16	111.43%
1200-1212 - VET NURSING	177,133.20	131,739.45	74.37%
1200-1213 - COSEMETOLOGY	171,547.00	211,116.64	123.07%
1200-1214 - ALLIED HEALTH	84,403.15	114,836.42	136.06%
1200-1215 - EMS EDUCATION	80,405.00	79,789.56	99.23%
1200-1216 -WELDING	111,750.00	62,110.40	55.58%
Total Academic Instruction	710,226.13	706,686.57	99.50%
Total Post Secondary Fund (1200)	\$ 710,226.13	\$ 706,686.57	99.50%

INDEPENDENCE COMMUNITY COLLEGE
2023-2024
Unaudited
Board Expense Report
For Month End: 06/30/2024

Adult Education				
General Support		52,288.00	52,288.00	100.00%
Total Adult Education Fund (1300)		\$ 52,288.00	\$ 52,288.00	0.00%
Auxiliary Fund				
Auxiliary Services				
1681-9300 - BOOKSTORE		475,129.00	358,131.81	75.38%
1683-9500 - HOUSING		170,500.00	75,850.82	44.49%
1684-9600 - FOOD SERVICE		798,501.00	858,293.85	107.49%
1700-9500 - HOUSING		506,600.00	331,047.21	65.35%
3201-8500 - INGE CENTER		58,966.50	65,949.48	111.84%
3201-8501 - INGE FESTIVAL		41,033.50	64,157.21	156.35%
3202-1152 - FAB LAB		115,000.00	89,651.19	77.96%
Total Auxiliary Services		2,165,730.00	1,843,081.57	85.10%
Total Auxiliary Fund		\$ 2,165,730.00	\$ 1,843,081.57	85.10%
Foundation				
Foundation Services				
3600-6501 - ICC FOUNDATION		88,900.00	73,687.61	82.89%
3600-8200 - ICC FOUNDATION SCHLRSHIPS		130,000.00	94,150.00	72.42%
Total Foundation Services		218,900.00	167,837.61	76.67%
Total Foundation		\$ 218,900.00	\$ 167,837.61	76.67%
Grant Programs				
Federal Grants				
2500-8310 - VETERANS CENTER GRANT		54,950.51	54,950.51	100.00%
2501-8311 - UPWARD BOUND		452,020.83	347,026.41	76.77%
2502-8312 - RURAL OPPORTUNITY GRANT		344,188.00	388,629.79	112.91%
2503-8313 - TITLE III GRANT		532,033.79	396,413.35	74.51%
2504-8314 - STUDENT SUPPORT SERVICES		306,526.39	195,095.24	63.65%
2505-8315 - CARL PERKINS GRANT		17,362.17	21,017.50	121.05%
2506-8316 - NSF-ATE GRANT		-	4,272.39	0.00%
2507-8317 - NSF-EPIIC GRANT		-	10,612.69	0.00%
Total Federal Grants		1,707,081.69	1,418,017.88	83.07%
Total Grant Programs		\$ 1,707,081.69	\$ 1,418,017.88	83.07%
Total College Operations - 04.30.2024		\$ 17,047,414.46	\$ 15,572,902.47	91.35%

Independence Community College Account Summary
For Month End: June 30, 2024

Account Number	Account Type	Beginning Balance (06/01/2024)	Ending Balance (06/30/2024)	Interest Rate	Monthly Int. Paid	Status
xxx213	Checking	\$ 1,001.00	\$ 1,001.00	N/A	N/A	Open
xxx387	Checking	\$ 378,117.40	\$ 1,282,820.80	N/A	N/A	Open
xxx264	Checking	\$ 18,199.96	\$ 48,327.60	N/A	N/A	Open
xxx620	Checking	\$ 1,000.00	\$ 1,000.00	N/A	N/A	Open
xxx976	Checking	\$ 1.00	\$ 1.00	N/A	N/A	Open
xxx720	Checking	\$ 1.00	\$ 44,976.47	N/A	N/A	Open
xxx826	Money Market	\$ 500,598.81	\$ 500,721.91	0.30%	\$ 123.10	Open
xxx396	Board Reserve	\$ 251,302.72	\$ 251,364.52	0.30%	\$ 61.80	Open

Total Balance		\$ 1,150,221.89	\$ 2,130,213.30	
Variance				\$ 979,991.41

Securities Pledged	Amount	Market Value	Total Deposits	Total Withdrawals
			\$2,510,837.57	\$1,530,846.16

Letters of Credit	Expiration Date	Amount
FHLB #87825	12/27/2024	\$ 2,000,000.00
		\$2,000,000.00

Total Pledged	\$2,000,000.00
FDIC Insurance	\$ 250,000.00
Total Coverage	\$ 2,250,000.00
Overage/Shortage	\$ 119,786.70

Personnel Report – July 2024

New Hires

Effective Date	Name	Job Title	Schedule	Rate of Pay
08/01/2024	Luke Blevins	Associate Professor of Visual Arts / Visual Arts Program Director	Faculty V-5	\$52,300

Transfers

Effective Date	Name	Previous Job Title	New Job Title	Schedule	New Rate of Pay
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Separations

Effective Date	Name	Job Title	Schedule	Rate of Pay	Date of Hire
06/24/2024	Robin Kilbert	Lead Custodian	H-2	\$15.97	08/15/2018
06/26/2024	John Romans	Football Assistant Coach	A-3	\$24,000	04/04/2023
07/12/2024	Mark Allen	Head Coach – Powerlifting (part-time)	A-4	\$30,900	08/02/2021

Current Staffing

	FULL-TIME SALARY	FULL-TIME HOURLY	PART-TIME	VOLUNTEERS	CONTRACT or TEMP AGENCY	OPEN POSITIONS	TOTAL EMPLOYEES
PRESIDENT’S OFFICE	2	0	0	0	0	0	2
FOUNDATION/ADVANCEMENT	2	0	0	0	0	0	2
ENROLLMENT/RETENTION	6	0	0	0	0	0	6
MARKETING/RECRUITING	3	0	0	0	0	0	3
HUMAN RESOURCES	2	0	0	0	0	0	2
STUDENT AFFAIRS	3	0	0	0	0	0	3
FINANCE/ADMINISTRATION	8	7	0	0	4	1	20
ATHLETICS	19	0	0	4	0	7	32
ACADEMIC AFFAIRS	20	3	3	0	0	1	27
FACULTY	24	0	0	0	0	1	25
TOTALS	89	10	3	4	4	10	120

Grant-Funded Positions 14

Open Positions

- Custodian
- Women’s Softball Assistant Coach
- Women’s Volleyball Assistant Coach
- Women’s Volunteer Basketball Coach
- Men’s Volunteer Basketball Coach
- Head Coach – Powerlifting (part-time)
- Volunteer Football Coach/Housing Supervisor (2 positions)
- Associate Professor of Allied Health / Allied Health Program Director

Grants Summary July 1, 2024

Ref. No.	Grant Name	Description	Potential Funding	Comments
Activity Since Last Report				
1	U.S. Economic Development Administration	Toward construction of welding training facility. Match required.	\$1,000,250.00	Further requested materials submitted 5.23.24. Anticipated July notification.
2	U.S. Department of Education: Rural Postsecondary Education Program	Improve student outcomes for students at rural serving colleges--extensive outreach and academic and career counseling	\$1,939,152.00	Notified 6.24.24 of acceptance for continued grant. Approximate: Calendar year 2024: \$168,763; 2025: \$493,602; 2026: \$504,584; 2027: 265,915. Total all years: \$1,939,152.
Submitted Grants Under Current Review				
1	U.S. Dept. of Agriculture. Rural Utilities Service Distance Learning and Telemedicine	For technological and video upgrades of 16 learning space and telemedicine video carts. Match of 15 percent.	\$1,148,464.00	Submitted 4.26.24. Anticipated September notification.
2	U.S. Economic Development Administration	Toward construction of welding training facility. Match required.	\$1,000,250.00	Submitted 2.8.24. Anticipated August notification.
3	Kansas Dept. of Agriculture Food Resiliency	For updated secured entry at ICC West for Culinary and other areas. No match required.	\$50,603.00	Submitted 1.30.24. Anticipated August notification.

4	Kansas Creative Arts Industry Commission Arts Education	For theater department Shakespeare production. No match.	\$10,000.00	Submitted 2.22.23. Anticipated July notification.
Total Submitted Now Under Review			\$2,209,317.00	

Summary, Grants Awarded for Funding FY 2024-25				
	Grant Name	Description	Funding FY 2024-25	Comments
1	U.S. Dept. of Education: Rural Postsecondary Education Program	Improve student outcomes for students at rural serving colleges--extensive outreach and academic and career counseling	\$500,000.00	Notified 6.24.24 of acceptance for continued grant. Approximate: Calendar year 2024: \$168,763; 2025: \$493,602; 2026: \$504,584; 2027: 265,915. Total all years: \$1,939,152.
2	U.S. Dept. of Education: Rural Postsecondary Education Program	Improve student outcomes for students at rural serving colleges--extensive outreach and academic and career counseling	\$170,000.00	Notified 12.27.21 of acceptance. Calendar year 2022: \$354,180; 2023: \$334,381; 2024: \$343,547. Total all 3 years: \$1,032,565.
3	Kansas Dept. of Commerce DRAW--Delivering Residents and Workforce	For building an on-campus welding training facility.	\$370,000.00	Notified 6.21.23 of acceptance. Submitted 4.28.23. Approx. \$370,000 FY 23-24 and \$370,000 FY 24-25. Total all 2 years: \$740,000.

4	U.S. Dept. of Education, Title III Strengthening Institutions grant	Supports for student success, technological platforms. No match.	\$425,000.00	Notified 9.21.22 of acceptance. AY22-23: \$424,325. AYs 23, 24, 25 and 26: \$425,000 each year. Total all 5 years: \$2,124,325
5	National Science Foundation-- Advanced Technical Education (ATE)	For mathematics department, local industry, and fab lab learning collaboration. No match.	\$80,000.00	Notified 9.20.23 of acceptance. Submitted 10.5.22. Approx. FY 23-24: \$60,000; FY 24-25: \$80,000; FY 25-26: \$93,905. Total all 3 years \$233,905.
6	U.S. Dept. of the Interior Institute of Museum and Library Services. "Saving America's Treasures" Historic	For Archivist rights clearance consultant for Inge Collection	\$48,000.00	Acceptance 10.5.23. Submitted 12.14.22. FY 2023-24: approx. \$5,000. FY 2024-25: Approx. \$44,785. Total: \$49,785.
7	National Science Foundation-- Enabling Partnerships to Increase Innovation (EPIIC)	Phase II grant to partner with industries and other colleges for student training opportunities. No match.	\$133,000.00	Acceptance 10.5.23. Submitted Phase II 5.22.23. Approx. FY 23-24: \$80,000; 24-25: approx. \$133,000; 25-26: approx. \$133,000. 26-27: approx. \$54,000. Total \$400,000.
8	National Endowment for the Arts, Arts Projects	For playwright artist residencies 2025-26	\$10,000.00	Notified acceptance 11.16.23. Submitted 2.21.23. For AY 24-25: \$10,000. AY 25-26: \$10,000. Total 2 years: \$20,000.
9	Title III eligibility-- 2024-25	Renew status as Title III institution, which allows college exemption from having to match certain federal student aid	\$30,000.00	Notified 4.1.24 of acceptance. Appx. \$30,000 for FY 24. Exact figure pending financial aid distribution. Submitted 2.21.24.

10	National Endowment for the Arts, Arts Projects	For playwright artist residencies 2023-24	\$5,000.00	Notified 5.24.23 of acceptance. For AY 23-24: \$5,000. AY 2024-25: \$5,000. Total 2 years: \$10,000.
Total Awarded for spending FY 23-24			\$1,771,000.00	

Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF Independence Community College, HEREBY NOTIFIED THE MONTGOMERY COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

____ Yes, we intend to exceed the Revenue Neutral Rate of ____.
Our proposed mill levy rate is _____. The date of our hearing is _____ at _____ AM/PM and will be held at _____ address in Independence, Kansas

X No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 2024.

WITNESS my hand and official seal on July 15, 2024

(Seal)

Clerk or Office of Governing Body



Memo

To: Independence Community College Board of Trustees

From: Jonathan D. Sadhoo, Ed.D.
Interim President

Date: July 15, 2024

Re: Approve Publication of 2024-2025 Budget

The budget worksheet documents and related details we have been discussing are pieces of the operational budget; specific expenditures that must remain within the parameters set by the published budget.

The major expenditures in the 2024-2025 College budget and how much the public will be taxed have been established and the budget is subsequently ready for publication. It is recommended the Board approve the 2024-2025 budget notifications for publication in our local newspapers ahead of our budget hearing on **August 19, 2024**.

**NOTICE OF PUBLIC BUDGET HEARING
2024-2025 BUDGET**

The governing body of Independence Community College in Montgomery County will meet on August 19, 2024 at 5:30 PM at 1057 W. College Ave. (CLC Building) for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of tax to be levied, and to consider amendments. Detailed budget information is available at the Business Office and will be available at this hearing.

BUDGET SUMMARY

The Expenditures and the Amount of 2024 Tax to be Levied (as shown below) establish the maximum limits of the 2024-2025 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to change depending on final assessed valuation.

	2022-2023		2023-2024		Proposed Budget 2024-2025		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2024 Tax to be Levied	Est. Tax Rate*
Current Funds Unrestricted							
General Fund	13,514,750	39.780	14,091,676	37.180	16,534,050	6,491,908	35.546
Postsecondary Tech Ed	712,472		706,894		651,000	xxxxxxxxx	xxx
Adult Education	52,288		52,288		52,288	0	0.000
Adult Supp Education	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Motorcycle Driver	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Truck Driver Training	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Auxiliary Enterprise	2,046,503	xxx	1,843,082	xxx	1,839,000	xxxxxxxxx	xxx
Plant Funds		xxx		xxx		xxxxxxxxx	xxx
Capital Outlay	0		108,827		3,956,295	0	0.000
Bond and Interest	0		0		0	0	0.000
Special Assessment	0		0		0	0	0.000
No Fund Warrants	0		0		0	0	0.000
Revenue Bonds	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Total All Funds	16,326,013	39.780	16,802,767	37.180	23,032,633	xxxxxxxxx	35.546
<i>Revenue Neutral Rate**</i>							35.567
Total Tax Levied	6,195,631		6,497,157		xxxxxxxxx	6,491,908	
Assessed Valuation	155,747,395		174,748,699		182,634,608		

Outstanding Indebtedness, July 1

	2022	2023	2024
G.O. Bonds	0	0	0
Capital Outlay Bonds	0	0	0
Revenue Bonds	0	0	0
No-Fund Warrants	0	0	0
Temporary Notes	0	0	0
Lease Purchase Principal	770,511	171,177	1,067,512
Total	770,511	171,177	1,067,512

* Tax Rates are expressed in mills.

**Revenue Neutral Rate as defined by
KSA 79-2988


Dr. Jonathan Sadhoo, Interim President



Memo

To: Independence Community College Board of Trustees

From: Jonathan D. Sadhoo, EdD
Interim President

Date: July 15, 2024

Re: Reaffirmation of Lease-Purchase Agreements with FirstOak Bank

Since Independence Community College has entered into the new fiscal year with several lease-purchase contracts awaiting execution, FirstOak Bank has requested that the Board of Trustees reaffirm the lease-purchase agreements.

The Independence Community College Board of Trustees here-by reaffirms our prior approval of the following leases and terms with FirstOak Bank:

- a) A lease to purchase and install new telescoping bleachers in the College's gymnasium. The selected term is 5 years with 5 annual payments. The interest rate shall be 7.00% fixed for the full 5 years with an origination fee of 1% of the effective lease amount. The effective amount of the lease is \$270,000. The collateral for this lease shall be the telescoping bleachers supported by the full guaranty of repayment by the College. **Originally approved on 12/18/2023.**



- b) A lease to purchase and install new HVAC units and equipment. The selected term is 5 years with 5 annual payments. The interest rate shall be 7.00% fixed for the full 5 years with an origination fee of 1% of the effective lease amount. The effective amount of the lease is \$300,000. The collateral for this lease shall be the HVAC units and equipment supported by the full guaranty of repayment by the College. **Originally approved on 4/18/2024.**

- c) A lease to refinance the College's current fleet vehicles which are currently financed on purchase money leases originated at varies times and dates. The selected term is 5 years with 5 annual payments. The interest rate shall be 7.00% fixed for the full 5 years with an origination fee of 1% of the effective lease amount. The effective amount of the lease is \$168,000. The collateral for this lease shall be two 2021 Toyota Sienna HVs, two 2022 Toyota RAV4s, two 2022 Toyota Tundras, and one 2022 Toyota Camry supported by the full guaranty of repayment by the College. **Originally approved on 6/17/2024.**

- d) It is further affirmed that Dr. Jonathan Sadhoo, Interim President, should be empowered to execute and sign any and all lease documents concerning these transactions and that any and all prior negotiations by Dr. Sadhoo with FirstOak Bank be approved and ratified.

Memo

To: Independence Community College Board of Trustees

From: Taylor Crawshaw
Vice President for Academic Affairs

Date: 5/20/2024

Re: 2023-2024 Program Review

At Independence Community College, Academic Program Review, Planning and Development allows program faculty and staff to lead a purposeful and continuous cycle of improvement through two related processes: Comprehensive Academic Program Review and Annual Program Review. Both the comprehensive and annual processes are integral parts of an overall institutional evaluation, planning and development process with the following goals to:

- Ensure that academic programs remain focused on student success and serving the needs of the community.
- Increase coherence of academic program development and apply continuous quality improvement.
- Enhance the quality of academic programs by assessing program strengths and challenges.
- Align academic program needs and campus priorities with the planning and budget process; and
- Ensure that program priorities are consistent with the college's mission and strategic plan.

All credit academic programs and instructional support units that offer any of the following are included in the processes of program review, planning and development:

- Courses or sequence of courses designed to prepare students for employment in a specific field leading to an Associate of Applied Science Degree (AAS) or Certificate at ICC
- Courses or sequence of courses designed to fulfill general education degree requirements at ICC leading to an Associate of Arts; Associate of Fine Arts, Associate of Science; or Associate of General Studies
- Courses or sequence of courses designed to support broad goals related to ICC's mission (examples include Developmental Education);
- Courses or sequence of courses designed to fulfill transfer degree requirements at partnering colleges and universities

- Program Review Committee designates lead authors and co-authors for all program reviews .

Vitality Category Descriptions

Potential Enhancement Opportunities: Program faculty continuously monitor discipline/ profession trends and/or interact with external educational partners and business and industry. In doing so, it may become apparent that potential opportunities for enhancement and innovation are warranted. These should be reflected in the program goals and action plans. For initiatives that include curriculum, the Academic Affairs Office should be consulted.

Some guidelines which indicate a program should be given a Category 1 vitality recommendation are:

- A. Program exceeds ICC's comparative discipline data medians/averages on most criteria or explains adequately why smaller numbers are necessary and appropriate.
- B. Program shows a clear and consistent upward trend in majors and student credit hour production.
- C. Program is above ICC comparative discipline data on average for student retention, transfer and/or graduation.
- D. Cost per student is at or below national averages or other comparative numbers available for this type of program.
- E. Student FTE per faculty is at or below other comparative numbers available for this type of program.
- F. Indication of unmet demand and that the program could grow further with additional resources.
- G. Qualitative indicators suggest high program quality and student outcomes.
- H. Program is well aligned with ICC mission, strategic plan and KPI's.
- I. There is evidence to suggest that there is sufficient demand to initiate a new program.
- J. Resource requirements are reasonable, and evidence suggests that appropriate support will be provided for new program.

Maintain Current Levels of Support/Continuous Improvement: Programs with consistent successful outcomes will want to ensure that trends, resources and/or other factors remain at high quality with minor modifications suggested for improvement. Even very successful programs need to look at even small ways to continuously improve. These initiatives should be reflected in the program goals and action plans. Some guidelines which indicate a program should be given a Category 2 vitality recommendation are:

- A. Program is on par with ICC comparative discipline data medians/averages on most criteria.

- B. Program shows a stable trend in majors and SCH production.
- C. Program is near ICC comparative discipline data average for student retention, transfer and/or graduation.
- D. Cost per student is close to national averages or other comparative numbers available for this type of program.
- E. Student FTE per faculty is at or slightly above other comparative numbers available for this type of program.
- F. Indication that program is meeting need with adequate resources.
- G. Qualitative indicators suggest appropriate program quality and student outcomes.
- H. Program is aligned with ICC mission, strategic plan and KPI's.

Revitalization Opportunities or Needs: At times, programs may find that more substantial change is needed to best serve the needs of students. These programs may determine that due to impacting trends and/or inconsistent and/or declining indicators of student success that Program Revitalization is necessary. Revitalization initiatives should be reflected in the program goals and action plans. In some cases, it may be appropriate to temporarily deactivate a program in the college inventory and suspend new declaration of major or enrollment until action plans can be implemented. Some guidelines which indicate a program should be given a Category 3 vitality recommendation are:

- A. Program is below the ICC comparative discipline data medians/averages on most criteria.
- B. Program shows a declining pattern in majors and SCH production.
- C. Program is below the ICC comparative discipline data average for student retention, transfer and/or graduation.
- D. Cost per student is well above national averages or other comparative numbers available for this type of program.
- E. Student FTE per faculty is below other comparative numbers available for this type of program.
- F. Indication that program is not meeting needs and requiring substantial resources.
- G. Qualitative indicators give insufficient data to suggest quality program and student outcomes.

Phase Out: A program is unlikely to consider this category and it would be the rare exception for the VPAA to recommend Category 4 for a program that has not first gone through program revitalization. In fact, an outcome of revitalization may be a very new curriculum or new direction for a program, thus making it necessary to phase out the current iteration of the program in favor of a new one. In this case, a program may find they are both revitalizing and phasing out. In the rare case that the VPAA

would make such a recommendation, it would be following failed attempts to revitalize, continued decreased demand, obvious obsolescence, or compelling evidence that continuation of the program is not in the best interest of the students served and/or the best use of college resources. Some guidelines which indicate a program should be given a Category 4 vitality recommendation are:

A. There was a serious attempt to improve program effectiveness and efficiency, but efforts were unsuccessful or shown insufficient improvement.

B. There was no serious attempt to improve program effectiveness and efficiency since last annual or *Comprehensive Academic Program Review*.

C. No satisfactory potential to restructure organizationally or by discipline, curriculum, program, etc. was identified.

D. Future efforts are not warranted due to changes in needs, expectations, duplication of curriculum, or the cost of delivery is too substantial.

The Board of Trustees (BOT) is responsible for reviewing *Comprehensive Academic Program Reviews* with all recommendations from each level. They may ask any clarifying questions of the President and VPAA as needed. The BOT will choose to accept reviews, or to send them back to the PRC for more information.

I recommend the ICC Board of Trustees accept the following Comprehensive Program Reviews as written:

A.S. Criminal Justice

A.S. Social Science

A.A. Art

A.S. Athletic Training

A.S. Pre-Nursing

**Comprehensive
Program
Of
Social Science
For
2021-2022
2022-2023**

Prepared by
Malinda McGowan

March 28, 2024



Independence
COMMUNITY COLLEGE

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1.0 Program Data and Resource Repository

1.1 Program Summary

This program is for a social science degree, students will have the freedom to pick electives that will be beneficial for their future programs. This is an Associates of Science degree.

Narrative:

1.2 Quantitative and Qualitative Data

All programs are provided with the most recent two years of data by the Office of Institutional Research (IR) as well as two-year budget data provided by the Business Office.

The data sets provided by the Office of Institutional Research include the following elements for the most recent two (completed) academic years:

- Number of Faculty (Full Time; Part Time; Total)
- Student Credit Hours by Faculty Type
- Enrollment by Faculty Type
- Faculty Name by Type
- Average Class Size, Completion, and Attrition
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face
- Number of Degrees/Certificates Awarded
- Number of Graduates Transferring (if available from IR)
- Number of Graduates Working in Related Field (technical programs only)
- Expenditures and Revenues)

Additional data may also be available for reporting from the Office of Institutional Research, as applicable. Requests for additional data must be made through a data request.

(See Section 1.2 in the Program Review Handbook for more information.)

Chart:

		2021-2022	2022-2023
Number of Faculty:			
	Full time	1	1
	Adjunct	0	0
Enrollment & Student credit hours by Faculty type:			

	Full Time	36 total credit hours 208 students	48 Total Credit hours 301 Students
	Adjunct	0	0
Average Class size:			
	Face-to-Face classes	17.2	16.5
	Online classes	17.5	21.1
	All courses	17.3	18.8
Completion Rates:			
	Face-to-Face classes	92.03%	93.9%
	Online classes	92.86%	88.8%
	All courses	92.31%	91.0%
Pass ('D' or better) rates:			
	Face-to-Face classes	88.19%	85.5%
	Online classes	89.23%	84.7%
	All courses	88.54%	85.0%
Pass ('C' or better) rates:			
	Face-to-Face classes	78.74%	77.4%
	Online classes	78.46%	72.7%
	All courses	78.65%	74.8%
Number of Majors:		8	12
Degrees Awarded:		2	2
Retention within Program		2	3

Narrative:

The data shows that students have a better pass rate in face-to-face classes. Students tend to prefer online to face to face but the data indicates that they will pass with a better grade if in person. Overall, the numbers are relatively consistent. An average of 70% of students are passing the course with a 70% or better showing that the courses have appropriate rigor.

The academic year's data shows that there has been an increase in majors for this program. Each year we have been awarded two degrees in this program and retained no less than two. From conversations with advisees and the current political climate I predict that these numbers will remain consistent. Many of the majors in this area transfer on without completing. This aligns with their goals but is not reflected in our data.

2.0 External Constituency and Significant Trends

An important component of maintaining a program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

- Include Advisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (9.0).

2.1: Program Advisory Committee:

Narrative:

N/A

2.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.
- If this does not apply to your program, write “N/A.”

Narrative:

N/A

2.3: Other:

Discuss any external constituencies that may apply to the program. *(See Section 2.3 in the Program Review Handbook for more information.)*

Narrative:

N/A

3.0 Assessment of Program Level Student Learning Outcomes

Significant Assessment Findings

The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials.

Provide evidence of how assessment of program learning outcomes has been used to improve student learning.

Narrative:

Social Science Program Outcomes

By the end of the program students should be able to

1. Evaluate the strengths and weaknesses of social, political and historical issues that impact racial and cultural relations.
2. Analyze the main ideas of the major theoretical paradigms and evaluate the relationship between social structure and individual behavior.
3. Give examples of the dimensions of social problems utilizing sociological theories and methods.
4. Describe how systems of social stratification are associated with social problems.

Program outcome 1 is satisfied by successful completion of Introduction to sociology, Race and Ethnic Relations courses.

Program outcome 2 is satisfied by the successful completion of Introduction to Sociology.

Program outcome 3 is satisfied by the successful completion of Social Problems and Race and ethnic relations.

Program outcome 4 is satisfied by the successful completion of Introduction to Sociology.

While I construct and modify my course curriculum I assess the alignment to the program's goals.

The content of all the required courses in the program embody the first measured of student success, "Evaluate the strengths and weaknesses of social, political and historical issues that impact racial and cultural relations." This is measured in many ways throughout the course and directly measured through the final of all the aforementioned courses.

Introduction to sociology students answer this question in a short answer question on the final as it aligns with the course learning outcome 3.

The social problems class satisfies the program outcome with learning outcome number 3. The learning outcome is measured with an annotated bibliography over a social problem of their choosing.

Race and Ethnic Relations satisfies the first program level outcome through the final when assessing the learning outcome number 1. The final is an annotated bibliography that encompasses all the learning outcomes.

The second program outcome is satisfied by the completion of Introduction to Sociology. The course learning outcome number 2 aligns with this program level outcome and is assessed multiple times throughout the course through written assignments and quizzes with the final measure taken during the short answer question on the final.

The Third program level outcome is satisfied by the social problems course learning outcome numbers 3 and 4 and Race and Ethnic relations learning outcome 4 and 6 they are both assessed through the final at the end of the course where they construct and annotated bibliography.

The final program level outcome is satisfied with introduction to sociology's learning outcome number 3. This learning outcome is introduced and taught throughout the course. Formative assessments are made throughout the course with the summative assessment in the form of a short answer question for the final.

Reflecting on the student learning assessment data I collected during the academic year 2021-2022 and comparing that to academic year 2022-2023 I noticed a significant decrease in the student attainment of learning outcome #2 which addresses the main theoretical paradigms. In the years 2021-2022 I used two quizzes to assess this outcome and the students achieved this outcome with 100%. The following year and currently I use a short answer essay to measure this outcome, the student attainment has dropped significantly down to an average of 75% both online and on ground. However, I believe this number is a more accurate assessment of the student learning. I will continue to use this assessment tool, but I will change some things about the way I teach the paradigms to increase the number of students who are able to recognize and explain the major theoretical perspectives of sociology. One of the ways that I will change my teaching to improve student learning is to have the students do a project over the main perspectives and teach the class the perspectives that they learned. Flipping the classroom in this has been proven to be beneficial to many students. I will collect data on the impact of this lesson over the next 2 academic years and then assess if the lesson has had a significant impact on the learning outcome.

4.0 Curriculum Reflection

4.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. It is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)

Narrative:

The curriculum of this program aligns with other institutions in depth and level. During a recent conference for sociology, I had the opportunity to collaborate with other community colleges and universities over the courses that we teach including introduction to sociology, social problems and race and ethnicities. It was refreshing and reassuring to see that we are all doing similar assignments while covering the same material. This program will transfer to four-year universities as a A.S, this means that students that successfully complete this program will have their prerequisites completed and will be positioned to take classes that are more discipline focused.

After looking at Kansas State University, The University of Kansas and Pittsburg State University I could not find a Social Science degree pathway within our institutions articulated agreement. I researched further and could not find an agreement with any community college and the four-year institutions. The closest related degree that I found was a psychology degree that transferred to The University of Kansas to multiple Kansas community colleges. This degree is a social science focus but when looking at the suggested pathway it does not line up with what is currently in the degree pathway for my program. I believe that with the direction that we are going in Kansas with pathways that this program will not be more beneficial than an associate of science degree.

4.2 Diversity, Equity, and Inclusion

Narrative:

The program includes multiple courses that examine society from multiple viewpoints. Introduction to sociology gives the students a solid foundation of different perspectives and offers opportunities to dive into research and develop their own opinions on different cultures and societies.

4.3 Mission and Strategic Plan Alignment

Narrative:

This program is aligned with HLC's accreditation criterion notably Criterion 3. Teaching and Learning: Quality, Resources, and Support. The programs' quality and learning goals are consistent across all modes of delivery. This is highlighted in the raw data that has been compiled by the institutions IR and the learning outcome assessment that has been completed by the faculty. Core components are that the institution's degree programs are appropriate to higher education as highlighted in earlier sections I have researched other community colleges and universities and have found that the curriculum and assessment projects are aligned with them,

4.2 Diversity, Equity, and Inclusion

How does your program curriculum include diverse populations and viewpoints?

Narrative:

The program includes multiple courses that examine society from multiple viewpoints. Introduction to sociology gives the students a solid foundation of

different perspectives and offers opportunities to dive into research and develop their own opinions on different cultures and societies.

4.3 Mission and Strategic Plan Alignment

Program faculty should indicate the ways in which the program's offerings align with the ICC mission. Also, in this section program faculty should provide narrative on the ways that initiatives may be tied to the ICC Strategic Plan and to HLC accreditation criterion. It is not necessary to consider an example for each HLC category, but program faculty are encouraged to provide one or two examples of initiatives in their program that are noteworthy. These examples may be helpful and included in future campus reporting to HLC. (Refer to section 2.3 for HLC categories)

Narrative:

This program is aligned with HLC's accreditation criterion notably Criterion 3. Teaching and Learning: Quality, Resources, and Support. The programs' quality and learning goals are consistent across all modes of delivery. This is highlighted in the raw data that has been compiled by the institutions IR and the learning outcome assessment that has been completed by the faculty. Core components are that the institution's degree programs are appropriate to higher education as highlighted in earlier sections I have researched other community colleges and universities and have found that the curriculum and assessment projects are aligned with them.

5.0 Program Accomplishments

The program faculty should highlight noteworthy accomplishments of individual faculty.

The program faculty should highlight noteworthy program accomplishments.

The program faculty should describe how faculty members are encouraged and engaged in promoting innovative research, teaching, and community service.

Narrative:

My most recent noteworthy accomplishment is transitioning from probationary status to tenured faculty. This shows that I'm embodying the vision of the institution and that I have support to continue growing in this role.

I recently became a member of the community college association through the Pacific Sociological Association, this committee collaborates every two months virtually to discuss the state of community colleges and sociology as well as supporting each other with current changes to our programs. In addition to being a committee member I was asked to speak at the next conference on a panel that will discuss the current state of DEI in community colleges.

6.0 Program Planning & Development for Student and Program Success

The program vitality assessment, goals and action planning are documented by completing the Program Summative Assessment form.

Programs should use previous reflection and discussion as a basis for considering program indicators of demand, quality, and resource utilization and a program self-assessment of overall program vitality.

Potential Enhancement Opportunities: Program faculty continuously monitor discipline/ profession trends and/or interact with external educational partners and business and industry. In doing so, it may become apparent that potential opportunities for enhancement and innovation are warranted. These should be reflected in the program goals and action plans. For initiatives that include curriculum, the Academic Affairs Office should be consulted.

Some guidelines which indicate a program should be given a Category 1 vitality recommendation are:

Maintain Current Levels of Support/Continuous Improvement: Programs with consistent successful outcomes will want to ensure that trends, resources and/or other factors remain at high quality with minor modifications suggested for improvement. Even very successful programs need to look at even small ways to continuously improve. These initiatives should be reflected in the program goals and action plans.

Revitalization Opportunities or Needs: At times, programs may find that more substantial change is needed in order to best serve the needs of students. These programs may determine that due to impacting trends and/or inconsistent and/or declining indicators of student success that Program Revitalization is necessary. Revitalization initiatives should be reflected in the program goals and action plans. In some cases, it may be appropriate to temporarily deactivate a program in the college inventory and suspend new declaration of major or enrollment until action plans can be implemented.

Phase Out: A program is unlikely to consider this category and it would be the rare exception for the VPAA to recommend Category 4 for a program that has not first gone through program revitalization. In fact, an outcome of revitalization may be a very new curriculum or new direction for a program, thus making it necessary to phase out the current iteration of the program in favor of a new one. In this case, a program may find they are both revitalizing and phasing out. In the rare case that the VPAA would make such a recommendation, it would be following failed attempts to revitalize, continued decreased demand, obvious obsolescence or compelling evidence that continuation of the program is not in the best interest of the students served and/or the best use of college resources.

(See Section 6.1 in the Program Review Handbook for more information.)

6.1 Academic Program Vitality Reflection

Narrative:

Please highlight the cell in the table below indicating the Vitality Indicator for your Program.

Potential Enhancement Opportunities	Maintain Current Levels of Support	Revitalization Opportunities/Needs	Phase Out
-------------------------------------	------------------------------------	------------------------------------	-----------

Explain why:

As noted in the previous narrative and data, the program outcomes continue to be successful, and the program does have a consistent enrolment and retainment. For this reason, I do not see a reason to revitalize or phase out the program.

However as noted with the current Kansas pathways initiative it is one of my short-term goals to examine the articulation agreements that we currently have with major Kansas schools to see if there is a need to change or phase out the program to create a more cohesive transition from our institution to four-year universities. It should also be noted that current legislation in transferring schools from other states may impact the transferability of this degree program.

6.2 Academic Program Goals and Action Plans

Programs will also establish or update 3 to 5 long-term and short-term goals and associated action plans which support student success and the vitality indicator. These goals should include consideration of co-curricular and faculty development activities. Long-term goals are considered to be those that extend 3 to 5 years out, while short-term goals are those that would be accomplished in the next 1 to 2 years. Additionally, programs should update status on current goals. Programs should use S.M.A.R.T. goal setting for this purpose. (*See Section 6.2 in the Program Review Handbook for more information.*)

Narrative:

Short Term Goals

Goal 1: I will research all of the major Kansas universities to see the transferability of this program to our local Kansas schools with the new pathways in mind.

I will measure this data by keeping a log of the colleges that I research and the articulation agreements that we have currently.

This is a goal that is attainable because the agreements are public, and we are in a unique position time where all Kansas colleges and universities are updating their programs to align with the states initiative for pathways.

This goal is extremely relevant to my program as it will help decide if I continue with this program or I move to change or phase the program out.

This goal will be completed before my annual review of this program this will allow me to have enough time to gather relevant information and make the necessary moves to enhance or dismantle the program.

Goal 2:

I will teach a new course “Sociology of Families” to expand on the courses that are available to students and reach interests of the student population.

I will start this course in the summer of 2024, I will examine the learning outcomes and the student feedback to assess what areas are in need of improvement. That data will be measured in the outcomes assessment and through canvas.

This goal is attainable because it will start in the summer when I have less courses and responsibilities. This will allow for me to truly dive into the course and interact with the students so I can pivot when needed to give students the best possible opportunity to be successful.

This goal is relevant because it allows students to apply sociological perspectives to something that is close to them. The course will help younger students understand the parallels of families from different cultures and allow them a safe and research-based approach to understanding families that are different from them.

This goal’s first phase of completion will be done at the end of summer 2024 but it will continue with necessary changes to fall 2024, at that time I will decide if this course has interest and if it is serving our students in a positive way.

Long Term Goals:

Goal 3: I will continue my education in different areas related to social science such as gender studies so I can offer a wider range of courses for our students.

I will measure this goal with courses completed, I will not start on this goal until AC 2025-2026 but plan to have it completed by AC 2027-2028.

This goal is attainable because I have the desire to learn the material and many universities offer certificate programs in this field of study. I will have to do more research to see if I can complete a doctorate in this field completely online.

This is a relevant goal because it will allow me to teach a wider range of courses and it will give me current information and strategies that I will be able to transfer into the classroom.

This goal will be completed by AC 2027-2028 if it is a certification and not a PhD, if I find a program that will offer a doctorate online this goal may take longer to complete.

7.0 Fiscal Resource Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)
- Expenditures and Revenue
- Extraordinary Costs
- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment
- Non-Capital Furniture & Equipment
- New Capital Furniture & Equipment
- Replacement Capital Furniture & Equipment
- Other, as applicable
- Accreditation Fee Request
- Membership Fee Request
- Coordinating Reports

Programs should not include salary or fringe benefits here

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

7.1 Budget Requests/Adjustments

Narrative:

Please tie needs to SMART Goal (from 6.2)

Immediate Budget Requests/Needs

Immediate Budget Requests

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number
Conference	Conferences provide a space for me to learn about best practices and to collaborate with different institutions. I have been invited to speak on a panel for the PSA conference in San Fransisco 2025 over DEI.	2,000	1100-1140
Office Supplies		125.00	1100-1140

Long Term Requests/Needs

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number

Extraordinary Costs Information

EXAMPLES OF WHAT TO INCLUDE:

- extraordinary, specific equipment required for a program (*i.e.*, an X-ray machine for a radiology program, **alignment lift for auto tech, welding booths, gait belts for Occupational Therapy, fencing for Ag animal programs**)

- **program-specific consumable materials** (*i.e.*, the specialty paint used in an automotive collision repair program, **metal for welding, food for culinary programs, fuel for CDL, feed for Ag animal programs, microscope slides, codes, workbooks, supplies that cannot be returned**)
- depreciation **on equipment** if applicable (**equipment for which depreciation is listed should also be listed**)
- **personal protective equipment that is NOT charged to students and is replaced for each course or cohort, such as gloves and masks for nursing**
- **accreditation fees specific to the program (that are not included in fees charged to students)**
- facility rent (if applicable) **for space due to being unable to house the program in existing campus facilities. Rent for facilities to provide education in remote locations is not extraordinary in nature**
- **donated equipment (such as equipment donated by Business and Industry for a specific program)**
- **Please include equipment/tools/materials that were paid for via grants (such as Carl D. Perkins) in addition to those paid for by the institution.**

DO NOT INCLUDE:

- salaries, travel, professional development costs, **marketing costs**,
- instructional materials/curriculum,
- computer software or subscriptions,
- **classroom resources such as books/DVD's/manuals**,
- facilities-based services or facility modifications/**upgrades**,
- audio/video equipment,
- **printers, paper, pens**,
- **computers/laptops**,
- tables/chairs/cabinets,
- insurance costs
- student testing fees
- student uniforms, etc.

(The costs of routine office/instructional supplies and ordinary class materials and equipment are already captured in instructional and/or institutional support calculations within the cost model.)

Item	Year	Year

8.0 Authorship and Oversight

8.1 Faculty and Staff

Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative:

This program review was completed by Malinda McGowan with assistance from the Director of Institutional Research, Anita Chappuie.

8.2 VPAA and/or Administrative Designee Response

After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

Program Review Committee: The document was reviewed on May 2, 2024, by Brian Southworth on behalf of the Program Review Committee and found to be sufficient.

The findings of this program review are sufficient. Taylor C. Crawshaw, VPAA

9.0 Appendices

Any additional information that the programs would like to provide may be included in this section.

Comprehensive Program

Of

Athletic Training

For

2022-2023

Prepared by

Anthony Vidali

Co-Authors

Samantha Quay

4.19.2024



Independence
COMMUNITY COLLEGE

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1.0 Program Data and Resource Repository

1.1 Program Summary

The program should provide a descriptive summary of the program. List degrees and certificates being reviewed.

Narrative: The athletic training program is designed to give students hands-on preparation for continuing their education at a CAATE accredited Athletic Training Program to pursue certification as an Athletic Trainer

1.2 Quantitative and Qualitative Data

Chart:

		2021-2022	2022-2023
Number of Faculty:			
	Full time	1	1
	Adjunct	1	1
Enrollment & Student credit hours by Faculty type:			
	Full Time	9	3
	Adjunct	18	7
Average Class size:			
	Face-to-Face classes	12.4	13
	Online classes	0	0
	All courses	12.4	13
Completion Rates:			
	Face-to-Face classes	95.16%	98.1%
	Online classes	0%	0%
	All courses	95.16%	98.1%
Pass ('D' or better) rates:			
	Face-to-Face classes	83.9%	92.2%
	Online classes	0%	0%
	All courses	83.9%	92.2%
Pass ('C' or better) rates:			
	Face-to-Face classes	79.66%	80.4%
	Online classes	0%	0%
	All courses	79.66%	80.4%
Number of Majors:		34	15
Degrees Awarded:		2	0
Retention within Program		3	4

Narrative:

While the number of majors went down, our retention increased. We believe it may be attributed to students changing majors to transfer or graduate quicker, while also keeping the athletic training students that want to continue in that career field.

2.0 External Constituency and Significant Trends

An important component of maintaining a program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

- Include Advisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (9.0).

2.1: Program Advisory Committee:

Narrative: N/A

2.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.
- If this does not apply to your program, write “N/A.”

Narrative: N/A

2.3: Other:

Discuss any external constituencies that may apply to the program. *(See Section 2.3 in the Program Review Handbook for more information.)*

Narrative: It is now required to have a master's degree in athletic training to sit for the BOC (board of certification) exam. The degree plan changed the degree from a bachelor's to a master's degree. These changes may influence student recruitment and retention. Students seeking a smaller class size and immediate hands-on experience may benefit greatly from this program.

3.0 Assessment of Program Level Student Learning Outcomes

Significant Assessment Findings

The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials.

Provide evidence of how assessment of program learning outcomes has been used to improve student learning.

Narrative: Upon completion of the Associate of Science with a focus on Athletic Training, the student will be able to:

- 1) Provide life saving measures until advanced medical care arrives.
 - a. This program outcome is tied to First Aid and Responding to Emergencies (ATH1013).
 - b. This program outcome is met when 70% of the students receive a grade of 'B' or better
 - c. AY2021-2022 – 63% of students achieved a grade of 'C' or better. Athletic Trainers did not previously teach this class.
 - d. AY2022-2023 – 94% of students achieved a grade of 'C' or better. Athletic Trainers did not previously teach this class.
 - e. In AY2021-2022 the program outcome was not met.
 - f. In A 2022-2023 the program outcome was likely met but no assessment data for a grade of 'B' or higher is reported.
- 2) Describe Common Injury and Illness
 - a. This program outcome is tied to Introduction to Athletic Training (ATH 1003) and Care and Prevention of Athletic Injuries (ATH 1103)
 - b. This program outcome is met when 70% of students receive a grade of 'C' or better
 - c. AY2021-2022 – Introduction to Athletic Training – 77% of students received a grade of 'C' or better.
 - d. AY2021-2022 – Care and Prevention of Athletic Injuries - 93% of students received a grade of 'C' or better.
 - e. AY2022-2023 – Introduction to Athletic Training – 70% of students received a grade of 'C' or better.

- f. AY2021-2022 – program outcome was met in both classes
 - g. AY 2022-2023 – program outcome was met in Introduction to Athletic Training
- 3) Complete clinical and observation hours within the Athletic Training Room working directly with student-athletes and a Certified Athletic Trainer
 - a. This program outcome is tied to Practicum in Athletic Training I (ATH1002) and II (ATH 2002)
 - b. This program outcome is met when 70% of students receive a grade of 'C' or better
 - i. Practicum I
 - 1. AY2021-2022 – 56% of students received a grade of 'C' or better.
 - 2. AY2022-2023 – 100% of students received a grade of 'C' or better
 - ii. Practicum II
 - 1. AY2021-2022 63% of students received a grade of 'C' or better.
 - 2. AY2022-2023 78% of students received a grade of 'C' or better
 - c. AY 2021-2022 – program outcome was not met for either class
 - d. AY 2022-2023 – program outcome was met for both classes
- 4) Identify the principles behind athletic training
 - a. This program outcome is tied to Introduction to Athletic Training (ATH 1003)
 - b. AY2021-2022 – Program outcome was met
 - c. AY2022-2023 - Program outcome was met
- 5) Recognize signs and symptoms, transmission and prevention of blood-borne pathogens, infectious agents and communicable disease.
 - a. This program outcome is tied to First Aid and Responding to Emergencies (ATH1013).
 - b. AY 2021-2022 – Program outcome was not met
 - c. AY 2022-2023 – Program outcome was likely met
- 6) Use correct medical nomenclature, abbreviations, directional and anatomical terms.
 - a. This program outcome is tied to Introduction to Athletic Training (ATH 1003) and Care and Prevention of Athletic Injuries (ATH 1103)
 - b. AY2021-2022 – program outcome was met for both classes
 - c. AY2022-2023 – program outcome was met in Introduction to Athletic Training
- 7) Describe the inflammatory process and tissue response to injury
 - a. . This program outcome is tied to Introduction to Athletic Training (ATH 1003)
 - b. AY2021-2022 – Program outcome was met
 - c. AY2022-2023 - Program outcome was met

First aid and responding to emergencies will teach students to provide life-saving measures until advanced medical care arrives. This class will also teach them to recognize signs, symptoms, transmission routes and how to prevent blood-borne pathogens, infectious agents and communicable diseases. This class also prepares students to take and be certified by the American Red Cross in Child and Adult First Aid, CPR and AED. Mastery is achieved if 70% of the students achieve an 80% on the associated material.

Introduction to Athletic Training and Care and Prevention of Athletic Injuries both review orthopedic anatomy, anatomical direction, and medical terminology. Introduction to Athletic Training focuses on identifying the principles behind athletic training and the science behind injuries. This includes the inflammatory response and response to injury which then bridges well into the care and prevention of injuries. Students will then learn to describe common injuries and learn how to treat them using various techniques. Mastery is achieved in these outcomes when 70% of the students receive a 80% or higher on the associated material.

Practicum in Athletic Training I and II provides the students with direct athlete care supervised by a licensed and certified Athletic Trainer. This enhances the students' learning by giving them hands on experience with ICC's athletes. The student must complete clinical hours and assignments regarding injuries witnessed and/or treated during their time. Mastery in the practicum classes is achieved when 70% of the students receive 70% or better.

4.0 Curriculum Reflection

4.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. It is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)

Narrative:

The curriculum of the program involves many different aspects of athletic training. The 5 major practice domains of athletic training are included both in and out of the classroom:

1. Injury and illness prevention and wellness promotion:

Intro to Athletic Training teaches general wellness promotion and basic injury recognition

2. Examination, assessment, and diagnosis:

Care and Prevention of Athletic Injuries teaches how to evaluate and care for orthopedic injuries

3. Immediate and Emergency Care:

First Aid and Responding to Emergencies teaches and trains First Aid, CPR and AED response as well as emergency orthopedic response.

4. Therapeutic Intervention:

Athletic Training Practicum 1 and 2 both provide the student with hands on intervention and therapy of sports injuries directly with athletes which may include ice, heat, whirlpool, rehabilitation, soft tissue mobilization and compression modalities.

5. Health care administration and professional responsibility:

Primarily working within the athletic training room during practicum classes, students learn the administrative aspects of athletic training. This includes sports injury tracking and documentation, filing, following OSHA standards and HIPAA compliance.

4.2 Diversity, Equity, and Inclusion

How does your program curriculum include diverse populations and viewpoints?

Narrative:

Primarily within the athletic training practicum classes, students interact with all athletics staff and students as various points during their clinical hours. This experience places the student around other students from all over the world with various backgrounds that participate in ICC athletics. In addition, the student enrolled in athletic training may also be exposed to other health care professionals from around the world that have many different medical expertise. This interprofessional networking is crucial to those seeking future employment in a mixed sports and healthcare world.

4.3 Mission and Strategic Plan Alignment

Program faculty should indicate the ways in which the program's offerings align with the ICC mission. Also, in this section program faculty should provide narrative on the ways that initiatives may be tied to the ICC Strategic Plan and to HLC accreditation criterion. It is not necessary to consider an example for each HLC category, but program faculty are encouraged to provide one or two examples of initiatives in their program that are noteworthy. These examples may be helpful and included in future campus reporting to HLC. (Refer to section 2.3 for HLC categories)

Narrative:

Through the vast network of exposure to athletes and coaches, we fulfill ICC's mission of providing and promoting excellent cultural enrichment and economic development to our student body. Our students have also entered the community within local healthcare organizations for shadowing opportunities. The opportunities provided thus far have been chiropractic, general medical, and orthopedic surgery.

5.0 Program Accomplishments

The program faculty should highlight noteworthy accomplishments of individual faculty.

The program faculty should highlight noteworthy program accomplishments.

The program faculty should describe how faculty members are encouraged and engaged in promoting innovative research, teaching, and community service.

Narrative:

As an Athletic Training Program, we have continued partnering with local healthcare providers to help provide better healthcare for our students and student-athletes. This includes free chiropractic services, reduced cost of basic healthcare utilizing our school nurse and expediting the orthopedic evaluation and imaging process. Staff Athletic Trainers are also part of many ICC

committees including assessment, campus safety, professional development, and strategic planning.

6.0 Program Planning & Development for Student and Program Success

The program vitality assessment, goals and action planning are documented by completing the Program Summative Assessment form.

Programs should use previous reflection and discussion as a basis for considering program indicators of demand, quality, and resource utilization and a program self-assessment of overall program vitality.

Potential Enhancement Opportunities: Program faculty continuously monitor discipline/ profession trends and/or interact with external educational partners and business and industry. In doing so, it may become apparent that potential opportunities for enhancement and innovation are warranted. These should be reflected in the program goals and action plans. For initiatives that include curriculum, the Academic Affairs Office should be consulted.

Some guidelines which indicate a program should be given a Category 1 vitality recommendation are:

Maintain Current Levels of Support/Continuous Improvement: Programs with consistent successful outcomes will want to ensure that trends, resources and/or other factors remain at high quality with minor modifications suggested for improvement. Even very successful programs need to look at even small ways to continuously improve. These initiatives should be reflected in the program goals and action plans.

Revitalization Opportunities or Needs: At times, programs may find that more substantial change is needed in order to best serve the needs of students. These programs may determine that due to impacting trends and/or inconsistent and/or declining indicators of student success that Program Revitalization is necessary. Revitalization initiatives should be reflected in the program goals and action plans. In some cases, it may be appropriate to temporarily deactivate a program in the college inventory and suspend new declaration of major or enrollment until action plans can be implemented.

Phase Out: A program is unlikely to consider this category and it would be the rare exception for the VPAA to recommend Category 4 for a program that has not first gone through program revitalization. In fact, an outcome of revitalization may be a very new curriculum or new direction for a program, thus making it necessary to phase out the current iteration of the program in favor of a new one. In this case, a program may find they are both revitalizing and phasing out. In the rare case that the VPAA would make such a recommendation, it would be following failed attempts to revitalize, continued decreased demand, obvious obsolescence or compelling evidence that continuation of the program is not in the best interest of the students served and/or the best use of college resources.

(See Section 6.1 in the Program Review Handbook for more information.)

6.1 Academic Program Vitality Reflection

Narrative:

Please highlight the cell in the table below indicating the Vitality Indicator for your Program.

Potential Enhancement Opportunities	Maintain Current Levels of Support	Revitalization Opportunities/Needs	Phase Out
-------------------------------------	------------------------------------	------------------------------------	-----------

Explain why: We are currently successful within our program. A minor improvement would be the ability to add more anatomy teaching resources and more space within the athletic training room to provide a better learning environment. Our classes provide a strong base for those wanting to pursue athletic training, kinesiology, biomechanics, exercise science, strength and conditioning or other degrees.

6.2 Academic Program Goals and Action Plans

Programs will also establish or update 3 to 5 long-term and short-term goals and associated action plans which support student success and the vitality indicator. These goals should include consideration of co-curricular and faculty development activities. Long-term goals are considered to be those that extend 3 to 5 years out, while short-term goals are those that would be accomplished in the next 1 to 2 years. Additionally, programs should update status on current goals. Programs should use S.M.A.R.T. goal setting for this purpose. *(See Section 6.2 in the Program Review Handbook for more information.)*

Narrative:

Long Term: Increase size and space of athletic training facility – In order to increase size and space, there would need to be a major renovation. A donation or grant may be able to fund this project. The increase in size is paramount to the success of our athletic training program and will additionally benefit our student-athletes. The bigger space will provide more room for athlete recovery, a HIPAA compliant office and an educational area.

We are currently working with a contractor to modify the Athletic Training room. This will provide us with private office space to store files, have private conversations, and provide students and athletic training staff with much-needed office hours and space.

Short Term: Build a partnership with Independence High School to help increase enrollment and exposure of athletic training. I will begin a conversation with our Athletic Director and their Athletic Director to help create this partnership. The increased enrollment can be measured over the years easily.

A second short term goal is to build a partnership with Kansas Athletic Training Programs and make us a host-site for their athletic training students pursuing a master's degree.

7.0 Fiscal Resource Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)
- Expenditures and Revenue
- Extraordinary Costs
- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment
- Non-Capital Furniture & Equipment
- New Capital Furniture & Equipment
- Replacement Capital Furniture & Equipment
- Other, as applicable
- Accreditation Fee Request
- Membership Fee Request
- Coordinating Reports

Programs should not include salary or fringe benefits here

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

7.1 Budget Requests/Adjustments

Narrative:

Please tie needs to SMART Goal (from 6.2)

Immediate Budget Requests/Needs

Long Term Requests/Needs

Immediate Budget Requests

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number
Skeleton Model	Teaching Orthopedic Anatomy	\$200	
Musculoskeletal Models	Teaching Orthopedic Anatomy	\$200	
Anatomy Posters	Teaching Orthopedic Anatomy	\$100	

Long Term Requests/Needs

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number
High Low Table	Ergonomics, diversity, inclusion, orthopedic evaluation	\$2,000	

Extraordinary Costs Information

EXAMPLES OF WHAT TO INCLUDE:

- extraordinary, specific equipment required for a program (i.e., an X-ray machine for a radiology program, alignment lift for auto tech, welding booths, gait belts for Occupational Therapy, fencing for Aq animal programs)
- program-specific consumable materials (i.e., the specialty paint used in an automotive collision repair program, metal for welding, food for culinary programs, fuel for CDL, feed for Aq animal programs, microscope slides, codes, workbooks, supplies that cannot be returned)
- depreciation on equipment if applicable (equipment for which depreciation is listed should also be listed)
- personal protective equipment that is NOT charged to students and is replaced for each course or cohort, such as gloves and masks for nursing
- accreditation fees specific to the program (that are not included in fees charged to students)
- facility rent (if applicable) for space due to being unable to house the program in existing campus facilities. Rent for facilities to provide education in remote locations is not extraordinary in nature
- donated equipment (such as equipment donated by Business and Industry for a specific program)
- Please include equipment/tools/materials that were paid for via grants (such as Carl D. Perkins) in addition to those paid for by the institution.

DO NOT INCLUDE:

- salaries, travel, professional development costs, marketing costs,
- instructional materials/curriculum,
- computer software or subscriptions,
- classroom resources such as books/DVD's/manuals,
- facilities-based services or facility modifications/upgrades,
- audio/video equipment,
- printers, paper, pens,
- computers/laptops,
- tables/chairs/cabinets,
- insurance costs
- student testing fees
- student uniforms, etc.

(The costs of routine office/instructional supplies and ordinary class materials and equipment are already captured in instructional and/or institutional support calculations within the cost model.)

Item	Year	Year
Tape		

8.0 Authorship and Oversight

8.1 Faculty and Staff

Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative: Current assistant athletic trainer Samantha Quay aided in the process to review. Anita has also provided significant data to help guide the review process.

8.2 VPAA and/or Administrative Designee Response

After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

Brian Southworth, PRC Member. 7.9.2024: I agree with the findings of this program review.

I agree with the findings of this program review. Taylor C. Crawshaw

9.0 Appendices

Any additional information that the programs would like to provide may be included in this section.

Comprehensive Program Of Pre-Nursing For 2021-2023

Prepared by

Sally Kittrell

Co-Authors

Nathan Chaplin

April 29, 2024



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1.0 Program Data and Resource Repository

1.1 Program Summary

The program should provide a descriptive summary of the program. List degrees and certificates being reviewed.

Narrative:

The Associate of Science in Pre-Nursing program is designed for students transferring into a 4-year Bachelor of Science in Nursing (BSN) degree. Introductory courses in biology, physical science, math, and general education are selected to meet the pre-requisite requirements for many BSN programs at Kansas colleges and universities.

Completion of the Associate of Science in Pre-Nursing is not required or recommended for students seeking to enter nursing licensure programs that culminate in an associate's degree. As ICC does not have a nursing school, students can choose to take their pre-requisite courses at ICC before transferring to a 2-year nursing program elsewhere.

There are no certificates associated with the Pre-nursing Program.

1.2 Quantitative and Qualitative Data

All programs are provided with the most recent two years of data by the Office of Institutional Research (IR) as well as two-year budget data provided by the Business Office.

The data sets provided by the Office of Institutional Research include the following elements for the most recent two (completed) academic years:

- Number of Faculty (Full Time; Part Time; Total)
- Student Credit Hours by Faculty Type
- Enrollment by Faculty Type
- Faculty Name by Type
- Average Class Size, Completion, and Attrition
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face
- Number of Degrees/Certificates Awarded
- Number of Graduates Transferring (if available from IR)
- Number of Graduates Working in Related Field (technical programs only)
- Expenditures and Revenues)

Additional data may also be available for reporting from the Office of Institutional Research, as applicable. Requests for additional data must be made through a data request.

(See Section 1.2 in the Program Review Handbook for more information.)

Chart:

		2021-2022	2022-2023
Number of Faculty:			
	Full time	3	3
	Adjunct	3	3
Enrollment & Student credit hours by Faculty type:			
	Full Time	285 stud / 94 credit hrs	245 stud / 81 credit hrs
	Adjunct	55 stud / 20 credit hrs	60 stud / 20 credit hrs
Average Class size:			
	Face-to-Face classes	12.4	12.5
	Online classes	17.1	18.6
	All courses	14.2	14.5
Completion Rates:			
	Face-to-Face classes	93.01%	80.6%
	Online classes	81.17%	76.9%
	All courses	87.64%	79.0%
Pass ('D' or better) rates:			

	Face-to-Face classes	93.64%	85.1%
	Online classes	92.29%	88.0%
	All courses	93.29%	86.3%
Pass ('C' or better) rates:			
	Face-to-Face classes	89.59%	73.1%
	Online classes	83.20%	79.0%
	All courses	86.91%	75.5%
Number of Majors:		30	23
Degrees Awarded:		2	1
Retention within Program		3	3

Narrative:

Three full-time faculty and three adjunct faculty taught similar course loads across both years, declining about 15% in hours and number of students taught by full-time faculty. The number of majors enrolled in pre-nursing was also lower in AY 22-23, potentially contributing to these lower enrollment numbers. Class sizes stayed consistent between years, meaning that decline in pre-nursing majors was offset by students in other majors. In all metrics, completion and pass rates declined. This may be due to turnover in some full-time and adjunct faculty positions. It may also be a product of noticeably low attendance and retention that occurred in AY 22-23. Faculty and administration undertook efforts to combat and improve this recorded decline in student attendance.

2.0 External Constituency and Significant Trends

An important component of maintaining a program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

- Include Advisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (9.0).

2.1: Program Advisory Committee:

Narrative:

No Program Advisory Committee exists for this program.

2.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.
- If this does not apply to your program, write “N/A.”

Narrative:

No specialized accreditation is required.

2.3: Other:

Discuss any external constituencies that may apply to the program. *(See Section 2.3 in the Program Review Handbook for more information.)*

Narrative:

Higher Learning Commission HLC's Category One: Helping students learn focuses on the design, deployment, and effectiveness of teaching-learning process that underlie the institution's credit and non-credit programs and courses.

Kansas Board of Regents

Transfer and Articulation Agreement for the following courses:

- General Biology
- Biology I
- Biology II
- A&P
- Microbiology
- Nutrition
- Medical Terminology
- Environmental Science
- Chemistry I
- Chemistry II

3.0 Assessment of Program Level Student Learning Outcomes

Significant Assessment Findings

The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials.

Provide evidence of how assessment of program learning outcomes has been used to improve student learning.

Narrative:

No program-level student learning outcomes had previously been established and approved for the AS in Pre-nursing. In Spring 2024, program faculty met and designed the Program Outcomes listed below to assess student success in the Pre-Nursing program.

Pre-nursing Program-level Outcomes

1. Demonstrate an understanding of the functions of the human body systems, including gross anatomy, physiological processes, and the biochemical foundations of these processes.
2. Successfully communicate medical and health-related topics with people inside and outside of the medical field (both written and verbal) and perform appropriate administrative tasks required to record and track patient data.
3. Evaluate another person's personal health and wellness and advise on best practices.
4. Successfully perform technical skills related to safely handling infectious materials, minimizing contamination of human biomedical samples, maintaining sterile spaces, viewing samples with microscopes, identifying histological samples, and safe chemical handling

We utilized prior years' rate of students who completed the indicated courses passing with a "C" average or better. Percentages of students completing these courses with "C" average or better are included in columns indicating the respective academic year.

Outcome	Courses used to assess	AY 2021-2022	AY 2022-2023
1	A&P, Chem Non-major, Gen Bio	MET (84%, 79%, 85%)	MET (74%, 82%, 73%)
2	Medical Term	MET ()	MET ()
3	A&P, Nutrition	MET (84%, 100%)	MET (74%, 76%)
4	A&P, Microbiology, Chem Non-major	MET (84%, 80%, 79%)	MET (74%, 100%, 82%)

Target success for a learning outcome is that 70% of the students will achieve a 70% on a measure corresponding to the learning outcome. Learning outcomes are considered “Met” if the average score for a learning outcome is at 70% or higher. Outcomes are “Partially Met” if scored in the 55-69% range, and “Not Met” for outcomes less than 55%. The range for Partially Met is scored to match current trends in the number of students who obtain a grade of “C” or higher.

Based on student achievement in multiple Pre-nursing courses, cohorts in these years have met our expectations for student learning. Based on the selection of courses used for assessing these outcomes, the Pre-Nursing curriculum has been meeting the needs of pre-nursing students in the designated years. Moving forward, we will incorporate additional measures from additional courses within the new plan of study. This will give an even clearer picture of student skills gleaned from program coursework. *(Program-level outcomes will be revised as needed to accommodate recent changes to program requirements.)*

Past years’ assessment goals are outlined as follows:

Achieving Junior Level Transfer Status

Students who have completed either a prescribed Associate of Arts or Associate of Science degree programs at Independence Community College should be able to transfer to select four-year colleges or universities with junior status. The College establishes and maintains transfer agreements with select institutions to facilitate the transferability of its academic programs.

4.0 Curriculum Reflection

4.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. It is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)

Narrative:

As a pre-professional program, the associate of science in Pre-nursing introduces students to foundational knowledge in science and health and equips students for entry into upper-level courses in a BSN program upon transfer.

Graduation Requirements for the associate of science degree in Pre-Nursing (PRN) include the following: satisfactory completion of sixty-five (65) college credit hours and a cumulative grade point average of 2.0 including credits from including the following distribution of credits:

Pre-Nursing (PRN)

Degree: Associate of Science

The following is a pre-nursing curriculum for students who are planning to enter the field of nursing pursuing a Bachelor of Nursing degree. Students considering nursing as a career should consult the catalog of the college they wish to attend to ensure transfer of all courses. Different schools may have different requirements than those listed below.

Analysis & Oral Communication (9 hours)	Credit Hours	Health and Well-Being (6 hours)	Credit Hours
English Composition I (ENG1003)	3	General Psychology (BEH 1003)	3
English Composition II (ENG 1013)	3	Developmental Psychology (BEH 2003)	3
Public Speaking (COM 1203)	3		
Mathematics (3 hours)	Credit Hours	Human Heritage (6 hours)	Credit Hours
College Algebra (MAT 1023) or higher	3	History (Select 1)	
		US History I (HIS 1023)	3
		US History II (HIS 1063)	3
Sciences (23 hours)	Credit Hours	Philosophy and Religion (Select 1)	
Anatomy & Physiology (BIO 2045)	5	Introduction to Philosophy (PHI 2003)	3
Chemistry for Non-majors (PHS 1015)	5	Ethics (PHI 1073)	3
General Biology (BIO 1005)	5	New Testament History (REL 1013)	3
Microbiology (BIO 2055)	5	World Religions (REL1053)	3
Nutrition (BIO 2053)	3		
		Social Awareness (3 hours)	Credit Hours
Fine Arts and Aesthetic Studies (3 hours)	Credit Hours	Introduction to Sociology (SOC 1003)	3
Art Appreciation (ART 1043)	3	Political Awareness (3 hours)	Credit Hours
Drawing and Composition (ART 1023)	3	American Government (POL 1023)	3
Ceramics I (ART 2023)	3		
Painting I (ART 1033)	3	Business and Technology (6 hours)	Credit Hours
Music Appreciation (MUE 1303)	3	Personal Finance (BUS 1003)	3
Music Theory I (MUE 1093)	3	Financial Accounting (ACC 1043)	3
Creative Writing (ENG 2023)	3	Introduction to Business (BUS 1093)	3
Theatre Appreciation (THR 1013)	3	Microeconomics (BUS 2023)	3
Acting I (THR 1023)	3	Macroeconomics (BUS 2033)	3
Stagecraft I (THR 1033)	3	Computer Concepts & Applications (CIT 1003)	3
		Total: 65	
Cultural Studies (3 hours)	Credit Hours		
Anthropology (SOC 1023)	3		
Spanish I, II, III (FRL 1025, 1035, 2035)	5		
World Regional Geography (GEO 2013)	3		
Intro to Race and Ethnic Relations (SOC 2113)	3		
African American History (HIS 1163)	3		
World History I (HIS 1003)	3		
World History II (HIS 1013)	3		

Modifications to the Program to be implemented in AY 2024-2025:

Allied Health Instructor, Mallory Byrd recommended the addition of CNA into the program to provide training on appropriate basic nursing skills and to better meet requirements for BSN programs. In the 2024-2025 catalog, the Associate of Science in Pre-nursing will include CNA training and a new 2-year plan to prepare students for successful transfer to Kansas Nursing Degrees.

Anatomy and Physiology instruction has increased in rigor and been moved back to an in-person format, removing the accelerated, fully online versions which were previously available. Those sections were not able to introduce the content with appropriate depth or adequately assess student learning due to the unsecured online environment. This, as well as the addition of a science prerequisite to the course, brings the course requirements into line with expectations from similar courses at 4-year colleges and universities in Kansas.

The new four-semester plan for this degree that will take effect in AY 24-25 was designed to match the transfer requirements for several Kansas BSN programs including Wichita State University, Kansas University, Pittsburg State University, and others. This will better prepare our students to transfer without course deficits. This will benefit students by keeping them on track for a four-year completion and will minimize excess cost from making up missed prerequisites.

4.2 Diversity, Equity, and Inclusion

How does your program curriculum include diverse populations and viewpoints?

Narrative:

Nurses work with numerous patients in their daily practice. This necessitates training future nurses to be aware and accepting of diverse populations. Pre-nursing students take numerous science courses. Students work cooperatively with partners and groups in science laboratory classes. This increases their experience working with students from varying backgrounds. Science in its basic nature teaches students to critically observe a situation and evaluate empirical evidence to solve problems. Instructors make an effort to teach students to acknowledge and eliminate their own internal biases as much as possible.

In Anatomy and CNA classes, students are expected to consider the individual in their study of health and disease. Focusing on each individual and their unique needs will improve a student's exposure to individuals of varying racial and ethnic backgrounds, ages, and affluence. Students will also receive instruction in nutrition, psychology, and communication in which they study health and wellbeing in individuals of all ages, sexes, and life stages. Students will consider and contemplate the circumstances that apply to persons of varying socio-economic classes, dietary and nutritional needs, and specialized health considerations in a patient's effort to secure adequate health care.

Lastly, general education courses in addition to specialized pre-nursing curriculum will provide the same well-rounded perspective in courses like Sociology, World Religions, Intro to Race and Ethnic Relations, General and Developmental Psychology, and liberal arts offerings.

4.3 Mission and Strategic Plan Alignment

Program faculty should indicate the ways in which the program's offerings align with the ICC mission. Also, in this section program faculty should provide narrative on the ways that initiatives may be tied to the ICC Strategic Plan and to HLC accreditation criterion. It is not necessary to consider an example for each HLC category, but program faculty are encouraged to provide one or two examples of initiatives in their program that are noteworthy. These examples may be helpful and included in future campus reporting to HLC. (Refer to section 2.3 for HLC categories)

Narrative:

The mission of Independence Community College communicates our need to support students' best interests and community interests in academic excellence and economic development. We achieve this by ensuring the academic experience is valuable, rigorous, and relevant to match the high standards of other Kansas institutions. Additionally, we serve community interests by supporting future nurses in the early stages of their academic careers. Nursing stands as one of the most in-demand careers in the state and region and can improve a student's future economic wellbeing. According to the 2023 Kansas Department of Labor High Demand Occupations nurses score at the top of the list for both state-wide and regional need, including high-demand careers, high-wage careers, and many current openings in the field.

The Strategic Plan specifically outlines student transfer success as a top goal for our long-term institutional success. Pre-nursing clearly falls under this umbrella, as it feeds directly into a 4-year pathway. We will continue to support nurses in their first two years of education, equipping them to successfully transfer into a four-year Bachelor of Science in Nursing (BSN) degree. Additionally, workforce readiness can be seen in our pre-nursing courses in CNA training. Upon completion of that course, students are workforce ready and can immediately contribute to community value by filling vital employment roles in our elder-care facilities.

5.0 Program Accomplishments

The program faculty should highlight noteworthy accomplishments of individual faculty.

The program faculty should highlight noteworthy program accomplishments.

The program faculty should describe how faculty members are encouraged and engaged in promoting innovative research, teaching, and community service.

Narrative:

Our biology labs have been striving to provide increased opportunity for hands-on work with modern equipment. Microbiology Lab has implemented a skills-based final project that challenges students to identify unknown microbes from an assigned sample using the skills and understanding they developed in the course. The Anatomy & Physiology laboratory has been updating and expanding inventory of anatomical models and histological specimens to allow students more work outside of the textbook.

While many of our faculty in the program are in their first years at ICC, we will continue to encourage faculty to pursue professional development activities using departmental and institutional funds.

6.0 Program Planning & Development for Student and Program Success

6.1 Academic Program Vitality Reflection

The program vitality assessment, goals and action planning are documented by completing the Program Summative Assessment form.

Programs should use previous reflection and discussion as a basis for considering program indicators of demand, quality, and resource utilization and a program self-assessment of overall program vitality.

Potential Enhancement Opportunities: Program faculty continuously monitor discipline/ profession trends and/or interact with external educational partners and business and industry. In doing so, it may become apparent that potential opportunities for enhancement and innovation are warranted. These should be reflected in the program goals and action plans. For initiatives that include curriculum, the Academic Affairs Office should be consulted.

Some guidelines which indicate a program should be given a Category 1 vitality recommendation are:

Maintain Current Levels of Support/Continuous Improvement: Programs with consistent successful outcomes will want to ensure that trends, resources and/or other factors remain at high quality with minor modifications suggested for improvement. Even very successful programs need to look at even small ways to continuously improve. These initiatives should be reflected in the program goals and action plans.

Revitalization Opportunities or Needs: At times, programs may find that more substantial change is needed in order to best serve the needs of students. These programs may determine that due to impacting trends and/or inconsistent and/or declining indicators of student success that Program Revitalization is necessary. Revitalization initiatives should be reflected in the program goals and action plans. In some cases, it may be appropriate to temporarily deactivate a program in the college inventory and suspend new declaration of major or enrollment until action plans can be implemented.

Phase Out: A program is unlikely to consider this category and it would be the rare exception for the VPAA to recommend Category 4 for a program that has not first gone through program revitalization. In fact, an outcome of revitalization may be a very new curriculum or new direction for a program, thus making it necessary to phase out the current iteration of the program in favor of a new one. In this case, a program may find they are both revitalizing and phasing out. In the rare case that the VPAA would make such a recommendation, it would be following failed attempts to revitalize, continued decreased demand, obvious obsolescence or compelling evidence that continuation of the program is not in the best interest of the students served and/or the best use of college resources.

(See Section 6.1 in the Program Review Handbook for more information.)

Narrative:

Please highlight the cell in the table below indicating the Vitality Indicator for your Program.

Potential Enhancement Opportunities	Maintain Current Levels of Support	Revitalization Opportunities/Needs	Phase Out
-------------------------------------	------------------------------------	------------------------------------	-----------

Explain why: Students are showing high levels of success in course completion and pass rates. Continuing to support the foundational courses in this program requires ongoing financial inputs to maintain and update equipment, laboratory spaces, and professional development.

6.2 Academic Program Goals and Action Plans

Programs will also establish or update 3 to 5 long-term and short-term goals and associated action plans which support student success and the vitality indicator. These goals should include consideration of co-curricular and faculty development activities. Long-term goals are considered to be those that extend 3 to 5 years out, while short-term goals are those that would be accomplished in the next 1 to 2 years. Additionally, programs should update status on current goals. Programs should use S.M.A.R.T. goal setting for this purpose. (*See Section 6.2 in the Program Review Handbook for more information.*)

Narrative:

No prior goals are available at this time.

Short-term Goals

1. Advise pre-nursing students on enrollment in the new 2-year plan.
2. Follow-up with graduates and transfers to determine retention and student success.
3. Focus on adding review and practice tests for TEAS test to support students in their transfer success.

Long-term Goals

1. Develop at least one partnership or transfer agreement with another Kansas Institution.
2. Establish metrics to measure the success of our students when they leave ICC.

7.0 Fiscal Resource Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)
- Expenditures and Revenue
- Extraordinary Costs
- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment
- Non-Capital Furniture & Equipment
- New Capital Furniture & Equipment
- Replacement Capital Furniture & Equipment
- Other, as applicable
- Accreditation Fee Request
- Membership Fee Request
- Coordinating Reports

Programs should not include salary or fringe benefits here

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

7.1 Budget Requests/Adjustments

Narrative:

Pre-nursing does not have its own budget line. Instead, needs and spending are combined with the biology department primarily, and needs for non-biology courses fall within the purview of the home department of the course.

Please tie needs to SMART Goal (from 6.2)

Immediate Budget Requests/Needs

Long Term Requests/Needs

Immediate Budget Requests

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number

Long Term Requests/Needs

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number

Extraordinary Costs Information

Budget items are seen in the Program Review for Biology.

EXAMPLES OF WHAT TO INCLUDE:

- extraordinary, specific equipment required for a program (*i.e.*, an X-ray machine for a radiology program, **alignment lift for auto tech, welding booths, gait belts for Occupational Therapy, fencing for Ag animal programs**)
 - **program-specific consumable materials** (*i.e.*, the specialty paint used in an automotive collision repair program, **metal for welding, food for culinary programs, fuel for CDL, feed for Ag animal programs, microscope slides, codes, workbooks, supplies that cannot be returned**)
 - depreciation **on equipment** if applicable (**equipment for which depreciation is listed should also be listed**)
-

- personal protective equipment that is NOT charged to students and is replaced for each course or cohort, such as gloves and masks for nursing
- accreditation fees specific to the program (that are not included in fees charged to students)
- facility rent (if applicable) for space due to being unable to house the program in existing campus facilities. Rent for facilities to provide education in remote locations is not extraordinary in nature
- donated equipment (such as equipment donated by Business and Industry for a specific program)
- Please include equipment/tools/materials that were paid for via grants (such as Carl D. Perkins) in addition to those paid for by the institution.

DO NOT INCLUDE:

- salaries, travel, professional development costs, marketing costs,
- instructional materials/curriculum,
- computer software or subscriptions,
- classroom resources such as books/DVD's/manuals,
- facilities-based services or facility modifications/upgrades,
- audio/video equipment,
- printers, paper, pens,
- computers/laptops,
- tables/chairs/cabinets,
- insurance costs
- student testing fees
- student uniforms, etc.

(The costs of routine office/instructional supplies and ordinary class materials and equipment are already captured in instructional and/or institutional support calculations within the cost model.)

Item	Year	Year

8.0 Authorship and Oversight

8.1 Faculty and Staff

Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative:

Sally Kittrell composed the original Program Outcomes and the remaining sections of the report. Nathan Chaplin and Mallory Byrd served to review and approve the Program Outcomes. Nathan Chaplin reviewed and offered edits to the completed comprehensive review.

8.2 VPAA and/or Administrative Designee Response

After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

This program review is acceptable, and the program should be maintained. Brian Southworth, PRC member, 7.9.2024.

This program review is acceptable, and the program should be maintained. Taylor C. Crawshaw

9.0 Appendices

Any additional information that the programs would like to provide may be included in this section.

Comprehensive Program Of Criminal Justice For

AY 2022 – 2023

Prepared by

Ben Seel;

Anita Chappuie

February 29, 2024



Independence
COMMUNITY COLLEGE

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1.0 Program Data and Resource Repository

1.1 Program Summary

The program should provide a descriptive summary of the program. List degrees and certificates being reviewed.

Narrative:

The criminal justice program exists for students who are interested in careers in law enforcement or social work and is an appropriate major for those interested in pursuing a law degree (ICC Course Catalog).

Students who complete the program will receive an Associate of Science degree (A.S.).

There are three program specific courses to provide students with an introduction to the field of Criminal Justice: Introduction to Criminal Justice, Introduction to Criminal Behavior and Introduction to Criminal Law. These are transferrable courses that serve as most students' formal introduction into the academic study of criminal justice. These introductory courses serve as gatekeepers for the degree; if a student does not enjoy or succeed in these courses, they should reconsider being a criminal justice major.

The Introduction to Criminal Justice and Criminal Law class are general education courses under the Kansas Board of Regents (KBOR) systems wide transfer agreement; being placed in the Social and Behavior Science bucket.

The discipline specific courses make up 9 of the 62 hours in the degree; the remaining hours in the program align with KBOR and ICC general study requirements.

1.2 Quantitative and Qualitative Data

All programs are provided with the most recent two years of data by the Office of Institutional Research (IR) as well as two-year budget data provided by the Business Office.

The data sets provided by the Office of Institutional Research include the following elements for the most recent two (completed) academic years:

- Number of Faculty (Full Time; Part Time; Total)
- Student Credit Hours by Faculty Type
- Enrollment by Faculty Type
- Faculty Name by Type
- Average Class Size, Completion, and Attrition
- Course Completion, Success and Attrition by Distance Learning v Face-to-Face
- Number of Degrees/Certificates Awarded
- Number of Graduates Transferring (if available from IR)
- Number of Graduates Working in Related Field (technical programs only)
- Expenditures and Revenues)

Additional data may also be available for reporting from the Office of Institutional Research, as applicable. Requests for additional data must be made through a data request.

(See Section 1.2 in the Program Review Handbook for more information.)

Chart:

		2021-2022	2022-2023
Number of Faculty:			
	Full time	0	0
	Adjunct	1	2
Enrollment & Student credit hours by Faculty type:			
	Full Time	0	0
	Adjunct	12	15
Average Class size:			
	Face-to-Face classes	19	19
	Online classes	11	10
	All courses	13	13.8
Completion Rates:			
	Face-to-Face classes	84%	100%(hybrid)
	Online classes	94%	93%
	All courses	90%	97%

Pass ('D' or better) rates:			
	Face-to-Face classes	81%	70%
	Online classes	90%	82%
	All courses	87%	75%
Pass ('C' or better) rates:			
	Face-to-Face classes	75%	56%
	Online classes	87%	79%
	All courses	83%	66%
Number of Majors:		13	16
Degrees Awarded:		2	4
Retention within Program		5	6

Narrative:

By the numbers, this is a successful program.

There are consistently 10 – 20 declared majors each year.

Between the degree awarded and retention numbers, over 50% of the declared majors are accounted for each year. There is no reason to think that the students who are unaccounted for are leaving because of the program.

The success rate of students taking the program classes is above average.

This program has no unique cost to run. There is only the normal overhead of paying the professor and operating the space.

2.0 External Constituency and Significant Trends

An important component of maintaining a program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

- Include Advisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (9.0).

2.1: Program Advisory Committee:

Narrative:

N/A. There is no program advisory committee.

2.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.
- If this does not apply to your program, write “N/A.”

Narrative:

N/A. There is no specialized accreditation.

2.3: Other:

Discuss any external constituencies that may apply to the program. *(See Section 2.3 in the Program Review Handbook for more information.)*

Narrative:

N/A.

3.0 Assessment of Program Level Student Learning Outcomes

Significant Assessment Findings

The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials.

Provide evidence of how assessment of program learning outcomes has been used to improve student learning.

Narrative:

The program follows the guidelines established by KBOR and ICC as for what classes are required. The difference between this program and the liberal studies program are replacing three elective courses with required courses, the outcomes of this program match that achieved in the liberal studies program.

Program Level:

Criminal Justice Program Outcomes:

1. The ability to think critically about the cause and effect of criminal behavior

- ties to Introduction to Criminal Justice, outcome 3
- ties to Introduction to Criminal Behavior, outcome 1
- ties to Criminal Law, outcome 1

2. Provide students with an understanding of the criminal justice system, its agencies, personnel, and historical foundation.

- ties to Introduction to Criminal Justice, outcome 1
- ties to Criminal Law, outcome 2

3. Prepare students to join the ranks of public servants in their communities.

- ties to Introduction to Criminal Justice, outcome 5
- ties to Criminal Law, outcome 6

4. Help develop students and practitioners with critical and analytical skills to promote the administration of justice and crime prevention and control in a diverse and global society

- ties to Introduction to Criminal Justice, outcome 5 and 6
- ties to Criminal Law, outcome 5 and 6

5. give students a strong understanding of crime, the justice system, and other social issues you'll encounter in the professional field.

- ties to Introduction to Criminal Justice, outcome 2
- ties to Introduction to Criminal Behavior, outcome 5
- ties to Criminal Law, outcome 2, 3, and 4

Program level outcomes are met, based on an average of course level tied outcomes.

On the course level:

Each learning outcome had a target of 70% of students receiving a 70% or better on the direct measure. This goal was exceeded on all learning outcomes in both classes. See the appendix section for full details on each learning outcome and the results.

Observations from Adjunct Professors:

Jerry Harris:

The objective measures support that most students are understanding the material and retaining it well enough to succeed during the eight-week session of class. Helping students understand the importance of a syllabus, writing style, and grammar seem to be recurring challenges. Overall, I feel that most students make some improvements in writing style. Many students will take the other criminal justice course before or after this class. Because the classes are founded on the same theories students seem to retain the information and do well in both classes.

Anita Chappuie:

Students did well with practical applications of law. Their biggest struggle was with reading statutes and pulling apart the various elements of a crime. Adjustments are planned to provide more practice with this skill before moving on to more practical application of fact patterns.

4.0 Curriculum Reflection

4.1 Reflection on Current Curriculum

The program faculty should provide a narrative reflection that describes the program's curriculum holistically. The following are prompts formulated to guide thinking/reflection on curriculum. It is not expected that programs specifically answer each and every question.

- Is the curriculum of the program appropriate to the breadth, depth, and level of the discipline?
- How does this program transfer to four-year universities? (give specific examples)

Narrative:

Currently the ICC criminal justice program consists of three specific criminal justice courses: Introduction to Criminal Justice, Introduction to Criminal Behavior and Criminal Law. The rest of the program courses are prescribed by KBOR guidelines for awarding an associate degree. These prescribed courses are updated as they are taught per the course specific changes.

Introduction to Criminal Justice (CRJ1010) and Criminal Law (CRJ2010) are in the KBOR transfer matrix guaranteeing it will transfer statewide across all public institutions.

4.2 Diversity, Equity, and Inclusion

How does your program curriculum include diverse populations and viewpoints?

Narrative:

The program level outcomes for Criminal Justice directly address how this program helps students develop critical and analytical skills to promote the administration of justice and crime prevention and control in a diverse and global society (Outcome 4). Individual courses also touch on various diverse viewpoints while teaching about the historical foundations of the criminal justice system (Outcome 2) and common social issues encountered in the professional field (Outcome 5).

The intentional inclusion of diverse viewpoints in the curriculum of this program is a critical part of making sure that our students can see themselves in the field. This program attracts a diverse student population, with a 50/50 split of male and female Criminal Justice majors over the last 2 years and with over 50% of majors identifying as non-white.

4.3 Mission and Strategic Plan Alignment

Program faculty should indicate the ways in which the program's offerings align with the ICC mission. Also, in this section program faculty should provide narrative on the ways that initiatives may be tied to the ICC Strategic Plan and to HLC accreditation criterion. It is not necessary to consider an example for each HLC category, but program faculty are encouraged to provide one or two examples of initiatives in their program that are noteworthy. These examples may be helpful and included in future campus reporting to HLC. (Refer to section 2.3 for HLC categories)

Narrative:

As with all academic programs at ICC, the Criminal Justice program aligns with the ICC mission by providing academic excellence. Cultural enrichment and economic development are circumstantial; depending on what a student plans on doing with their degree but both are plausible as this degree is foundational and can be used in many different future pursuits.

5.0 Program Accomplishments

The program faculty should highlight noteworthy accomplishments of individual faculty.

The program faculty should highlight noteworthy program accomplishments.

The program faculty should describe how faculty members are encouraged and engaged in promoting innovative research, teaching, and community service.

Narrative:

Adjunct Professor Jerry Harrison, is a certified law enforcement officer; currently serving as the Independence Chief of Police.

Adjunct Professor Anita Chappuie, is a licensed attorney in the state of Kansas who has been pursuing continuing education hours as part of her professional requirements.

6.0 Program Planning & Development for Student and Program Success

The program vitality assessment, goals and action planning are documented by completing the Program Summative Assessment form.

Programs should use previous reflection and discussion as a basis for considering program indicators of demand, quality, and resource utilization and a program self-assessment of overall program vitality.

Potential Enhancement Opportunities: Program faculty continuously monitor discipline/ profession trends and/or interact with external educational partners and business and industry. In doing so, it may become apparent that potential opportunities for enhancement and innovation are warranted. These should be reflected in the program goals and action plans. For initiatives that include curriculum, the Academic Affairs Office should be consulted.

Some guidelines which indicate a program should be given a Category 1 vitality recommendation are:

Maintain Current Levels of Support/Continuous Improvement: Programs with consistent successful outcomes will want to ensure that trends, resources and/or other factors remain at high quality with minor modifications suggested for improvement. Even very successful programs need to look at even small ways to continuously improve. These initiatives should be reflected in the program goals and action plans.

Revitalization Opportunities or Needs: At times, programs may find that more substantial change is needed in order to best serve the needs of students. These programs may determine that due to impacting trends and/or inconsistent and/or declining indicators of student success that Program Revitalization is necessary. Revitalization initiatives should be reflected in the program goals and action plans. In some cases, it may be appropriate to temporarily deactivate a program in the college inventory and suspend new declaration of major or enrollment until action plans can be implemented.

Phase Out: A program is unlikely to consider this category and it would be the rare exception for the VPAA to recommend Category 4 for a program that has not first gone through program revitalization. In fact, an outcome of revitalization may be a very new curriculum or new direction for a program, thus making it necessary to phase out the current iteration of the program in favor of a new one. In this case, a program may find they are both revitalizing and phasing out. In the rare case that the VPAA would make such a recommendation, it would be following failed attempts to revitalize, continued decreased demand, obvious obsolescence or compelling evidence that continuation of the program is not in the best interest of the students served and/or the best use of college resources.

(See Section 6.1 in the Program Review Handbook for more information.)

6.1 Academic Program Vitality Reflection

Narrative:

Please highlight the cell in the table below indicating the Vitality Indicator for your Program.

Potential Enhancement Opportunities	Maintain Current Levels of Support	Revitalization Opportunities/Needs	Phase Out
-------------------------------------	------------------------------------	------------------------------------	-----------

Explain why:

Having these classes taught by a dedicated full-time faculty member is an opportunity for program growth, both in bringing students in and improving the retention and completion numbers.

Clearly, there is an interest in criminal justice. With the program merely being an option students can choose, no specific recruiting is currently happening for it. Still, there is student interest. With a dedicated full-time faculty member, students would have a dedicated advisor/mentor as they pursue a degree and explore work force opportunities.

6.2 Academic Program Goals and Action Plans

Programs will also establish or update 3 to 5 long-term and short-term goals and associated action plans which support student success and the vitality indicator. These goals should include consideration of co-curricular and faculty development activities. Long-term goals are considered to be those that extend 3 to 5 years out, while short-term goals are those that would be accomplished in the next 1 to 2 years. Additionally, programs should update status on current goals. Programs should use S.M.A.R.T. goal setting for this purpose. *(See Section 6.2 in the Program Review Handbook for more information.)*

Narrative:

[No narrative submitted.]

Long-Term

1: Find a consist adjunct professor for face-to-face classes. This is an individual who can teach one or two in person classes for multiple semesters.

Rationale: Adjunct professor J. Harrison is relocating and will no longer be able to teach in person classes.

Short-Term

1: Work with local criminal justice entities to discover opportunities for students to get real world experience. For example: this could be doing a ride-along or getting internship hours or part-time jobs in the departments.

7.0 Fiscal Resource Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)
- Expenditures and Revenue
- Extraordinary Costs
- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment
- Non-Capital Furniture & Equipment
- New Capital Furniture & Equipment
- Replacement Capital Furniture & Equipment
- Other, as applicable
- Accreditation Fee Request
- Membership Fee Request
- Coordinating Reports

Programs should not include salary or fringe benefits here

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

7.1 Budget Requests/Adjustments

Narrative: There are no budget request or adjustments with the current model of adjunct professors.

Please tie needs to SMART Goal (from 6.2)

Immediate Budget Requests/Needs

Long Term Requests/Needs

Immediate Budget Requests

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number

Long Term Requests/Needs

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number

Extraordinary Costs Information

EXAMPLES OF WHAT TO INCLUDE:

- extraordinary, specific equipment required for a program (*i.e.*, an X-ray machine for a radiology program, **alignment lift for auto tech, welding booths, gait belts for Occupational Therapy, fencing for Ag animal programs**)
- program-specific consumable materials (*i.e.*, the specialty paint used in an automotive collision repair program, **metal for welding, food for culinary programs, fuel for CDL, feed for Ag animal programs, microscope slides, codes, workbooks, supplies that cannot be returned**)
- depreciation **on equipment** if applicable (**equipment for which depreciation is listed should also be listed**)

- **personal protective equipment that is NOT charged to students and is replaced for each course or cohort, such as gloves and masks for nursing**
- **accreditation fees specific to the program (that are not included in fees charged to students)**
- facility rent (if applicable) **for space due to being unable to house the program in existing campus facilities. Rent for facilities to provide education in remote locations is not extraordinary in nature**
- **donated equipment (such as equipment donated by Business and Industry for a specific program)**
- **Please include equipment/tools/materials that were paid for via grants (such as Carl D. Perkins) in addition to those paid for by the institution.**

DO NOT INCLUDE:

- salaries, travel, professional development costs, **marketing costs**,
- instructional materials/curriculum,
- computer software or subscriptions,
- **classroom resources such as books/DVD's/manuals**,
- facilities-based services or facility modifications/**upgrades**,
- audio/video equipment,
- **printers, paper, pens**,
- **computers/laptops**,
- tables/chairs/cabinets,
- insurance costs
- student testing fees
- student uniforms, etc.

(The costs of routine office/instructional supplies and ordinary class materials and equipment are already captured in instructional and/or institutional support calculations within the cost model.)

Item	Year	Year

8.0 Authorship and Oversight

8.1 Faculty and Staff

Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative:

This program review was completed by Ben Seel. The institutional data was provided by Anita Chappuie. Adjunct Professors Chappuie and Harrison provided insight.

8.2 VPAA and/or Administrative Designee Response

After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

This program review is acceptable. Brian Southworth, Division Chair of Math & Science, July 2, 2024.

This program review meets requirements. Taylor C. Crawshaw, VPAA

9.0 Appendices

Any additional information that the programs would like to provide may be included in this section.

Course Learning Outcome Data for Introduction to Criminal Justice:

Introduction to Criminal Justice

03-SOC-1113-1058

Prepared by Jerry Harrison
Adjunct Instructor

I. KBOR Goals & Outcomes

1. Recall and define the structure of the criminal justice system, including the components of each of the core elements (police, courts, and corrections); and the procedures, rules and agencies for each of the core elements.

- i. Direct Measure

1. Chapter 1 assignment, Question 1

- a. Describe the major components of the criminal justice system and what each component does.

- ii. Target

1. 70% of students received 70% or more.

- iii. Data

1. 46 of 49 (94%) students met this target.

- iv. Learning Outcome Result

1. Met

- v. Summary of Results & Future Actions

1. Target was met, continue using this measure.

II. KBOR Goal & Outcome

2. Analyze the interconnectivity of the elements of the criminal justice system, distinguishing between conflicting and harmonious goals of the agencies present in each core element.

- i. Direct Measure

1. Chapter 1 Assignment, Question 2

- a. Explain how due process impacts police as they attempt to control crime.

- ii. Target

1. 70% of students received 70% or more.

- iii. Data
 - 1. 46 of 49 (94%) students met this target.
 - iv. Learning Outcome Result
 - 1. Met
 - v. Summary of Results & Future Actions
 - 1. Target was met, continue using this measure.
- III. KBOR Goal & Outcome
 - 3. Explain and evaluate the effectiveness of the criminal justice system in its response to crime, criminals and victims; the procedures and practices present in each of the core elements of the criminal justice system; and the agencies participating in and affected by the criminal justice system.
 - i. Direct Measure
 - 1. Chapter 3 News Analysis-Essay assignment that evaluates an article describing how an agency utilized Crime Prevention Through Environmental Design (CPTED).
 - ii. Target
 - 1. 70% of students received 70% or more.
 - iii. Data
 - 1. 40 of 44 (91%) students met this target.
 - iv. Learning Outcome Result
 - 1. Met
 - v. Summary of Results & Future Actions
 - 1. Target was met, continue using this measure.
- IV. KBOR Goal & Outcome
 - 4. Analyze and compare the criminal justice system's various elements and the agencies within each element for each its effectiveness in addressing crime, criminals and victims.
 - i. Direct Measure
 - 1. Chapter 11 Assignment, Question 6
 - a. Explain how the Eighth Amendment to the US Constitution applies to prison conditions.
 - ii. Target
 - 1. 70% of students received 70% or more.
 - iii. Data
 - 1. 41 of 45 (91%) students met this target.
 - iv. Learning Outcome Result
 - 1. Met
 - v. Summary of Results & Future Actions
 - 1. Target was met, continue using this measure.

V. KBOR Goal & Outcome

5. Summarize each element of the criminal justice system; provide constructive criticism of each of the elements, including arguments in support of and in opposition to each of the elements, agencies present in each element, and rules and procedures for each element.
 - i. Direct Measure
 1. Chapter 4 Assignment, Question 2
 - a. Contrast substantive law versus procedural law.
 - ii. Target
 1. 70% of students received 70% or more.
 - iii. Data
 1. 45 of 47 (96%) students met this target.
 - iv. Learning Outcome Result
 1. Met
 - v. Summary of Results & Future Actions
 1. Target was met, continue using this measure.

VI. KBOR Goal & Outcome

6. Devise alternative criminal justice system elements and summarize the effectiveness of alternative methods of criminal justice.
 - i. Direct Measure
 1. Chapter 1 Assignment, Question 3
 - a. Provide an actual example of an evidence-based practice that controls crime. Describe the evidence that supports the practice.
 - ii. Target
 1. 70% of students received 70% or more.
 - iii. Data
 1. 46 of 49 (94%) students met this target.
 - iv. Learning Outcome Result
 1. Not met
 - v. Summary of Results & Future Actions
 1. Target was met, continue using this measure.

Introduction to Criminal Behavior

03-SOC-1133-1467

Prepared by Jerry Harrison
Adjunct Instructor

II. KBOR Goals & Outcomes

2. Identify basic sociological concepts and theories used to study criminology.

i. Direct Measure

1. News Analysis Chapter 18

- a. Develop a primary, secondary, and tertiary crime prevention method for specific crimes. Explain what theory supports your method.

ii. Target

- 1. 70% of students received 70% or more.

iii. Data

- 1. 29 of 39 (74%) students met this target.

iv. Learning Outcome Result

- 1. Met

v. Summary of Results & Future Actions

- 1. Target was met, continue using this measure.

vi. Direct Measure Fall

1. Final Exam

- a. What theory explains that what people do in their private lives can increase or decrease their chances of being a victim of crime?

vii. Target

- 1. 70% of students received 70% or more.

viii. Data

- 1. 4 of 5 (80%) students met this target.

ix. Learning Outcome Result

- 1. Met

x. Summary of Results & Future Actions

- 1. Target was met, continue using this measure.

xi. Learning Outcome Result

- 1. Met

xii. Summary of Results & Future Actions

- 1. Target was met, continue using this measure.

VII. KBOR Goal & Outcome

2. Be able to describe the relationship between crime, deviance, and criminal law.

- i. Direct Measure
 - 1. Chapter 1 Discussion
 - a. Explain criminal behavior from sociological perspective, deviance, and legal defenses.
 - ii. Target
 - 1. 70% of students received 70% or more.
 - iii. Data
 - 1. 61 of 64 (95%) students met this target.
 - iv. Learning Outcome Result
 - 1. Met
 - v. Summary of Results & Future Actions
 - 1. Target was met, continue using this measure.
- VIII. KBOR Goal & Outcome
 - 3. Be able to describe how consensus and conflict perspectives contribute to different definitions of crime and our understanding of criminal behavior.
 - i. Direct Measure
 - 1. Final Exam, Question 40
 - a. This theory argues that certain behavior is labeled as a crime so that the powerful people in society can maintain their power.
 - ii. Target
 - 1. 70% of students received 70% or more.
 - iii. Data
 - 1. 11 of 36 (31%) students met this target.
 - iv. Learning Outcome Result
 - 1. Not met
 - v. Summary of Results & Future Actions
 - 1. This question was reviewed due to poor student response. The proper answer was conflict theory. Labeling Theory was a distractor and the word “labeled” was in the question. I believe this may have led students to incorrectly select Labeling Theory. This question will be reworded to measure this outcome in future classes.
- IX. KBOR Goal & Outcome
 - 5. Be able to describe the effects of media coverage, including public ignorance, public fear and concern, and racial and ethnic stereotyping.
 - i. Direct Measure
 - 1. News Analysis Chapter 2

- a. Explain a news paper article that involves the “virtuous victim myth”.
 - ii. Target
 - 1. 70% of students received 70% or more.
 - iii. Data
 - 1. 41 of 46 (89%) students met this target.
 - iv. Learning Outcome Result
 - 1. Met
 - v. Summary of Results & Future Actions
 - 1. Target was met, continue using this measure.
 - vi. Summary of Results & Future Actions
 - 1. Target was not met, question will be modified or removed.
- X. KBOR Goal & Outcome
 - 5. Be able present various types of research methods in criminological research.
 - ii. Direct Measure
 - 1. Chapter 3 Discussion
 - a. Explain the importance of measuring crime, the use of statistics, and three surveys used as measures.
 - ii. Target
 - 1. 70% of students received 70% or more.
 - iii. Data
 - 1. 12 of 12 (100%) students met this target.
 - iv. Learning Outcome Result
 - 1. Met
 - v. Summary of Results & Future Actions
 - 1. Target was met, continue using this measure.
 - vi. Learning Outcome Result
 - 1. Met
 - vii. Summary of Results & Future Actions

Target was met, continue using this measure

Assessment Report for SOC1143 Criminal Law

Term: Fall 2022

Prepared By: Anita Chappuie

List of Learning Outcomes:

This course is KBOR Aligned: **YES/NO**

1. LO #1 Identify the historical, methodological, and theoretical practices in the criminal legal system.
2. LO #2 Distinguish the elements of criminal offenses.
3. LO #3 Explain vicarious liability and parties to crime.
4. LO #4 Explain defenses to criminal liability.
5. LO #5 Demonstrate the ability to read and evaluate case and statutory law.
6. LO #6 Apply criminal law to practical scenarios.

Summary:

Instructions for summary: In this area, write a summary of the report. Include which learning outcomes were met, which were not met and which were only partially met. Additionally, include a brief summary of plans you have to meet more of your learning outcomes in the future.

The goal for each measure was that 70% of students completing the measure assignment would master the outcome. Outcomes 4, 5, and 6 were all met by at least 70% of students who completed the last measure assignment. Outcomes 1 and 3 were only partially met, but in both cases the final measure was a final project. I think the smaller details that would have shown mastery for these two outcomes just didn't stand out as important to the students in the larger context of their final paper. Outcome 2 was not met. Students clearly need more practice in this area. I'm hopeful that adding an assignment specific to identifying elements of crimes will also give future student more practice with reading statutes and applying them to practical scenarios as well.

Measures, Data, and Results:

- I. Learning Outcome #1: overall average: 3 of 8 met
 1. Measure #1: Chapter 1 Discussion
 - a.Data: 6 of 8 met the outcome
 2. Measure #2: Chapter 2 Discussion
 - a. Data: 5 of 8 met the outcome, 5 of 7 who completed the assignment
 3. Measure #3: Scenario Paper
 - a.Data: 2 of 8 met the outcome, 2 of 6 who completed the assignment
 4. Results: This learning outcome was _____ (Met/Not met/**Partially** Met)

5. Future Changes: Many students simply failed to incorporate any mention of the history or development of the laws at issue into their final paper. Clarifying instructions on this might help.
6. Strengths: Students did well with these concepts early in the course.
7. Weaknesses: As we moved beyond just history and theory of criminal legal systems, other aspects such as specific laws and defenses were just obviously more interesting to students, making it hard for them to remember to also think about these earlier concepts.
8. Additional Comments:

II. Learning Outcome #2: overall average: 2 of 8 met

1. Measure #1: Chapter 3 Discussion
 - a.Data: 4 of 8 met
2. Measure #2: Chapter 5 Discussion
 - a.Data: 3 of 8 met
3. Measure #3: Chapter 13 Discussion
 - a.Data: 2 of 8 met, 2 of 7 who completed the assignment
4. Results: This learning outcome was _____ (Met/Not met/Partially Met)
5. Future Changes: I would add an assignment to get students to practice looking at statutes and pulling out elements of criminal offenses. By the end, it was clear they really just needed more practice at separating out the elements.
6. Strengths:
7. Weaknesses:
8. Additional Comments:

III. Learning Outcome #3: overall average: 2 of 8 met

1. Measure #1: Chapter 4 Discussion
 - a.Data: 5 of 8 met
2. Measure #2: Scenario Paper
 - a.Data: 3 of 8 met, 3 of 6 who completed the assignment
3. Results: This learning outcome was _____ (Met/Not met/Partially Met)
4. Future Changes: Similar to outcome 1, changing some of the instructions on the scenario paper could help make it more clear. Students did a good job identifying parties to a crime when specifically asked to do so. But in the context of a larger analysis paper, many just skipped over this part without realizing it.
5. Strengths:
6. Weaknesses:
7. Additional Comments: The students who failed to meet this outcome on measure 2 did not do so because they misidentified the parties to a crime, they merely skipped over identifying the parties at all.

- IV. Learning Outcome #4: overall average: 3 of 8 met
1. Measure #1: Chapter 6 Discussion*
 - a.Data: 3 of 8 met
 2. Measure #2: Scenario Paper
 - a.Data: 5 of 8 met, 5 of 6 who completed the assignment
 3. Results: This learning outcome was _____ (Met/Not met/Partially Met)
 4. Future Changes: No changes.
 5. Strengths:
 6. Weaknesses:
 7. Additional Comments: *After grading this assignment (which dealt with juvenile offenders and the lacking capacity defense), I realized that over half the class failed to meet the outcome because they had answered the question based on Googling the question and getting results interpreted it in a civil rather than criminal context. 7 of 8 students passed the quiz over the same material, but just messed up their discussion post because they got lazy and used Google to help answer the question instead of looking at the relevant section in their textbook.
- V. Learning Outcome #5: overall average: 1 of 8 met
1. Measure #1: Chapter 7 Discussion
 - a.Data: 3 of 8 met
 2. Measure #2: Chapter 9 Discussion
 - a.Data: 1 of 8 met, 1 of 7 who completed the assignment
 3. Measure #3: Chapter 10 Discussion
 - a.Data: 6 of 8 met, 6 of 7 who completed the assignment
 4. Results: This learning outcome was _____ (Met/Not met/Partially Met)
 5. Future Changes: I'd like to include more practice reading statutory law for the purpose of working on separating out elements of crimes. This will help with both outcomes 5 and 2.
 6. Strengths:
 7. Weaknesses:
 8. Additional Comments: Students improved in this area towards the end of the semester, with almost all of them mastering the outcome as measured by the chapter 10 discussion.
- VI. Learning Outcome #6: overall average: 3 of 8 met
1. Measure #1: Chapter 11 Discussion
 - a.Data: 2 of 8 met, 2 of 7 who completed the assignment
 2. Measure #2: Chapter 12 Discussion
 - a.Data: 5 of 8 met, 5 of 7 who completed the assignment
 3. Results: This learning outcome was _____ (Met/Not met/Partially Met)

4. Future Changes: Again, adding more practice with real statutes and fact patterns to apply them to will help on this outcome.
5. Strengths:
6. Weaknesses:
7. Additional Comments:

Comprehensive Program

Of

Visual Art

For Years

2021-2023

Prepared by

F. Burt Bucher

Co-Author

Melissa Ashford

April 9th 2024



Independence
COMMUNITY COLLEGE

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1.0 Program Data and Resource Repository

1.1 Program Summary

The Visual Art associate degree is designed to accommodate the art major planning to transfer to a university with an emphasis in: art studio, art education, art therapy or commercial art/graphic design. Elective courses will channel majors into their area of emphasis.

1.2 Quantitative and Qualitative Data

Narrative:

With the variety of career pathways students could choose, faculty will be exploring modifying the elective options to provide diverse courses, allowing students to build a program that will aid in success as they choose a narrower field of study after leaving ICC. With the new Systemwide Transfer General Education Pathway, there may be even more students taking some of the entry level electives as they are on the General Education list.

Chart:

		2021/22	2022/23
Number of Faculty:			
	Full time	1	1
	Adjunct	0	0
Enrollment & Student credit hours by Faculty type:			
	Full Time	21 (39 enrolled)	24 (60 enrolled)
	Adjunct	0	0
Average Class size:			
	Face-to-Face classes	5.6	7.5
	Online classes	0	0
	All courses	5.6	7.5
Completion Rates:			
	Face-to-Face classes	76.92%	96.7%
	Online classes	0	0
	All courses	76.92%	96.7%
Pass ('D' or better) rates:			
	Face-to-Face classes	100%	94.8%
	Online classes	0	0
	All courses	100%	94.8%
Pass ('C' or better) rates:			
	Face-to-Face classes	96.67%	89.7%
	Online classes	0	0
	All courses	96.67%	89.7%
Number of Majors:		6	5
Degrees Awarded:		0	1
Retention within Program		1	2

2.0 External Constituency and Significant Trends

An important component of maintaining a program lies in awareness and understanding of other possible factors that may impact the program and/or student outcomes. After consideration of these other factors, program faculty should document the relevant information within this section. As applicable, this should include the following.

- Include Advisory Member Name/ Title/ Organization/ Length of Service on committee; note the Committee Chair with an asterisk (*).
- Upload meeting minutes from the previous spring and fall semesters and attach in the appendices section (9.0).

2.1: Program Advisory Committee:

Narrative:

Transfer degree, no advisory committee

2.2: Specialized Accreditation:

- Include Accrediting Agency title, abbreviation, ICC contact; Agency contact, Date of Last Visit, Reaffirmation, Next Visit, FY Projected Accreditation Budget.
- Upload the most recent self-study and site visit documents.
- Upload agency correspondence which confirm accreditation status.
- If this does not apply to your program, write "N/A."

Narrative:

No specialized accreditation

2.3: Other:

Discuss any external constituencies that may apply to the program. *(See Section 2.3 in the Program Review Handbook for more information.)*

Narrative:

The following HLC goals are being addressed in this review:

3.A. The institution's degree programs are appropriate to higher education.

1. Courses and programs are current and require levels of performance by students appropriate to the degree or certificate awarded:

- This program meets the requirements of this section by providing training to students which will lead to gainful employment.

2. This program also meets the ICC Core Values of Excellence, Responsiveness, and Diversity/Enrichment through the following:

- Excellence: We have worked to ensure academic excellence of this program through completing this review and working to improve the courses offered through assessment of student learning and making modifications as needed to continually improve.
- Responsiveness: Have addressed the changes for an accounting education by updating this program to meet the KBOR articulation agreement, which meets the program requirements of the Kansas Regent Universities.
- Diversity/Enrichment: Students are exposed to International Accounting and informed of the different processes of business they may encounter based on another country's culture.

3.0 Assessment of Program Level Student Learning Outcomes

Significant Assessment Findings

The program faculty should provide a narrative overview of the program's significant student learning outcomes assessment findings, any associated impact on curriculum, as well as any ongoing assessment plans. The program may attach data charts, assessment reports or other relevant materials.

Provide evidence of how assessment of program learning outcomes has been used to improve student learning.

Narrative:

Visual Arts Program Outcomes

Upon the completion of this program, students should:

1. Be able to develop and express ideas using visual language. **Painting I**
2. Have an intermediate knowledge of the basic skills, formal elements, and techniques of 2D and 3D art. **3D Design**
3. Have broadened knowledge of traditional and contemporary art practices, artists, history, formats, and genres. **Art Appreciation**
4. Be able to appropriately analyze, critique, write about, and speak about artwork. **Basic Drawing II**
5. Be able to professionally present artwork and associated materials when applying art related opportunities. **2D Design**

Students who identified as majors and completed the above courses(found in bold) with at least an overall score of 70% are considered to have met the requirements for meeting the above outcomes.

Faculty will be reflecting on whether this is an accurate enough measure or if a deeper look into components of projects students complete have value for assessment at the program level.

Below is a chart containing each semester's information. In each box with NA, the class either wasn't offered or there were no Art majors in the course.

	F21	SP22	F22	SP23
Painting I	NA	NA	NA	50%
3D Design	NA	NA	NA	75%
Art Appreciation	100%	50%	100%	NA
Basic Drawing II	NA	100%	NA	67%
2D Design	100%	NA	100%	NA

4.0 Curriculum Reflection

The curriculum in the Independence Community College Art Department is robust and in line with other similar Institutions. KBOR Transfer courses include Art Appreciation, 2D Design, Basic Drawing, and Painting, all of which transfer seamlessly to 4-year programs in the state and region. A healthy number of electives provides students with options that will allow them to specialize in tracks that helps even further in their future goals.

4.1 Reflection on Current Curriculum

Narrative:

Specific courses such as Art Appreciation are the best examples of the Art Departments service to ICC's student body in general. It is a universally transferable course and required at nearly every 4-year Baccalaureate program in the United States. Other courses such as Drawing, 2D/3D Design, Painting, Photography, Ceramics and Portfolio fit more specific major need in focused content areas. 2D, 3D, and Drawing are nearly universal in their alignment with four year institutions, however, Ceramics, Painting, Photography, Color Theory and Portfolio are not directly guaranteed to transfer properly. In some cases some of these courses are relics of the past and have been phased out at larger Universities. We would be wise to add Art History 1 + 2, which are listed under KBOR for transfer, relegate Art Appreciation to a lighter experience focused on project based outcomes and help fill credit hours lost by cutting other courses such as Color Theory, Portfolio or more specific studio courses such as Ceramics, Sculpture or Painting. I would also add Drawing 2 as a requirement that will transfer properly to four year institutions and help develop more fundamentals in our students.

4.2 Diversity, Equity, and Inclusion

Narrative:

Art Appreciation as a foundational first experience covers many diverse cultures, practices and points of view. Namely a small focus on Asian Art, Art of Africa, Oceanic Art, Women in Art, and Art of the Indigenous Americas. Other courses such as 2D Design cover differing views throughout time based on Politics, Social sub groups, Historical context and more. Each studio course in its own ways deals with Social, Historical, Spiritual and Political views.

4.3 Mission and Strategic Plan Alignment

Program faculty should indicate the ways in which the program's offerings align with the ICC mission. Also, in this section program faculty should provide narrative on the ways that initiatives may be tied to the ICC Strategic Plan and to HLC accreditation criterion. It is not necessary to consider an example for each HLC category, but program faculty are encouraged to provide one or two examples of initiatives in their program that are noteworthy. These examples may be helpful and included in future campus reporting to HLC. (Refer to section 2.3 for HLC categories)

Narrative:

As with all academic programs at ICC, the Visual Arts program aligns with the ICC mission by providing academic excellence. Cultural enrichment is evident with interaction between students with diverse backgrounds and discussions of Art in a variety of mediums and contexts.

5.0 Program Accomplishments

The program faculty should highlight noteworthy accomplishments of individual faculty.

The program faculty should highlight noteworthy program accomplishments.

The program faculty should describe how faculty members are encouraged and engaged in promoting innovative research, teaching, and community service.

Narrative:

The Art Department participates in multiple recruiting opportunities. Fall Arts Day has grown to over 200 students and is a great opportunity for hands on activities and engagement of future art majors. Art majors put on two shows each year, once each semester. Faculty, staff, and the community are all invited to attend and view student work and discuss work with the students.

6.0 Program Planning & Development for Student and Program Success

The program vitality assessment, goals and action planning are documented by completing the Program Summative Assessment form.

Programs should use previous reflection and discussion as a basis for considering program indicators of demand, quality, and resource utilization and a program self-assessment of overall program vitality.

Potential Enhancement Opportunities: Program faculty continuously monitor discipline/ profession trends and/or interact with external educational partners and business and industry. In doing so, it may become apparent that potential opportunities for enhancement and innovation are warranted. These should be reflected in the program goals and action plans. For initiatives that include curriculum, the Academic Affairs Office should be consulted.

Some guidelines which indicate a program should be given a Category 1 vitality recommendation are:

Maintain Current Levels of Support/Continuous Improvement: Programs with consistent successful outcomes will want to ensure that trends, resources and/or other factors remain at high quality with minor modifications suggested for improvement. Even very successful programs need to look at even small ways to continuously improve. These initiatives should be reflected in the program goals and action plans.

Revitalization Opportunities or Needs: At times, programs may find that more substantial change is needed in order to best serve the needs of students. These programs may determine that due to impacting trends and/or inconsistent and/or declining indicators of student success that Program Revitalization is necessary. Revitalization initiatives should be reflected in the program goals and action plans. In some cases, it may be appropriate to temporarily deactivate a program in the college inventory and suspend new declaration of major or enrollment until action plans can be implemented.

Phase Out: A program is unlikely to consider this category and it would be the rare exception for the VPAA to recommend Category 4 for a program that has not first gone through program revitalization. In fact, an outcome of revitalization may be a very new curriculum or new direction for a program, thus making it necessary to phase out the current iteration of the program in favor of a new one. In this case, a program may find they are both revitalizing and phasing out. In the rare case that the VPAA would make such a recommendation, it would be following failed attempts to revitalize, continued decreased demand, obvious obsolescence or compelling evidence that continuation of the program is not in the best interest of the students served and/or the best use of college resources.

(See Section 6.1 in the Program Review Handbook for more information.)

6.1 Academic Program Vitality Reflection

Narrative:

Please highlight the cell in the table below indicating the Vitality Indicator for your Program.

Potential Enhancement Opportunities	Maintain Current Levels of Support	Revitalization Opportunities/Needs	Phase Out
-------------------------------------	------------------------------------	------------------------------------	-----------

Explain why:

The new Art Faculty will more than likely want to explore potential areas for growth which could lead to enhancement in the future. This will take some time for the new instructor to evaluate what is available and what growth would be best and where enhancement should take place.

6.2 Academic Program Goals and Action Plans

Programs will also establish or update 3 to 5 long-term and short-term goals and associated action plans which support student success and the vitality indicator. These goals should include consideration of co-curricular and faculty development activities. Long-term goals are considered to be those that extend 3 to 5 years out, while short-term goals are those that would be accomplished in the next 1 to 2 years. Additionally, programs should update status on current goals. Programs should use S.M.A.R.T. goal setting for this purpose. *(See Section 6.2 in the Program Review Handbook for more information.)*

Narrative:

1. Art Club: Revive student art club with students meeting each semester to connect with other artists on campus and within the community. Surveys could be done to determine how often the club meets and where and personal or collaborative activities could be planned for each meeting. This will take a few years to fully establish but could begin in the Fall 2024.
2. Student Exhibitions: Increase student visibility in the community by continuing current exhibitions as well as reaching out to the Historical Museum or Hayward Art in downtown Independence to partner on an event. This could be a yearly collaborative event in conjunction with another ICC/Community event. Start planning in 24-25 school year.
3. Community Murals: Explore ICC and Service Area collaboration for creating a mural each spring, in conjunction with the Painting I class. This could be a community project that is spearheaded by the ICC Art Department. Exploration of this possibility could begin Fall 25.

7.0 Fiscal Resource Requests/Adjustments

Based on program data review, planning and development for student success, program faculty will complete and attach the budget worksheets to identify proposed resource needs and adjustments. These worksheets will be available through request from the college's Chief Financial Officer. Program faculty should explicitly state their needs/desires along with the financial amount required.

Programs should include some or all of the following, as applicable, in their annual budget proposals:

- Budget Projections (personnel and operation)
- Expenditures and Revenue
- Extraordinary Costs
- Position Change Requests
- Educational Technology Support
- Instructional Technology Requests
- Facilities/Remodeling Requests
- Capital Equipment
- Non-Capital Furniture & Equipment
- New Capital Furniture & Equipment
- Replacement Capital Furniture & Equipment
- Other, as applicable
- Accreditation Fee Request
- Membership Fee Request
- Coordinating Reports

Programs should not include salary or fringe benefits here

Resource requests should follow budgeting guidelines as approved by the Board of Trustees for each fiscal year. The resource requests should be used to provide summary and detailed information to the division Dean and other decision-makers and to inform financial decisions made throughout the year.

7.1 Budget Requests/Adjustments

Narrative:

Please tie needs to SMART Goal (from 6.2)

Immediate Budget Requests/Needs

Long Term Requests/Needs

Immediate Budget Requests

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number

Long Term Requests/Needs

Budget Item	Justification (use assessment data and goals to justify)	Cost	Budget Line Number

Extraordinary Costs Information

EXAMPLES OF WHAT TO INCLUDE:

- extraordinary, specific equipment required for a program (*i.e.*, an X-ray machine for a radiology program, **alignment lift for auto tech, welding booths, gait belts for Occupational Therapy, fencing for Ag animal programs**)
- program-specific consumable materials (*i.e.*, the specialty paint used in an automotive collision repair program, **metal for welding, food for culinary programs, fuel for CDL, feed for Ag animal programs, microscope slides, codes, workbooks, supplies that cannot be returned**)
- depreciation **on equipment** if applicable (**equipment for which depreciation is listed should also be listed**)
- **personal protective equipment that is NOT charged to students and is replaced for each course or cohort, such as gloves and masks for nursing**

- accreditation fees specific to the program (that are not included in fees charged to students)
- facility rent (if applicable) for space due to being unable to house the program in existing campus facilities. Rent for facilities to provide education in remote locations is not extraordinary in nature
- donated equipment (such as equipment donated by Business and Industry for a specific program)
- Please include equipment/tools/materials that were paid for via grants (such as Carl D. Perkins) in addition to those paid for by the institution.

DO NOT INCLUDE:

- salaries, travel, professional development costs, marketing costs,
- instructional materials/curriculum,
- computer software or subscriptions,
- classroom resources such as books/DVD's/manuals,
- facilities-based services or facility modifications/upgrades,
- audio/video equipment,
- printers, paper, pens,
- computers/laptops,
- tables/chairs/cabinets,
- insurance costs
- student testing fees
- student uniforms, etc.

(The costs of routine office/instructional supplies and ordinary class materials and equipment are already captured in instructional and/or institutional support calculations within the cost model.)

Item	Year	Year

8.0 Authorship and Oversight

8.1 Faculty and Staff

Program faculty will provide a brief narrative of how faculty and staff participated in the program review, planning and development process. List the preparer(s) by name(s).

Narrative:

This review was prepared by Associate Professor of Art, Burt Bucher with additional narratives by Accounting Professor Melissa Ashford.

8.2 VPAA and/or Administrative Designee Response

After review and reflection of the *Comprehensive Program Review* or the *Annual Program Review*, the Division Chair and VPAA will write a summary of their response to the evidence provided. The Division Chair and VPAA's response will be available to programs for review and discussion prior to beginning the next annual planning and development cycle.

Narrative:

I agree with the findings of this program review. Heather Mydosh – Arts & Letters Division Chair

I agree with the findings of this review. There is opportunity for the Art program to grow and continue to assist students in their creative and career goals with the curricular and co-curricular programming currently available.

9.0 Appendices

Any additional information that the programs would like to provide may be included in this section.

ICC

Highlighted Expenses Eligible for Grant Reimbursement

Accounts Payable Month Ending June 30, 2024

Payee Name	Check Number	Check Date	Item Description	Item Amount	Item GL Number
ICC Student Housing	3650	6/27/2024	ICC Student Financial Aid Housing Payment	\$ 1,278.00	11-0000-203-000
ICC Student	003551	6/18/2024	Upward Bound Student Stipend	\$ 150.00	31-8501-540-000
ICC Student	003552	6/18/2024	Upward Bound Student Stipend	\$ 150.00	31-8501-540-000
ICC Student	003553	6/18/2024	Upward Bound Student Stipend	\$ 127.50	31-8501-540-000
ICC Student	003554	6/18/2024	Upward Bound Student Stipend	\$ 37.50	31-8501-540-000
ICC Student	003555	6/18/2024	Upward Bound Student Stipend	\$ 150.00	31-8501-540-000
ICC Student	003556	6/18/2024	Upward Bound Student Stipend	\$ 60.00	31-8501-540-000
ICC Student	003557	6/18/2024	Upward Bound Student Stipend	\$ 120.00	31-8501-540-000
ICC Student	003558	6/18/2024	Upward Bound Student Stipend	\$ 97.50	31-8501-540-000
ICC Student	003559	6/18/2024	Upward Bound Student Stipend	\$ 135.00	31-8501-540-000
ICC Student	003560	6/18/2024	Upward Bound Student Stipend	\$ 135.00	31-8501-540-000
ICC Student	003561	6/18/2024	Upward Bound Student Stipend	\$ 90.00	31-8501-540-000
ICC Student	003562	6/18/2024	Upward Bound Student Stipend	\$ 75.00	31-8501-540-000
ICC Student	003563	6/18/2024	Upward Bound Student Stipend	\$ 142.50	31-8501-540-000
ICC Student	003564	6/18/2024	Upward Bound Student Stipend	\$ 120.00	31-8501-540-000
ICC Student	003565	6/18/2024	Upward Bound Student Stipend	\$ 120.00	31-8501-540-000
ICC Student	003566	6/18/2024	Upward Bound Student Stipend	\$ 135.00	31-8501-540-000
ICC Student	003567	6/18/2024	Upward Bound Student Stipend	\$ 75.00	31-8501-540-000
ICC Student	003568	6/18/2024	Upward Bound Student Stipend	\$ 75.00	31-8501-540-000
ICC Student	003569	6/18/2024	Upward Bound Student Stipend	\$ 150.00	31-8501-540-000
ICC Student	003570	6/18/2024	Upward Bound Student Stipend	\$ 30.00	31-8501-540-000
ICC Student	003571	6/18/2024	Upward Bound Student Stipend	\$ 30.00	31-8501-540-000
ICC Student	003572	6/18/2024	Upward Bound Student Stipend	\$ 60.00	31-8501-540-000
ICC Student	003573	6/18/2024	Upward Bound Student Stipend	\$ 37.50	31-8501-540-000

ICC Student	003574	6/18/2024	Upward Bound Student Stipend	\$ 112.50	31-8501-540-000
ICC Student	003575	6/18/2024	Upward Bound Student Stipend	\$ 142.50	31-8501-540-000
ICC Student	003576	6/18/2024	Upward Bound Student Stipend	\$ 22.50	31-8501-540-000
ICC Student	003577	6/18/2024	Upward Bound Student Stipend	\$ 75.00	31-8501-540-000
ICC Student	003578	6/18/2024	Upward Bound Student Stipend	\$ 142.50	31-8501-540-000
ICC Student	003579	6/18/2024	Upward Bound Student Stipend	\$ 82.50	31-8501-540-000
ICC Student	003580	6/18/2024	Upward Bound Student Stipend	\$ 52.50	31-8501-540-000
ICC Student	003581	6/18/2024	Upward Bound Student Stipend	\$ 52.50	31-8501-540-000
ICC Student	003582	6/18/2024	Upward Bound Student Stipend	\$ 90.00	31-8501-540-000
ICC Student	003583	6/18/2024	Upward Bound Student Stipend	\$ 82.50	31-8501-540-000
ICC Student	003584	6/18/2024	Upward Bound Student Stipend	\$ 37.50	31-8501-540-000
ICC Student	003585	6/18/2024	Upward Bound Student Stipend	\$ 150.00	31-8501-540-000
ICC Student	003586	6/18/2024	Upward Bound Student Stipend	\$ 52.50	31-8501-540-000
ICC Student	003587	6/18/2024	Upward Bound Student Stipend	\$ 15.00	31-8501-540-000
ICC Student	003588	6/18/2024	Upward Bound Student Stipend	\$ 142.50	31-8501-540-000
ICC Student	003589	6/18/2024	Upward Bound Student Stipend	\$ 60.00	31-8501-540-000
ICC Student	003590	6/18/2024	Upward Bound Student Stipend	\$ 112.50	31-8501-540-000
ICC Student	003591	6/18/2024	Upward Bound Student Stipend	\$ 135.00	31-8501-540-000
ICC Student	003592	6/18/2024	Upward Bound Student Stipend	\$ 112.50	31-8501-540-000
ICC Student	003593	6/18/2024	Upward Bound Student Stipend	\$ 105.00	31-8501-540-000
ICC Student	003594	6/18/2024	Upward Bound Student Stipend	\$ 105.00	31-8501-540-000
ICC Student	003595	6/18/2024	Upward Bound Student Stipend	\$ 105.00	31-8501-540-000
ICC Student	003596	6/18/2024	Upward Bound Student Stipend	\$ 150.00	31-8501-540-000
ICC Student	003597	6/18/2024	Upward Bound Student Stipend	\$ 15.00	31-8501-540-000
ICC Student	003598	6/18/2024	Upward Bound Student Stipend	\$ 135.00	31-8501-540-000
ICC Student	003599	6/18/2024	Upward Bound Student Stipend	\$ 142.50	31-8501-540-000
ICC Student	003600	6/18/2024	Upward Bound Student Stipend	\$ 22.50	31-8501-540-000
ICC Student	003601	6/18/2024	Upward Bound Student Stipend	\$ 142.50	31-8501-540-000

ICC Student	003602	6/18/2024	Upward Bound Student Stipend	\$ 60.00	31-8501-540-000
ICC Student	003603	6/18/2024	Upward Bound Student Stipend	\$ 90.00	31-8501-540-000
ICC Student	003604	6/18/2024	Upward Bound Student Stipend	\$ 97.50	31-8501-540-000
ICC Student	003605	6/18/2024	Upward Bound Student Stipend	\$ 67.50	31-8501-540-000
ICC Student	003606	6/18/2024	Upward Bound Student Stipend	\$ 135.00	31-8501-540-000
ICC Student	003607	6/18/2024	Upward Bound Student Stipend	\$ 60.00	31-8501-540-000
ICC Student	003608	6/18/2024	Upward Bound Student Stipend	\$ 75.00	31-8501-540-000
ICC Student	003609	6/18/2024	Upward Bound Student Stipend	\$ 67.50	31-8501-540-000
ICC Student	003610	6/18/2024	Upward Bound Student Stipend	\$ 82.50	31-8501-540-000
ICC Student	003611	6/18/2024	ICC Student Previous Balance Refund	\$ 522.90	11-0000-203-000
ICC Student	003612	6/27/2024	ICC Student Financial Aid Refund	\$ 399.00	11-0000-203-000
ICC Student	003613	6/27/2024	ICC Student Financial Aid Refund	\$ 604.19	11-0000-203-000
ICC Student	003614	6/27/2024	ICC Student Financial Aid Refund	\$ 380.00	11-0000-203-000
ICC Student	003615	6/27/2024	ICC Student Financial Aid Refund	\$ 436.00	11-0000-203-000
ICC Student	003616	6/27/2024	ICC Student Financial Aid Refund	\$ 861.00	11-0000-203-000
ICC Student	003617	6/27/2024	ICC Student Financial Aid Refund	\$ 1,055.19	11-0000-203-000
ICC Student	003618	6/27/2024	ICC Student Financial Aid Refund	\$ 1,395.00	11-0000-203-000
ICC Student	003619	6/27/2024	ICC Student Financial Aid Refund	\$ 397.00	11-0000-203-000
ICC Student	003620	6/27/2024	ICC Student Financial Aid Refund	\$ 767.85	11-0000-203-000
ICC Student	003621	6/27/2024	ICC Student Financial Aid Refund	\$ 678.30	11-0000-203-000
ICC Student	003622	6/27/2024	ICC Student Financial Aid Refund	\$ 545.04	11-0000-203-000
ICC Student	003622	6/27/2024	ICC Student Financial Aid Refund	\$ 205.28	11-0000-203-000
ICC Student	003623	6/27/2024	ICC Student Financial Aid Refund	\$ 857.00	11-0000-203-000
ICC Student	003624	6/27/2024	ICC Student Financial Aid Refund	\$ 1,720.30	11-0000-203-000
ICC Student	003625	6/27/2024	ICC Student Financial Aid Refund	\$ 316.85	11-0000-203-000
ICC Student	003626	6/27/2024	ICC Student Financial Aid Refund	\$ 267.01	11-0000-203-000
ICC Student	003627	6/27/2024	ICC Student Financial Aid Refund	\$ 861.00	11-0000-203-000
ICC Student	003628	6/27/2024	ICC Student Financial Aid Refund	\$ 398.00	11-0000-203-000

ICC Student	003629	6/27/2024	ICC Student Financial Aid Refund	\$	353.71	11-0000-203-000
ICC Student	003630	6/27/2024	ICC Student Financial Aid Refund	\$	1,381.00	11-0000-203-000
ICC Student	003631	6/27/2024	ICC Student Financial Aid Refund	\$	576.40	11-0000-203-000
ICC Student	003632	6/27/2024	ICC Student Financial Aid Refund	\$	140.50	11-0000-203-000
ICC Student	003633	6/27/2024	ICC Student Financial Aid Refund	\$	660.00	11-0000-203-000
ICC Student	003634	6/27/2024	ICC Student Financial Aid Refund	\$	46.00	11-0000-203-000
ICC Student	003635	6/27/2024	ICC Student Financial Aid Refund	\$	1,341.00	11-0000-203-000
ICC Student	003636	6/27/2024	ICC Student Financial Aid Refund	\$	509.00	11-0000-203-000
ICC Student	003637	6/27/2024	ICC Student Financial Aid Refund	\$	310.74	11-0000-203-000
ICC Student	003638	6/27/2024	ICC Student Financial Aid Refund	\$	1,068.89	11-0000-203-000
ICC Student	003639	6/27/2024	ICC Student Financial Aid Refund	\$	819.00	11-0000-203-000
ICC Student	003640	6/27/2024	ICC Student Financial Aid Refund	\$	980.25	11-0000-203-000
ICC Student	003641	6/27/2024	ICC Student Financial Aid Refund	\$	706.00	11-0000-203-000
ICC Student	003642	6/27/2024	ICC Student Financial Aid Refund	\$	1,017.20	11-0000-203-000
ICC Student	003643	6/27/2024	ICC Student Financial Aid Refund	\$	884.00	11-0000-203-000
ICC Student	003644	6/27/2024	ICC Student Financial Aid Refund	\$	28.00	11-0000-203-000
ICC Student	003645	6/27/2024	ICC Student Financial Aid Refund	\$	1,263.00	11-0000-203-000
ICC Student	003646	6/27/2024	ICC Student Financial Aid Refund	\$	12.30	11-0000-203-000
ICC Student	003647	6/27/2024	ICC Student Financial Aid Refund	\$	1,180.30	11-0000-203-000
ICC Student	003648	6/27/2024	ICC Student Financial Aid Refund	\$	819.00	11-0000-203-000
ICC Student	003649	6/27/2024	ICC Student Financial Aid Refund	\$	849.00	11-0000-203-000
ICC Student Housing	003650	6/27/2024	ICC Student Financial Aid Housing Payment	\$	500.00	11-0000-203-000
ICC Student Housing	003650	6/27/2024	ICC Student Financial Aid Housing Payment	\$	500.00	11-0000-203-000
ICC Student Housing	003650	6/27/2024	ICC Student Financial Aid Housing Payment	\$	94.00	11-0000-203-000
ICC Student Housing	003650	6/27/2024	ICC Student Financial Aid Housing Payment	\$	94.73	11-0000-203-000
ICC Student Housing	003650	6/27/2024	ICC Student Financial Aid Housing Payment	\$	507.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	123.48	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	490.00	11-0000-203-000

Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	440.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	454.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	82.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	320.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	94.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	452.30	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	440.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	338.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	34.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	525.00	11-0000-203-000
Bluffstone: The Villas at Independence LLC	003651	6/27/2024	ICC Student Financial Aid Housing Payment	\$	440.00	11-0000-203-000
ICC Student	003652	6/27/2024	ICC Student Previous Balance Refund	\$	40.00	11-0000-203-000
ICC Student	003653	6/27/2024	ICC Student Previous Balance Refund	\$	40.00	11-0000-203-000
ICC Student	003654	6/27/2024	ICC Student Previous Balance Refund	\$	603.99	11-0000-203-000
ICC Student	003655	6/27/2024	ICC Student Previous Balance Refund	\$	368.00	11-0000-203-000
ICC Student	003656	6/27/2024	ICC Student Previous Balance Refund	\$	342.76	11-0000-203-000
ICC Student	003657	6/27/2024	ICC Student Previous Balance Refund	\$	40.00	11-0000-203-000
ICC Student	003658	6/27/2024	ICC Student Previous Balance Refund	\$	745.52	11-0000-203-000
ICC Student	003659	6/27/2024	ICC Student Previous Balance Refund	\$	114.69	11-0000-203-000
Mark Allen	01*0000622	6/6/2024	Mark Allen Saiko Team meal	\$	145.24	1100-5532-60101
Butler and Associates P	01*0000624	6/6/2024	Alias Summons Serv.	\$	9.04	1100-6200-68100
Bridget G. Carson	01*0000626	6/6/2024	Professional Development Reimbursement Bridget C.	\$	1,000.00	1100-4200-69000
Tri-State Electric Supply Co	01*0000627	6/6/2024	Ceiling Light in Veterans Center - Inv. 1122-1011129	\$	63.00	1100-7100-82001
Decker Construction, Inc.	01*0000628	6/6/2024	Decker Construction-Roof Curb and Installation	\$	5,721.00	3202-1152-85000
Digital Connections, Inc.	01*0000630	6/6/2024	Lanier 6000 service call	\$	135.33	1100-1152-69001
Rob Eisenhart Construction	01*0000631	6/6/2024	Automatic Door Opener for Admin. Bldg. - Inv. 2402	\$	2,371.33	1100-7100-65003
Rob Eisenhart Construction	01*0000631	6/6/2024	Entry Way at Admin. Bldg. - Inv. 2401	\$	9,921.54	1100-7100-65003
Elsevier Inc.	01*0000632	6/6/2024	Medical Language Books	\$	1,626.03	1681-9300-74000

Emert Chubb Reynolds	01*0000633	6/6/2024	Legal Services	\$	608.00	1100-6000-66102
Emert Chubb Reynolds	01*0000633	6/6/2024	Legal Services	\$	380.00	1100-6000-66102
Fastenal Company	01*0000634	6/6/2024	Batteries - Inv. KSIND61350	\$	16.66	1100-7100-70200
Fastenal Company	01*0000634	6/6/2024	Batteries & Air filters for HVAC	\$	595.48	1100-7100-82001
Fastenal Company	01*0000634	6/6/2024	Custodial Supplies (Batteries) - Inv. KSIND62191	\$	57.57	1100-7100-70200
Fastenal Company	01*0000634	6/6/2024	Custodial Supplies (Batteries) - Inv. KSIND62288	\$	40.02	1100-7100-70200
Fleet Fuels LLC	01*0000635	6/6/2024	Bulk Fleet Fuels - Inv. 125471-I	\$	2,266.42	1100-7200-72000
Samuel Ford	01*0000636	6/6/2024	Reimbursement for Rental Car Guest Speaker at Graduation	\$	446.98	1100-4200-60001
Galaxie Business Equipment, Inc.	01*0000637	6/6/2024	Galaxie MBB Office Furniture AD	\$	4,115.13	1100-5500-85000
Joe Smith Company, Inc.	01*0000639	6/6/2024	Snacks for Resale	\$	176.93	1681-9300-74002
Joe Smith Company, Inc.	01*0000639	6/6/2024	Snacks for Resale	\$	28.71	1681-9300-74002
Joe Smith Company, Inc.	01*0000639	6/6/2024	Snacks for Resale	\$	29.16	1681-9300-74002
Labster Inc.	01*0000640	6/6/2024	Online Access Code	\$	990.00	1681-9300-74001
Lenovo Financial Services	01*0000641	6/6/2024	Lenovo Legion T5 Contract (E-Sports)	\$	1,158.85	1100-5533-66100
Christopher L. Lewis	01*0000642	6/6/2024	Theater Tech work for Room Rental Christopher L.	\$	300.00	7100-9942-69900
Marmic Fire and Safety	01*0000643	6/6/2024	PRM Pneumatic Release Module	\$	1,025.00	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	IS45ABC Cylinder	\$	1,391.00	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	Amerex Cyhinder IS18	\$	1,100.99	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	Amerex Cartridge	\$	352.00	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	Actuation Hose Amerex 16	\$	114.00	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	Remote Pull Amerex	\$	152.67	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	Detection Tubing 50 FT	\$	226.99	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	Nozzle Amerex TF Total Flood	\$	360.00	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	Amerex Mechanical Time Delay for Industrial System	\$	582.56	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	Paint Booth Labor	\$	2,520.00	3202-1152-85000
Marmic Fire and Safety	01*0000643	6/6/2024	General Material for Paint Booth	\$	1,800.00	3202-1152-85000
McGraw Hill LLC	01*0000644	6/6/2024	Connect Access Code	\$	3,301.70	1681-9300-74001
April L. Parsons	01*0000645	6/6/2024	Theatre Technician-Bible School Graduation Ceremony	\$	150.00	7100-9942-69900

Medco Supply	01*0000646	6/6/2024	Medco AE 2 seat taping station AD	\$	3,280.75	1100-5500-69001
Quality Toyota of Independence	01*0000647	6/6/2024	Fleet Service - SO #327988	\$	61.49	1100-7200-65002
Quality Toyota of Independence	01*0000647	6/6/2024	Fleet Service - So # 327589	\$	22.51	1100-7200-65002
Quality Toyota of Independence	01*0000647	6/6/2024	Fleet Service - SO #327592	\$	78.53	1100-7200-65002
Quality Toyota of Independence	01*0000647	6/6/2024	Fleet Service - SO #327669	\$	78.53	1100-7200-65002
Quality Toyota of Independence	01*0000647	6/6/2024	Fleet Service - SO #327642	\$	106.10	1100-7200-65002
Quality Toyota of Independence	01*0000647	6/6/2024	Fleet Service - So #327731	\$	424.43	1100-7100-65001
Republic Services Inc	01*0000648	6/6/2024	Sanitation Serv. Kitchen	\$	350.00	1684-9600-63105
Republic Services Inc	01*0000648	6/6/2024	Sanitation Serv. Cessna B	\$	105.00	1100-6500-63105
Republic Services Inc	01*0000648	6/6/2024	Sanitation Serv. Maintena	\$	468.00	1100-6500-63105
Republic Services Inc	01*0000648	6/6/2024	Sanitation Serv. Dorms	\$	643.50	1683-9500-63105
Republic Services Inc	01*0000648	6/6/2024	Sanitation Serv. Fine Art	\$	75.00	1100-6500-63105
Republic Services Inc	01*0000648	6/6/2024	Waste Container removal	\$	(133.75)	1100-6500-63105
Republic Services Inc	01*0000648	6/6/2024	Waste Container Delivery	\$	182.00	1100-6500-63105
Republic Services Inc	01*0000648	6/6/2024	Container Delivery Discou	\$	(107.00)	1100-6500-63105
Republic Services Inc	01*0000648	6/6/2024	Pick-up Serv. 4/29-5/31	\$	186.93	1100-6500-63105
Republic Services Inc	01*0000648	6/6/2024	Pickup Serv. 6/1-6/30	\$	175.40	1100-6500-63105
Republic Services Inc	01*0000648	6/6/2024	Waste Container Dorms	\$	250.00	1683-9500-63105
Republic Services Inc	01*0000648	6/6/2024	Container Delivery Discou	\$	(62.50)	1683-9500-63105
Republic Services Inc	01*0000648	6/6/2024	Admin. Fee	\$	5.95	1100-6500-63105
Republic Services Inc	01*0000648	6/6/2024	Fuel/Environ Recovery Fee	\$	891.68	1100-6500-63105
Quality Paint and Body	01*0000649	6/6/2024	Fleet Repair (Repair rock chip in Windshield) - Inv. 20365	\$	78.84	1100-7200-65002
Service Office	01*0000650	6/6/2024	Office Supplies	\$	22.55	1681-9300-70001
Sundowner Trophies	01*0000651	6/6/2024	Interim President Name Plate - Inv. CS22E24	\$	14.40	1100-6100-69001
Sundowner Trophies	01*0000651	6/6/2024	Name Plate for new trustees (Porter/Lasater)	\$	23.40	1100-6000-69001
Thompson Bros. Supplies, Inc.	01*0000652	6/6/2024	Instructional Supplies - Welding Trevor R.	\$	140.50	1200-1216-70000
Thompson Bros. Supplies, Inc.	01*0000652	6/6/2024	Instructional Supplies - Welding JIIST Grant	\$	760.00	1200-1216-70000
Thompson Bros. Supplies, Inc.	01*0000652	6/6/2024	Thompson Brothers - Welding Instructional Supplies Trevor R.	\$	71.60	1200-1216-70000

Uline, Inc.	01*0000653	6/6/2024	Office Supplies	\$	164.02	1681-9300-70001
Covetrus North America LLC	01*0000654	6/6/2024	Covetrus - Instructional Supplies Vet Nursing Maria P.	\$	79.64	1200-1212-70000
William Inge Festival Foundation In	01*0000655	6/6/2024	Utilities at the William Inge House for the Playwright in Residence.	\$	310.00	3201-8501-64103
Joel Williams	01*0000656	6/6/2024	Theater Tech work for Room Rentals Joel Williams	\$	150.00	7100-9942-69900
Mallory R. Byrd	01*0000657	6/11/2024	Reimbursement for License Renewal - Faculty Association Mallory B.	\$	87.13	1100-4200-69005
Mallory R. Byrd	01*0000657	6/11/2024	Reimbursement for License Renewal - Faculty Association Mallory B.	\$	49.99	1100-4200-69005
ICC Foundation	01*0000658	6/11/2024	Line of Credit Repayment	\$	365,000.00	1100-9200-90100
Kasey Vanetten	01*0000661	6/11/2024	Photo services during Inge Festival	\$	150.00	1100-6300-61100
Riddell All American Sports	01*0000662	6/27/2024	Riddell Football Helmet Repairs AD	\$	6,687.40	1100-5500-65001
Riddell All American Sports	01*0000662	6/27/2024	Riddell New Football helmets FB	\$	6,000.00	1100-5510-69101
Benny Beurskens	01*0000663	6/27/2024	Reimb. for Sheetrock Repairs	\$	24.99	1100-7100-70001
Butler and Associates P	01*0000664	6/27/2024	Alias Summons Ref. 161283	\$	49.15	1100-6500-76100
Sparklight	01*0000665	6/27/2024	DIA Fiber	\$	1,000.00	1100-6500-63104
Sparklight	01*0000665	6/27/2024	SIP Fiber	\$	1,500.00	1100-6500-63104
Sparklight	01*0000665	6/27/2024	Student Union Cable TV	\$	337.31	1100-6500-63104
Sparklight	01*0000665	6/27/2024	ICC West Internet	\$	2,219.97	1100-6500-63104
Sparklight	01*0000665	6/27/2024	ICC West Cable TV	\$	353.39	1100-6500-63104
Sparklight	01*0000665	6/27/2024	Dorms Fiber	\$	3,057.79	1100-6500-63104
Sparklight	01*0000665	6/27/2024	Main Campus Internet	\$	2,847.43	1100-6500-63104
Sparklight	01*0000665	6/27/2024	SIP Fiber	\$	1,500.00	1100-6500-63104
Sparklight	01*0000665	6/27/2024	Cable tv Student Union	\$	337.31	1100-6500-63104
Sparklight	01*0000665	6/27/2024	Internet West Campus	\$	2,219.97	1100-6500-63104
Sparklight	01*0000665	6/27/2024	Cable TV ICC West	\$	353.39	1100-6500-63104
Sparklight	01*0000665	6/27/2024	Dorms Fiber	\$	3,057.79	1100-6500-63104
Sparklight	01*0000665	6/27/2024	Internet Main Campus	\$	2,847.43	1100-6500-63104
Christopher Cameron	01*0000666	6/27/2024	Hotel reimbursement Boys State College Fair	\$	180.29	1100-6301-60100
Bridget G. Carson	01*0000667	6/27/2024	Reimbursement for Professional Development from Faculty Association	\$	3,700.00	1100-4200-69005
Consolidated Management LLC	01*0000668	6/27/2024	Board Charges 4/18-5/8	\$	61,503.75	1684-9600-60101

Consolidated Management LLC	01*0000668	6/27/2024	Board Charges 5/9-5/15	\$	5,857.50	1684-9600-60101
Demco Inc.	01*0000670	6/27/2024	Office Supplies	\$	248.97	1681-9300-74002
Design Mechanical Inc.	01*0000671	6/27/2024	Fine Arts Unit #2 - Inv. 238494	\$	1,219.00	1100-7100-82001
Design Mechanical Inc.	01*0000671	6/27/2024	HVAC in Fine Arts Bldg (Catwalk unit) - Inv. 238373	\$	4,987.00	1100-7100-82001
Design Mechanical Inc.	01*0000671	6/27/2024	Fine Arts Catwalk Unit - Inv. 238012	\$	361.00	1100-7100-82001
Design Mechanical Inc.	01*0000671	6/27/2024	Fine Arts Catwalk blower fan replacement - Inv. 238012	\$	4,079.00	1100-7100-82001
Design Mechanical Inc.	01*0000671	6/27/2024	Design Mechanical - Student Union Walk-In Cooler Repair - Inv. 239630	\$	1,492.90	1100-7100-82001
Design Mechanical Inc.	01*0000671	6/27/2024	Cooler Repairs - Inv. 241075	\$	647.00	1100-7100-82001
Design Mechanical Inc.	01*0000671	6/27/2024	Walk-in Cooler Repair (Labor) - Inv. 240382	\$	647.00	1100-7100-82001
Design Mechanical Inc.	01*0000671	6/27/2024	Student Union Kitchen Walk-in Cooler repair	\$	1,635.90	1100-7100-82001
Eagle Security Services and Solutio	01*0000672	6/27/2024	Security Services/Campus Lockup - Inv. 00102	\$	3,600.00	1100-7300-70402
Ellucian Company LLC	01*0000673	6/27/2024	Office Consulting/Support 5/6/24-5/31/24	\$	15,052.50	1100-6400-66101
Express Employment Professionals	01*0000674	6/27/2024	Custodial Services McCollum 11/12/23	\$	304.16	1100-7100-66101
Four County Mental Health Center, I	01*0000675	6/27/2024	Mental Health First Aid Class -SSS	\$	500.00	2504-8314-66103
Four County Mental Health Center, I	01*0000675	6/27/2024	Counseling Service 11/16/2023	\$	150.00	1100-6520-66100
Four County Mental Health Center, I	01*0000675	6/27/2024	Counseling Service 12/7/23	\$	100.00	1100-6520-66100
Four County Mental Health Center, I	01*0000675	6/27/2024	Counseling Service 12/13/23	\$	80.00	1100-6520-66100
Good News	01*0000676	6/27/2024	Veterans Signature Ad	\$	25.00	1100-6300-61100
Husch Blackwell LLP	01*0000677	6/27/2024	Contract Analysis/review - Inv. 3531297	\$	260.00	1100-6500-66103
Independence Usd 446 Recreation Com	01*0000678	6/27/2024	(Student Travel) Independence Recreation Commission - Riverside Beach Family Aquatic Center Rental (Year 2)	\$	600.00	2501-8311-60001
Jock's Nitch	01*0000679	6/27/2024	Jock's Nitch Volleyball FL uniforms VB	\$	5,281.00	1100-5520-69101
Joe Smith Company, Inc.	01*0000680	6/27/2024	Credit for Damaged Items.	\$	(4.68)	1681-9300-74002
Joe Smith Company, Inc.	01*0000680	6/27/2024	Snacks for Resale	\$	388.64	1681-9300-74002
Joe Smith Company, Inc.	01*0000680	6/27/2024	Snacks for Resale	\$	370.53	1681-9300-74002
Joe Smith Company, Inc.	01*0000680	6/27/2024	Snacks and Drinks for Resale	\$	241.24	1681-9300-74002
Joe Smith Company, Inc.	01*0000680	6/27/2024	Snacks for Resale	\$	149.01	1681-9300-74002
Joe Smith Company, Inc.	01*0000680	6/27/2024	Snacks for Resale	\$	29.28	1681-9300-74002
Joe Smith Company, Inc.	01*0000680	6/27/2024	Snacks for Resale	\$	67.19	1681-9300-74002

Joe Smith Company, Inc.	01*0000680	6/27/2024	Snacks for Resale	\$	28.71	1681-9300-74002
JuCo Football Scouting, LLC	01*0000681	6/27/2024	JuCo Football Scouting Juco package FB	\$	1,000.00	1100-5510-61102
Sally Kittrell	01*0000682	6/27/2024	Indy Connect - Kids College Slimey Science	\$	50.00	1100-1131-66101
Legacy Regional Community Foundatio	01*0000683	6/27/2024	Return of scholarship CK 011656	\$	1,000.00	1100-8100-73100
Lenovo Financial Services	01*0000684	6/27/2024	Lenovo ThinkPad T16 Laptop	\$	1,282.00	1100-6400-85000
Link-Systems International, Inc.	01*0000685	6/27/2024	Link-Systems - Online tutoring	\$	2.90	1100-4401-69001
Locke Supply Co.	01*0000686	6/27/2024	Plumbing Supplies - Inv. 52458328-00	\$	139.48	1100-7100-82001
Locke Supply Co.	01*0000686	6/27/2024	Field House replacement toilet - Inv. 52344127-00	\$	113.64	1100-7100-82001
Locke Supply Co.	01*0000686	6/27/2024	Student Union Urinal - Inv. 52144085-00	\$	172.56	1100-7100-82001
Locke Supply Co.	01*0000686	6/27/2024	Cafeteria Plumbing Supplies - Inv. 52230486-01	\$	24.06	1684-9600-65001
Locke Supply Co.	01*0000686	6/27/2024	Plumbing supplies - Inv. 522304856-00	\$	218.33	1100-7100-82001
Locke Supply Co.	01*0000686	6/27/2024	HVAC Parts for Student Union Walk-in Cooler - Order #52602197-00	\$	169.36	1100-7100-82001
Marmic Fire and Safety	01*0000687	6/27/2024	Fire Extinguisher Annual Inspection - ICC West - Inv. C980417	\$	324.79	1100-7300-66101
Marmic Fire and Safety	01*0000687	6/27/2024	Fire Extinguisher Annual Inspection - Fine Arts Bldg. - Inv. C978591	\$	201.58	1100-7300-66101
Marmic Fire and Safety	01*0000687	6/27/2024	Fire Extinguisher Annual Inspection - Administration Bldg. - Inv. C978609	\$	88.79	1100-7300-66101
Marmic Fire and Safety	01*0000687	6/27/2024	Fire Extinguisher Inspection @ Student Union - Inv. C977779	\$	116.00	1100-7300-66101
Marmic Fire and Safety	01*0000687	6/27/2024	Fire Extinguisher Annual Inspection - Inv. C977803	\$	112.79	1100-7300-66101
Marmic Fire and Safety	01*0000687	6/27/2024	Fire Extinguisher Annual Inspection - Inv. C978595	\$	214.79	1100-7300-66101
McGraw Hill LLC	01*0000688	6/27/2024	Online Access Code	\$	1,514.20	1681-9300-74001
Medical Equipment Services of Kansa	01*0000689	6/27/2024	Medical Equipment Services PM inspections on AT equipment AD	\$	300.00	1100-5500-85000
Jason A. Medina-Solis	01*0000690	6/27/2024	Security Lockup - 3 days worked Inv. 000006	\$	150.00	1100-7300-70402
Independence Daily Reporter	01*0000691	6/27/2024	Legal Notice - Inv. 88228	\$	37.92	1100-6100-69001
Northeast Kansas Libraries	01*0000692	6/27/2024	Courier Services-yearly	\$	1,855.00	1100-4100-68101
Oreilly Auto Parts	01*0000693	6/27/2024	Custodial Supplies - Inv. 0154-186883	\$	9.99	1100-7200-65001
Oreilly Auto Parts	01*0000693	6/27/2024	Fleet Wiper Blades - Inv. 0154-186678	\$	125.40	1100-7200-65002
Oreilly Auto Parts	01*0000693	6/27/2024	1 ton ford maintenance truck parts - Inv. 0154-192793	\$	22.28	1100-7200-65002
Oreilly Auto Parts	01*0000693	6/27/2024	Fleet Parts	\$	1.79	1100-6500-68100
Oreilly Auto Parts	01*0000693	6/27/2024	V-Belt Inv. 11/8/2023	\$	7.63	1100-7200-65001

Pearson Education	01*0000694	6/27/2024	Online access codes	\$ 1,066.50	1681-9300-74001
Medco Supply	01*0000695	6/27/2024	Medco TB High Reist BND LHT AD for AT	\$ 19.93	1100-5500-70001
Medco Supply	01*0000695	6/27/2024	Medco Medique extra strength AD for AT	\$ 126.90	1100-5500-70001
Medco Supply	01*0000695	6/27/2024	Medco Medique Aspirin AD for AT	\$ 5.61	1100-5500-70001
Medco Supply	01*0000695	6/27/2024	Medco Mueller Tuffner Spray AD for AT	\$ 32.00	1100-5500-60001
Quality Toyota of Independence	01*0000696	6/27/2024	Vehicle Service - So #327113	\$ 219.99	1100-7200-65001
Quality Toyota of Independence	01*0000696	6/27/2024	A/C Repair fleet vehicle #1 - Inv. 327378	\$ 260.03	1100-7200-65002
Quality Toyota of Independence	01*0000696	6/27/2024	Fleet Tires - SO 328405	\$ 588.47	1100-7200-65002
Quality Toyota of Independence	01*0000696	6/27/2024	Fleet Repairs - SO# 327953	\$ 973.43	1100-7200-65002
Quality Toyota of Independence	01*0000696	6/27/2024	Fleet Service	\$ 195.80	1100-7200-65002
Quality Toyota of Independence	01*0000696	6/27/2024	Maintenance on fleet vehicles - SO #329039	\$ 195.80	1100-7200-65002
Rotary International	01*0000697	6/27/2024	Rotary Membership for Dr. Bowahy - Final Invoice	\$ 365.00	1100-6100-68100
Quality Paint and Body	01*0000698	6/27/2024	Fleet vehicle windshield replacement - RO #20114 (Will be reimbursed by Insurance)	\$ 1,341.73	1100-7200-65002
Quality Paint and Body	01*0000698	6/27/2024	Fleet vehicle repair - RO #20461	\$ 144.00	1100-7200-65002
Service Office	01*0000699	6/27/2024	HP Roller Kit Academic Affairs Printer	\$ 44.59	1100-6500-70001
Service Office	01*0000699	6/27/2024	Office Supplies	\$ 23.60	1681-9300-70001
Swanson House, Inc.	01*0000700	6/27/2024	Swanson House - Inv. 3215	\$ 3,000.00	1100-6100-68100
Swanson House, Inc.	01*0000700	6/27/2024	Swanson House - Monthly Fee (Inv. 3240 - June)	\$ 3,000.00	1100-6100-68100
T-Mobile USA Inc.	01*0000701	6/27/2024	Dorms Hotspots	\$ 291.91	1100-6500-63104
T-Mobile USA Inc.	01*0000701	6/27/2024	Dorms Hotspots 5/21-6/20	\$ 324.69	1100-6500-63104
Montgomery County Chronicle	01*0000702	6/27/2024	Graduation Ads	\$ 1,294.00	1100-6301-61102
TestOut Corporation	01*0000703	6/27/2024	Online Access Code	\$ 129.00	1681-9300-74001
TouchTone Communications, Inc.	01*0000704	6/27/2024	Long Distance Phone June 2024	\$ 49.19	1100-6500-63100
TouchTone Communications, Inc.	01*0000704	6/27/2024	Long Distance Phone May 2024	\$ 50.29	1100-6500-63100
Turf Bros. Lawn and Landscape LLC	01*0000705	6/27/2024	Campus Mowing at West Main - Inv. 913812	\$ 500.00	1100-7300-66101
Turf Bros. Lawn and Landscape LLC	01*0000705	6/27/2024	Campus Mowing - Inv. 913813	\$ 10,750.00	1100-7300-66101
Uline, Inc.	01*0000706	6/27/2024	Office Supplies	\$ 91.22	1681-9300-74002
The Villas At Independence, LLC	01*0000707	6/27/2024	(Room & Board) The Villas - Summer Program Housing for Students and RAs (Year 2)	\$ 16,900.00	2501-8311-60000

WEX Bank	01*0000708	6/27/2024	Fleet Fuel Card Payment	\$ 2,311.13	1100-7200-72000
Zimmerman Electric	01*0000710	6/27/2024	Zimmerman Electric Service - Inv. 47004	\$ 333.41	1100-7100-82001
Ellucian Company LLC	01*0000711	6/28/2024	Consulting/Support 4/1-30	\$ 19,066.50	1100-6400-66101
Cengage Learning, Inc.	01*E0000543	6/9/2024	Online Access Code	\$ 2,095.33	1681-9300-74001
Cengage Learning, Inc.	01*E0000543	6/9/2024	Online Codes	\$ 2,755.33	1681-9300-74001
CI Sports, Inc.	01*E0000544	6/9/2024	ICC Gear	\$ 1,330.16	1681-9300-74002
CI Sports, Inc.	01*E0000544	6/9/2024	ICC Gear	\$ 1,241.47	1681-9300-74002
City of Independence	01*E0000545	6/9/2024	Water/Sewer Main Campus 21-0600-00	\$ 1,650.99	1100-6500-63101
City of Independence	01*E0000545	6/9/2024	Water/Sewer Cessna Bldg 21-0621-00	\$ 74.70	1100-6500-63101
City of Independence	01*E0000545	6/9/2024	Water/Sewer Admin Bldg 21-0950-00	\$ 153.06	1100-6500-63101
City of Independence	01*E0000545	6/9/2024	Water Practice Field 21-0951-10 21-0952-01	\$ 49.90	1100-6500-63101
City of Independence	01*E0000545	6/9/2024	Water/Sewer West Campus 22-0560-04	\$ 134.43	1100-6500-63101
City of Independence	01*E0000545	6/9/2024	Sanitation Serv. West 22-0560-04	\$ 200.00	1100-6500-63105
CJs Threads LLC	01*E0000546	6/9/2024	CJ's Threads - High School Stoles Molly R.	\$ 60.00	1100-1160-61102
Cleaver Farm Supply Inc.	01*E0000547	6/9/2024	Tube 4x4x3/16 20 ft	\$ 235.00	7100-9971-69900
Cleaver Farm Supply Inc.	01*E0000547	6/9/2024	Tubing 1x1x11 FA 20 ft	\$ 62.00	7100-9971-69900
Cleaver Farm Supply Inc.	01*E0000547	6/9/2024	Delivery Charge	\$ 12.00	7100-9971-69900
Consolidated Management LLC	01*E0000548	6/9/2024	1 dozen cookies for signing - Sedan	\$ 15.15	2502-8312-60100
Consolidated Management LLC	01*E0000548	6/9/2024	2 dozen cookies for signings - Elk Valley & Fredonia	\$ 30.30	2502-8312-60100
Convergeone, Inc.	01*E0000549	6/9/2024	VMWare Renewal	\$ 4,897.96	1100-6400-85001
Convergeone, Inc.	01*E0000549	6/9/2024	M365 licensing annual renewal	\$ 16,293.60	1100-6400-85001
D and A Electrical Systems LLC	01*E0000550	6/9/2024	Fire Alarm and Security System Moinitoring - Inv. 240399	\$ 283.50	1100-7300-66101
Hinkle Law Firm LLC	01*E0000551	6/9/2024	Legal Services	\$ 135.00	1100-6000-66102
Hugos Industrial Supply, Inc.	01*E0000552	6/9/2024	Hugos Industrial Supply-Eye Wash Stations	\$ 168.52	1100-1152-69001
Hugos Industrial Supply, Inc.	01*E0000552	6/9/2024	Custodial Supplies	\$ 36.85	1100-7100-70200
Hugos Industrial Supply, Inc.	01*E0000552	6/9/2024	Floor Wax	\$ 1,265.76	1100-7100-70200
Hugos Industrial Supply, Inc.	01*E0000552	6/9/2024	Legal Size Copy Paper, 92 Bright, 20 lb Bond Weight, 8.5 X 14, White, 500/Ream, 10 Reams/Carton	\$ 378.72	7100-9971-69900
Nelnet	01*E0000554	6/9/2024	Student Payment Maint Fee	\$ 775.00	1100-6500-69002

Oak Hall Cap and Gown	01*E0000555	6/9/2024	Oak Hall - Graduation Honor Cords Wendy N.	\$	195.51	1100-5302-70404
Oak Hall Cap and Gown	01*E0000555	6/9/2024	Oak Hall - Graduation Cap and Gowns Wendy N.	\$	1,748.25	1100-5302-70404
Oak Hall Cap and Gown	01*E0000555	6/9/2024	Caps and Gowns - Commencement Registrar	\$	327.93	1100-5302-70404
Penmac Staffing Services Inc.	01*E0000556	6/9/2024	Janitorial Services Eddie Broadway	\$	371.88	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000556	6/9/2024	Janitorial Services Alicia Daniel	\$	560.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000556	6/9/2024	Janitorial Services Maliyah Gomez	\$	280.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000556	6/9/2024	Janitorial Services Eddie Broadway	\$	271.25	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000556	6/9/2024	Janitorial Services Alicia Daniel	\$	630.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000556	6/9/2024	Janitorial Services Maliyah Gomez	\$	630.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000556	6/9/2024	Janitorial Services Susan Hopkins	\$	140.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000556	6/9/2024	Background Check Fee	\$	27.00	1100-6520-68100
Pittcraft LLC	01*E0000557	6/9/2024	Office Supplies	\$	78.41	1681-9300-70001
Vindy	01*E0000558	6/9/2024	Textbook	\$	32.88	1681-9300-74000
System One Holdings, LLC	01*E0000559	6/9/2024	IT Specialist 5/6-5/10	\$	1,584.00	1100-6400-66101
System One Holdings, LLC	01*E0000559	6/9/2024	IT Specialist 5/13-5/17	\$	1,584.00	1100-6400-66101
Woods Lumber of Independence, KS In	01*E0000560	6/9/2024	Student Union Kitchen Walk-in Cooler repair - Inv. 556637	\$	7.63	1684-9600-65001
Woods Lumber of Independence, KS In	01*E0000560	6/9/2024	Veterans Center Office wall addition - Inv. 557489	\$	144.18	1100-7100-65003
Woods Lumber of Independence, KS In	01*E0000560	6/9/2024	Sheet rock mud for Veterans Center office remodel - Inv. 558380	\$	20.99	1100-7100-65003
Woods Lumber of Independence, KS In	01*E0000560	6/9/2024	Electrical Supplies - Inv. 557631	\$	46.62	1100-7100-82001
David Adams	01*E0000561	6/9/2024	Student Airport hotel reimbursement.	\$	158.36	1100-5700-70405
David Adams	01*E0000561	6/9/2024	Student Airport hotel reimbursement	\$	157.11	1100-5700-70405
Indy Print Services	01*E0000562	6/9/2024	Xerox Page Pack 4/27-5/27	\$	244.00	1100-6400-66101
Indy Print Services	01*E0000562	6/9/2024	Black Clicks	\$	138.63	1100-6500-70001
Indy Print Services	01*E0000562	6/9/2024	Color Clicks	\$	85.05	1100-6500-70001
Indy Print Services	01*E0000562	6/9/2024	Monthly Print Services	\$	2,400.00	1100-6400-66100
Andrea L. Huckle	01*E0000563	6/9/2024	International Recruiting Consultant	\$	625.00	1100-5700-66100
Paul Molnar	01*E0000564	6/9/2024	Airbnb - Lodging for Professional Development Paul M.	\$	2,139.14	1100-4200-69005
11 11 Systems Inc	01*E0000565	6/27/2024	11:11 monthly renewal	\$	1,787.25	1100-6400-85001

ACI Payments, Inc.	01*E0000566	6/27/2024	Maintenance Fee 5/1-5/31	\$	500.00	1100-6400-66100
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Textbook	\$	27.70	1681-9300-74000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	ICC West - outside key lockbox - Inv. 16D9-YY1J-J44L	\$	12.77	1100-7300-69001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Custodial Supplies - Inv. 1WF-4-HTJW-WHKQ	\$	112.76	1100-7100-70200
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Trailer Locks - Inv. 1MQX-Q7ND-WL-HP	\$	60.89	1100-7200-69001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Drinks for Resale	\$	115.70	1681-9300-74002
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Drinks for Resale	\$	174.49	1681-9300-74002
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Drinks for Resale	\$	75.39	1681-9300-74002
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Snacks for Resale	\$	70.70	1681-9300-74002
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Drinks for Resale	\$	208.25	1681-9300-74002
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Student Union Kitchen walk-in cooler door latch repair - Inv. 11D1-NKH6-9MYQ	\$	110.65	1684-9600-65001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Office Supplies	\$	181.12	1681-9300-74002
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Office Supplies	\$	50.52	1681-9300-74002
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	LED Lightbulbs - Inv. 1W7K-3T1V-7FV9	\$	335.40	1100-7100-82001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Refund-IT Equipment Invoice 17TW-VFW6-GM3Y	\$	(263.88)	1100-6400-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Refund-Cordless Vacuum	\$	(105.44)	1100-7100-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Credit for Computer	\$	(822.87)	1100-6400-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Plumbing parts for Student Union Dishwasher - Inv. 1G6W-XXXQ-17W1	\$	44.77	1684-9600-65001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Bike rack for ICC West - Inv. 1M3T-HHVN-1PFN	\$	58.46	1100-7300-69001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Gas detector alarm for Biology Lab - Inv. 144D-6J9K-FTN4	\$	38.01	1100-7100-69001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Road sign letters - Inv. 16KD-4GKD-7179	\$	94.79	1100-7100-69001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Custodial Supplies - Inv. 1TPL-3KHY-4MRN	\$	252.78	1100-7100-70200
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Office Supplies	\$	52.07	1681-9300-70001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Office supplies	\$	108.01	1681-9300-74002
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	IT Supplies	\$	199.47	1100-6400-70001
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Fiber to copper media converter equipment	\$	286.89	1100-6400-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Patch cables for phones/PCs	\$	140.37	1100-6400-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	IT Equipment - Inv. 11WX-WXM1-W7N6	\$	308.36	1100-6200-85000

Amazon Capital Services, Inc.	01*E0000567	6/27/2024	IT Equipment/supplies	\$	597.85	1100-6200-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	IT Office Equipment/Supplies	\$	302.72	1100-6200-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	IT Equipment	\$	34.84	1100-6200-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	IT Office equipment/supplies	\$	425.16	1100-6200-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	IT Equipment/Supplies	\$	206.89	1100-6200-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	IT Equipment/Supplies	\$	287.00	1100-6200-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	IT Equipment/Supplies	\$	47.88	1100-6200-85000
Amazon Capital Services, Inc.	01*E0000567	6/27/2024	Office Supplies for Rural Outreach	\$	191.69	1681-9300-74002
Baker & Taylor, LLC	01*E0000568	6/27/2024	Invoice 2038330910	\$	102.65	1100-4100-70100
Baker & Taylor, LLC	01*E0000568	6/27/2024	Invoice 2038314467	\$	1,449.43	1100-4100-70100
Bio-Rad Laboratories, Inc	01*E0000569	6/27/2024	Instructional Supplies: Laboratory Consumables 907162789 907170652	\$	514.91	1100-1143-70000
Bound Tree Medical LLC	01*E0000570	6/27/2024	Boundtree - Allied Health Instructional Supplies	\$	269.40	1200-1214-70000
Carolina Biological Supply Company	01*E0000571	6/27/2024	Lab consumables, generally for Microbiology ;	\$	441.77	1100-1143-70000
Carolina Biological Supply Company	01*E0000571	6/27/2024	General lab supplies/replacements	\$	479.82	1100-1143-65001
Cengage Learning, Inc.	01*E0000572	6/27/2024	Online access codes	\$	475.33	1681-9300-74001
Consolidated Management LLC	01*E0000573	6/27/2024	Sandwiches for Resale	\$	40.00	1681-9300-74002
Consolidated Management LLC	01*E0000573	6/27/2024	(Room & Board) Consolidated Management - Summerfest Meals, 05/28-05/29 (Year 2)	\$	1,619.20	2501-8311-60000
Consolidated Management LLC	01*E0000573	6/27/2024	Management Fee 5/29/24	\$	900.00	1684-9600-60101
Consolidated Management LLC	01*E0000573	6/27/2024	Management Fee 5/22/24	\$	900.00	1684-9600-60101
Consolidated Management LLC	01*E0000573	6/27/2024	Management Fee 5/15/24	\$	900.00	1684-9600-60101
Consolidated Management LLC	01*E0000573	6/27/2024	Business Office Water	\$	15.72	1100-6200-60101
Consolidated Management LLC	01*E0000573	6/27/2024	Consolidated Management - Presidents Luncheon Taylor C.	\$	990.00	1100-4200-70501
Consolidated Management LLC	01*E0000573	6/27/2024	Board Charges 1/11-16	\$	8,800.00	1684-9600-60101
Consolidated Management LLC	01*E0000573	6/27/2024	Cases of Water	\$	15.72	1100-6200-60101
Consolidated Management LLC	01*E0000573	6/27/2024	(Room & Board) Consolidated Management - Summerfest Meals, 05/30 and 06/03-06/05 (Year 2)	\$	3,238.40	2501-8311-60000
Consolidated Management LLC	01*E0000573	6/27/2024	(Room & Board) Consolidated Management - Summerfest Meals, 06/06 and 06/10-06/12 (Year 2)	\$	3,238.40	2501-8311-60000
Consolidated Management LLC	01*E0000573	6/27/2024	(Room & Board) Consolidated Management - Summerfest Meals, 06/20 and 06/24-06/26 (Year 2)	\$	3,238.40	2501-8311-60000
Consolidated Management LLC	01*E0000573	6/27/2024	(Room & Board) Consolidated Management - Summerfest Meals, 06/13 and 06/17-06/19 (Year 2)	\$	3,238.40	2501-8311-60000

Consolidated Management LLC	01*E0000573	6/27/2024	(Room & Board) Consolidated Management - Summerfest Meals, 06/27 (Year 2)	\$ 809.60	2501-8311-60000
Convergeone, Inc.	01*E0000574	6/27/2024	VMWare Annual Renewals	\$ 10,014.50	1100-6400-85001
Fleetpool USA, LLC	01*E0000575	6/27/2024	Vehicle Lease	\$ 895.00	1100-7200-64101
Fleetpool USA, LLC	01*E0000575	6/27/2024	Vehicle Lease	\$ 895.00	1100-7200-64101
Fleetpool USA, LLC	01*E0000575	6/27/2024	Vehicle Lease	\$ 895.00	1100-7200-64101
Fleetpool USA, LLC	01*E0000575	6/27/2024	Vehicle Lease	\$ 895.00	1100-7200-64101
Fleetpool USA, LLC	01*E0000575	6/27/2024	Vehicle Lease	\$ 895.00	1100-7200-64101
Fleetpool USA, LLC	01*E0000575	6/27/2024	Vehicle Lease	\$ 895.00	1100-7200-64101
Fleetpool USA, LLC	01*E0000575	6/27/2024	KTA Toll Fee	\$ 1.65	1100-7200-69001
Fleetpool USA, LLC	01*E0000575	6/27/2024	Vehicle Lease	\$ 895.00	1100-7200-64101
Fleetpool USA, LLC	01*E0000575	6/27/2024	Vehicle Lease	\$ 895.00	1100-7200-64101
Fleetpool USA, LLC	01*E0000575	6/27/2024	Vehicle Lease	\$ 895.00	1100-7200-64101
Hugos Industrial Supply, Inc.	01*E0000576	6/27/2024	Custodial Supplies - Inv. 318205	\$ 693.79	1100-7100-70200
Hugos Industrial Supply, Inc.	01*E0000576	6/27/2024	Dry erase boards for AC 103 = Inv. 318126	\$ 1,134.40	1100-6500-70001
Hugos Industrial Supply, Inc.	01*E0000576	6/27/2024	Premium Color Copy Print Paper, 100 Bright 28 lb Bond Weight, 8.5 X 14, Photo White, 500/Ream	\$ 144.40	7100-9971-69900
Hugos Industrial Supply, Inc.	01*E0000576	6/27/2024	Premium Color Copy Cover, 100 Bright 80 lb Cover Weight, 8.5 X 11, 250/Pack	\$ 27.64	7100-9971-69900
Hugos Industrial Supply, Inc.	01*E0000576	6/27/2024	Custodial Supplies - Inv. 319607	\$ 2,174.82	1100-7100-70200
Hugos Industrial Supply, Inc.	01*E0000576	6/27/2024	Floor refinishing tool for gym floor - Inv. 318901	\$ 203.40	1100-7100-70001
Hugos Industrial Supply, Inc.	01*E0000576	6/27/2024	Gym Floor Finish Supplies - Inv. 319091	\$ 1,453.64	1100-7100-65003
Indoff, LLC	01*E0000577	6/27/2024	Black Pagewide Ink	\$ 791.90	1100-6500-70001
Indoff, LLC	01*E0000577	6/27/2024	Magenta Pagewide Ink	\$ 729.44	1100-6500-70001
Indoff, LLC	01*E0000577	6/27/2024	Cyan Pagewide Ink	\$ 353.88	1100-6500-70001
Indoff, LLC	01*E0000577	6/27/2024	Yellow Pagewide Ink	\$ 353.88	1100-6500-70001
Indoff, LLC	01*E0000577	6/27/2024	Black Toner	\$ 198.78	1100-6500-70001
Kryterion, Inc.	01*E0000578	6/27/2024	Kryterion - CNA test - Instructional Supplies Mallory B	\$ 144.00	1200-1214-70000
The Lamar Companies	01*E0000579	6/27/2024	Billboard for May/June	\$ 147.00	1100-6300-61100
My Town Media, Inc.	01*E0000580	6/27/2024	60-00150-0011 Semester FEB, MAR, APR, MAY	\$ 100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00150-0012	\$ 100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00151-0012	\$ 100.00	1100-6301-61102

My Town Media, Inc.	01*E0000580	6/27/2024	60-00150-0014	\$	100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00151-0014	\$	100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00152-0012	\$	100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00152-0014	\$	100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00150-0015	\$	100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-0151-0015	\$	100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00152-0015	\$	100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00150-0016	\$	100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00151-0016	\$	100.00	1100-6301-61102
My Town Media, Inc.	01*E0000580	6/27/2024	60-00152-0016	\$	100.00	1100-6301-61102
Nelnet	01*E0000581	6/27/2024	Hosting/Mainteance Fees	\$	775.00	1100-6500-69002
Oak Hall Cap and Gown	01*E0000582	6/27/2024	Oak Hall - Graduation Regalia Commencement	\$	203.72	1100-5302-70404
Oak Hall Cap and Gown	01*E0000582	6/27/2024	Oak Hall - Graduation Regalia Commencement	\$	1,682.00	1100-5302-70404
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv. 5/27-6/2 Eddie Broadway	\$	262.50	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv. 5/27-6/2 Alica Daniel	\$	402.50	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv. 5/27-6/2 Maliyah Gomez	\$	472.50	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv. 5/6-5/12 Eddie Broadway	\$	350.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv. 5/6-5/12 Alica Daniel	\$	700.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv. 5/6-5/12 Maliyah Gomez	\$	385.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv 4/29-5/5 Eddie Broadway	\$	350.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv 4/29-5/5 Alica Daniel	\$	700.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv 4/29-5/5 Maliyah Gomez	\$	210.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Service 6/3-6/9 Eddie Broadway	\$	402.50	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Service 6/3-6/9 Alica Daniel	\$	472.50	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Service 6/3-6/9 Maliyah Gomez	\$	472.50	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv. 6/10-6/16 Eddie Broadway	\$	319.38	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv. 6/10-6/16 Alica Daniel	\$	630.00	1100-7100-66101
Penmac Staffing Services Inc.	01*E0000583	6/27/2024	Custodial Serv. 6/10-6/16 Maliyah Gomez	\$	630.00	1100-7100-66101

Pittcraft LLC	01*E0000584	6/27/2024	Office Supplies	\$	58.34	1681-9300-74002
Vindy	01*E0000585	6/27/2024	Textbooks	\$	25.21	1681-9300-74000
System One Holdings, LLC	01*E0000586	6/27/2024	IT Specialist 5/20-24	\$	1,584.00	1100-6400-66101
System One Holdings, LLC	01*E0000586	6/27/2024	IT Specialist 4/22-26	\$	1,584.00	1100-6400-66101
System One Holdings, LLC	01*E0000586	6/27/2024	IT Specialist 4/29-5/3	\$	1,584.00	1100-6400-66101
System One Holdings, LLC	01*E0000586	6/27/2024	IT Specialist 6/10-6/14	\$	1,584.00	1100-6400-66101
System One Holdings, LLC	01*E0000586	6/27/2024	IT Specialist 6/3-6/7	\$	1,584.00	1100-6400-66101
System One Holdings, LLC	01*E0000586	6/27/2024	IT Specialist 6/17-21	\$	1,584.00	1100-6400-66101
Ane Mae's Coffee and Sandwich Shop	01*E0000587	6/27/2024	SparkSquad Lunches Day 1	\$	205.85	7100-9971-69900
Ane Mae's Coffee and Sandwich Shop	01*E0000587	6/27/2024	SparkSquad Lunches Day 2	\$	214.80	7100-9971-69900
Ane Mae's Coffee and Sandwich Shop	01*E0000587	6/27/2024	SparkSquad Lunches Day 3	\$	222.00	7100-9971-69900
Ane Mae's Coffee and Sandwich Shop	01*E0000587	6/27/2024	Setup and Delivery	\$	60.00	7100-9971-69900
VWR International LLC dba Wards Science	01*E0000588	6/27/2024	Lab Supplies: Drosophila Project	\$	284.53	1100-1143-70000
Woods Lumber of Independence, KS In	01*E0000589	6/27/2024	Plumbing Parts - Inv. 555242	\$	9.97	1100-7100-82001
Woods Lumber of Independence, KS In	01*E0000589	6/27/2024	Plumbing Parts for Student Union Kitchen - Inv. 555141	\$	41.74	1684-9600-65001
Woods Lumber of Independence, KS In	01*E0000589	6/27/2024	Sheet rock repairs for weight room - Inv. 560240	\$	20.99	1100-7100-65003
Woods Lumber of Independence, KS In	01*E0000589	6/27/2024	Veterans Center Office Addition - Inv. 557686	\$	17.95	1100-7100-65003
Woods Lumber of Independence, KS In	01*E0000589	6/27/2024	Plumbing Supplies - Inv. 559487	\$	28.85	1100-7100-82001
Woods Lumber of Independence, KS In	01*E0000589	6/27/2024	Airless paint sprayer for gym walls - Res#26017.	\$	133.00	1100-7100-69001
Woods Lumber of Independence, KS In	01*E0000589	6/27/2024	Plumbing Supplies - Inv. 561823	\$	3.79	1100-7100-82001
Woods Lumber of Independence, KS In	01*E0000589	6/27/2024	Plumbing Supplies - Inv. 562156	\$	10.99	1100-7100-82001
Atmos Energy	EF*8000102	6/30/2024	Gas Serv. Student Union	\$	758.08	1100-6500-63102
Atmos Energy	EF*8000102	6/30/2024	Gas Serv. Field House	\$	265.05	1100-6500-63102
Atmos Energy	EF*8000102	6/30/2024	Gas Serv. Academic Bldg	\$	172.21	1100-6500-63102
Atmos Energy	EF*8000102	6/30/2024	Gas Serv. Fine Arts Bldg	\$	108.99	1100-6500-63102
Atmos Energy	EF*8000102	6/30/2024	Gas Serv. CR 3730 N.	\$	105.10	1100-6500-63102
Atmos Energy	EF*8000102	6/30/2024	Gas Serv. Admissions Bldg	\$	100.16	1100-6500-63102
Atmos Energy	EF*8000102	6/30/2024	Gas Serv. CR 3730 S.	\$	93.77	1100-6500-63102

Atmos Energy	EF*8000102	6/30/2024	Gas Serv. Maintenance	\$	94.57	1100-6500-63102
Evergy	EF*8000103	6/30/2024	Electric ICC West Sign	\$	68.12	1100-6500-63103
Evergy	EF*8000103	6/30/2024	Electric ICC West	\$	2,475.28	1100-6500-63103
Evergy	EF*8000103	6/30/2024	Electric 3890 CR 3700	\$	1,094.86	1100-6500-63103
Evergy	EF*8000103	6/30/2024	Electric 4000 Rd	\$	86.36	1100-6500-63103
Evergy	EF*8000103	6/30/2024	Electric Captain Qtr	\$	4,800.01	1683-9500-63103
Lingk Inc.	EF*8000109	6/7/2024	Consulting Service (Ellucian Contract)	\$	30,000.00	1100-6400-66100
ICC Student	EFT000000000163	6/27/2024	ICC Student Financial Aid Refund	\$	1,102.30	11-0000-203-000
ICC Student	EFT000000000164	6/27/2024	ICC Student Financial Aid Refund	\$	645.53	11-0000-203-000
ICC Student	EFT000000000165	6/27/2024	ICC Student Financial Aid Refund	\$	897.00	11-0000-203-000
ICC Student	EFT000000000166	6/27/2024	ICC Student Financial Aid Refund	\$	99.00	11-0000-203-000
ICC Student	EFT000000000167	6/27/2024	ICC Student Financial Aid Refund	\$	207.00	11-0000-203-000
ICC Student	EFT000000000168	6/27/2024	ICC Student Financial Aid Refund	\$	12.30	11-0000-203-000
ICC Student	EFT000000000169	6/27/2024	ICC Student Financial Aid Refund	\$	53.00	11-0000-203-000
ICC Student	EFT000000000170	6/27/2024	ICC Student Financial Aid Refund	\$	63.00	11-0000-203-000
ICC Student	EFT000000000171	6/27/2024	ICC Student Financial Aid Refund	\$	1,103.31	11-0000-203-000
ICC Student	EFT000000000172	6/27/2024	ICC Student Financial Aid Refund	\$	113.00	11-0000-203-000
ICC Student	EFT000000000173	6/27/2024	ICC Student Financial Aid Refund	\$	2,673.00	11-0000-203-000
Commerce Bank	PC*9000013	6/10/2024	Backupify -Office 365	\$	225.00	1100-6400-66100
Commerce Bank	PC*9000013	6/10/2024	WM SUPERCENTER #2893KCCLI	\$	2.43	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	WENDY'S 13987KCCLI	\$	19.33	1100-5700-60101
Commerce Bank	PC*9000013	6/10/2024	FIESTA MEXICANA - KSKCCLI	\$	17.74	1100-5700-60101
Commerce Bank	PC*9000013	6/10/2024	HOLIDAY INN EXP & SUITESKCCLI	\$	103.94	1100-5700-60100
Commerce Bank	PC*9000013	6/10/2024	SVA Pizza	\$	12.00	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Zoom Monthly Membership Fee	\$	120.00	1100-6100-68100
Commerce Bank	PC*9000013	6/10/2024	Dominos - Board Work Session Meal	\$	162.51	1100-6000-60101
Commerce Bank	PC*9000013	6/10/2024	Best Buy - Office equipment (V.Bowhay)	\$	372.29	1100-6100-69001
Commerce Bank	PC*9000013	6/10/2024	Best Buy - Office equipment (V.Bowhay)	\$	372.29	1100-6100-69001

Commerce Bank	PC*9000013	6/10/2024	Applestore - Office equipment (V.Bowhay)	\$	1,462.81	1100-6100-69001
Commerce Bank	PC*9000013	6/10/2024	Rural CC Alliance - Membership Fee	\$	695.00	1100-6100-68100
Commerce Bank	PC*9000013	6/10/2024	Best Buy - Office equipment (V.Bowhay)	\$	2,286.15	1100-6100-69001
Commerce Bank	PC*9000013	6/10/2024	Quick stop - recruiting meal	\$	14.73	1100-5300-60101
Commerce Bank	PC*9000013	6/10/2024	Walmart - Recruiting event supplies	\$	20.51	1100-5300-61102
Commerce Bank	PC*9000013	6/10/2024	Dominos - recruiting event	\$	242.07	1100-5300-61102
Commerce Bank	PC*9000013	6/10/2024	American Legion - recruiting College & Career Fair	\$	125.00	1100-5300-62600
Commerce Bank	PC*9000013	6/10/2024	Sunflower Girls State - College Fair Registration	\$	50.00	1100-5300-62600
Commerce Bank	PC*9000013	6/10/2024	Domino's Pizza for High School Students after student Matinee during William Inge festival	\$	427.44	3201-8501-60101
Commerce Bank	PC*9000013	6/10/2024	Shipping of Award to Lauren Gunderson	\$	49.23	3201-8501-61000
Commerce Bank	PC*9000013	6/10/2024	Ad for American Theatre Magazine for the William Inge Theatre Festival	\$	1,200.00	3201-8501-61100
Commerce Bank	PC*9000013	6/10/2024	Walmart - Light Refreshments for Trip to Wichita - Cultural Event	\$	37.91	2504-8314-60001
Commerce Bank	PC*9000013	6/10/2024	Chubbs and Spudds - Light Refreshments - Luncheon at Cultural Event	\$	59.80	2504-8314-60001
Commerce Bank	PC*9000013	6/10/2024	United Airlines - Traveller Fee (setting up flight for COE 60th Conference)	\$	11.20	2504-8314-60100
Commerce Bank	PC*9000013	6/10/2024	United Airlines Airfare - Miles + \$206.40 to attend COE 60th Conference in NY	\$	206.40	2504-8314-60100
Commerce Bank	PC*9000013	6/10/2024	Southwest Airlines Airfare to Dallas to Student Success Professionals COE training	\$	559.94	2504-8314-60100
Commerce Bank	PC*9000013	6/10/2024	Southwest Airlines Airfare to Philadelphia - SSS Director Innovation Forum event	\$	435.96	2504-8314-60100
Commerce Bank	PC*9000013	6/10/2024	Independence Chamber of Commerce - Leadership Independence Graduation for Cody Westerhold (Inv. 2785)	\$	28.00	1100-6100-62600
Commerce Bank	PC*9000013	6/10/2024	Carla's Simple Gifts - Sympathy Flowers for Alumni	\$	53.00	1100-6100-69001
Commerce Bank	PC*9000013	6/10/2024	Walmart - Office Supplies	\$	52.17	1100-6100-70001
Commerce Bank	PC*9000013	6/10/2024	Walmart - Admin. Asst. Day Flowers	\$	113.62	1100-6100-69001
Commerce Bank	PC*9000013	6/10/2024	Jan L's Florist - Sympathy Flowers for Alumni	\$	40.33	1100-6100-69001
Commerce Bank	PC*9000013	6/10/2024	Ane Mae's - Lunch Meeting	\$	62.80	1100-6100-60101
Commerce Bank	PC*9000013	6/10/2024	Walmart - End of Year Event supplies	\$	60.89	1100-6500-70401
Commerce Bank	PC*9000013	6/10/2024	Dickey's - Lunch meeting	\$	118.20	1100-6100-60101
Commerce Bank	PC*9000013	6/10/2024	Microtel Inn & Suites - H. Muheim lodging (interview candidate for AVP)	\$	157.50	1100-6520-60100
Commerce Bank	PC*9000013	6/10/2024	Amazon Web Services	\$	233.10	1100-6400-85001
Commerce Bank	PC*9000013	6/10/2024	El Pueblito team meeting lunch	\$	43.58	1100-6400-60101

Commerce Bank	PC*9000013	6/10/2024	DNS Filter	\$	50.00	1100-6400-85001
Commerce Bank	PC*9000013	6/10/2024	GoDaddy renewal	\$	449.99	1100-6400-85001
Commerce Bank	PC*9000013	6/10/2024	Esports Director interview	\$	78.75	1100-5533-60100
Commerce Bank	PC*9000013	6/10/2024	Love Independence supplies	\$	225.52	1100-5700-70400
Commerce Bank	PC*9000013	6/10/2024	Finals Activity	\$	97.60	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Love Independence supplies	\$	24.64	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Esports supplies	\$	222.10	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Love Independence supplies	\$	170.87	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Finals Activity	\$	411.15	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Subscription for Flyers	\$	14.99	1100-5700-68101
Commerce Bank	PC*9000013	6/10/2024	Love Independence supplies	\$	72.03	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Esports competition snacks	\$	16.88	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports competition meals	\$	166.14	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports competition meals	\$	57.64	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports competition meals	\$	5.19	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports competition meals	\$	62.72	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports competition meals	\$	29.23	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports competition meals	\$	23.92	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports competition meals	\$	21.43	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports coach lodging	\$	97.99	1100-5533-60100
Commerce Bank	PC*9000013	6/10/2024	Esports lodging	\$	97.99	1100-5533-60100
Commerce Bank	PC*9000013	6/10/2024	Esports Director interview	\$	47.56	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports Director interview	\$	13.37	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports Director interview lodging	\$	78.75	1100-5533-60100
Commerce Bank	PC*9000013	6/10/2024	Water for activities	\$	157.08	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Esports activity - team building	\$	108.88	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Esports activity - team building	\$	120.62	1100-5533-69001
Commerce Bank	PC*9000013	6/10/2024	Security Answering Service	\$	311.18	1100-6500-70402

Commerce Bank	PC*9000013	6/10/2024	Grad Reception activity	\$	52.41	1100-5700-70406
Commerce Bank	PC*9000013	6/10/2024	Finals Activity	\$	57.50	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Finals Activity	\$	72.53	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Finals Activity	\$	70.80	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Grad Reception activity	\$	55.15	1100-5700-70406
Commerce Bank	PC*9000013	6/10/2024	Student Meal before airport	\$	11.75	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Student Meal before airport	\$	12.75	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Flight to attend Maxient conference	\$	361.97	1100-5700-60100
Commerce Bank	PC*9000013	6/10/2024	Maxient conference registration	\$	750.00	1100-5700-62600
Commerce Bank	PC*9000013	6/10/2024	Pantry Supplies	\$	97.76	7100-9930-69900
Commerce Bank	PC*9000013	6/10/2024	Summer Activity	\$	29.98	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Postage - International Admissions	\$	9.09	1100-5700-61000
Commerce Bank	PC*9000013	6/10/2024	Pantry Supplies	\$	221.74	7100-9930-69900
Commerce Bank	PC*9000013	6/10/2024	Ntl Science Fnd. Virginia meeting, Williams and Peterson, car rental	\$	558.74	2507-8317-60100
Commerce Bank	PC*9000013	6/10/2024	Ntl Science Fnd. Virginia meeting, trip insurance	\$	14.96	2507-8317-60100
Commerce Bank	PC*9000013	6/10/2024	Nt. Science Fnd. American flight, Williams	\$	231.10	2507-8317-60100
Commerce Bank	PC*9000013	6/10/2024	Nt. Science Fnd. flight Williams	\$	231.10	2507-8317-60100
Commerce Bank	PC*9000013	6/10/2024	Ntl. Science Fnd. flight Peterson	\$	218.61	2507-8317-60100
Commerce Bank	PC*9000013	6/10/2024	Ntl. Science Fnd. flight, Peterson	\$	218.61	2507-8317-60100
Commerce Bank	PC*9000013	6/10/2024	Ntl. Science Fnd trip, motel, 2 rooms	\$	330.90	2507-8317-60100
Commerce Bank	PC*9000013	6/10/2024	Personal Reimbursement - Reimbursed 5.7.24	\$	18.09	1100-6500-69001
Commerce Bank	PC*9000013	6/10/2024	Marmic Fire & Safety - Inv. C917647	\$	529.50	1100-7300-66101
Commerce Bank	PC*9000013	6/10/2024	Walmart - windshield washer fluid	\$	36.02	1100-7200-69001
Commerce Bank	PC*9000013	6/10/2024	Kansas Fire Marshal - Inv. 489510	\$	120.00	1100-7300-66101
Commerce Bank	PC*9000013	6/10/2024	El Pueblito - BCS Lunch (HVAC Meeting on rooftop)	\$	40.30	1100-7100-60101
Commerce Bank	PC*9000013	6/10/2024	Zoro - Order #WB6818345141	\$	87.31	1100-7100-82001
Commerce Bank	PC*9000013	6/10/2024	Ebay - Lightbulbs for Maintenance/Custodians	\$	1,174.74	1100-7100-65003
Commerce Bank	PC*9000013	6/10/2024	Tractor Supply - Buckets/Lids for Sharps Disposal	\$	13.58	1100-6500-70001

Commerce Bank	PC*9000013	6/10/2024	Sherwin Williams - Paint for Veterans Center	\$	37.38	1100-7100-65003
Commerce Bank	PC*9000013	6/10/2024	Walmart - Veterans Center Construction supplies	\$	33.82	1100-7100-65003
Commerce Bank	PC*9000013	6/10/2024	PrairieLand - Inv. 1001178932	\$	19.48	1100-7100-65001
Commerce Bank	PC*9000013	6/10/2024	Fish & Shrimp Diner - Maintenance Dept. Team Meeting	\$	81.86	1100-7100-60101
Commerce Bank	PC*9000013	6/10/2024	Walmart - Maintenance supplies	\$	27.22	1100-7100-65003
Commerce Bank	PC*9000013	6/10/2024	Connected Services	\$	25.00	1100-7200-68100
Commerce Bank	PC*9000013	6/10/2024	Constant Contact Monthly Membership Fee - Inv. 1716192604	\$	145.00	1100-5300-68100
Commerce Bank	PC*9000013	6/10/2024	Donuts for Finals week	\$	40.00	1100-5700-70405
Commerce Bank	PC*9000013	6/10/2024	Cafeteria supplies/equipment	\$	205.92	1684-9600-82002
Commerce Bank	PC*9000013	6/10/2024	Cafeteria equipment	\$	638.37	1684-9600-82002
Commerce Bank	PC*9000013	6/10/2024	Webstaurant Plus - Monthly Membership	\$	99.00	1684-9600-66101
Commerce Bank	PC*9000013	6/10/2024	Connect Services	\$	25.00	1100-7200-68100
Commerce Bank	PC*9000013	6/10/2024	Starlink - monthly membership	\$	150.00	1100-6200-68100
Commerce Bank	PC*9000013	6/10/2024	Zoom Monthly Membership Fee	\$	15.99	1100-6100-68100
Commerce Bank	PC*9000013	6/10/2024	Adobe Monthly Membership Fee	\$	32.84	1100-6100-68100
Commerce Bank	PC*9000013	6/10/2024	Fleet Maintenance	\$	49.97	1100-7200-69001
Commerce Bank	PC*9000013	6/10/2024	MVR On-line: Vehicle License Check for New Hire	\$	17.50	1100-6520-66102
Commerce Bank	PC*9000013	6/10/2024	MVR On-line: Vehicle License Check for New Hire	\$	27.70	1100-6520-66102
Commerce Bank	PC*9000013	6/10/2024	El Pueblito - meal with applicant	\$	58.35	1100-6520-60101
Commerce Bank	PC*9000013	6/10/2024	Adobe - Monthly Subscription	\$	21.89	1100-6520-68100
Commerce Bank	PC*9000013	6/10/2024	MVR On-line: Vehicle License Check for New Hire	\$	19.00	1100-6520-66102
Commerce Bank	PC*9000013	6/10/2024	MVR On-line: Vehicle License Check for New Hire	\$	27.70	1100-6520-66102
Commerce Bank	PC*9000013	6/10/2024	U.S.P.S. - Roll of Stamps & Certified Letters postage	\$	85.46	1100-6520-61000
Commerce Bank	PC*9000013	6/10/2024	Kansas State Council of SHRM	\$	375.00	1100-6520-69000
Commerce Bank	PC*9000013	6/10/2024	Atlas Risk Managment - Background Checks for New Hires	\$	105.00	1100-6520-66102
Commerce Bank	PC*9000013	6/10/2024	Amazon - Office Supplies; Banker's Boxes	\$	71.16	1100-6520-70001
Commerce Bank	PC*9000013	6/10/2024	MVR On-line: Vehicle License Check for New Hire	\$	38.50	1100-6520-66102
Commerce Bank	PC*9000013	6/10/2024	Olli'es Bargain Outlet - Rug for office	\$	48.99	1100-6520-85000

Commerce Bank	PC*9000013	6/10/2024	Amazon - Office Supplies: Plastic Drawer Organizers	\$ 21.89	1100-6520-70001
Commerce Bank	PC*9000013	6/10/2024	MVR On-line: Vehicle License Check for New Hire	\$ 27.70	1100-6520-66102
Commerce Bank	PC*9000013	6/10/2024	Higher Ed Jobs - Job Posting	\$ 210.00	1100-6520-61100
Commerce Bank	PC*9000013	6/10/2024	MVR On-line: Vehicle License Check for New Hire	\$ 27.70	1100-6520-66102
Commerce Bank	PC*9000013	6/10/2024	MVR On-line: Vehicle License Check for New Hire	\$ 27.70	1100-6520-66102
Commerce Bank	PC*9000013	6/10/2024	Onestopbuy - Theatre Instructional SuppliesPaul M.	\$ 68.47	1100-1120-70000
Commerce Bank	PC*9000013	6/10/2024	Amazon - Theatre Instructional SuppliesPaul M.	\$ 894.48	1100-1120-70000
Commerce Bank	PC*9000013	6/10/2024	PatientNow Renewal - SubscriptionsAngela S.	\$ 165.00	1200-1213-68101
Commerce Bank	PC*9000013	6/10/2024	Pizza Hut - Food and mealsAngela S	\$ 138.19	1200-1213-60101
Commerce Bank	PC*9000013	6/10/2024	Airtable Recruiting	\$ 228.00	1100-1120-61102
Commerce Bank	PC*9000013	6/10/2024	Walmart Class supplies	\$ 14.97	1100-1120-70000
Commerce Bank	PC*9000013	6/10/2024	Acme Tools Shop equipment	\$ 1,778.99	1100-1120-85000
Commerce Bank	PC*9000013	6/10/2024	Acmetools.com Credit	\$ (104.00)	1100-1120-85000
Commerce Bank	PC*9000013	6/10/2024	Holiday Inn Express team hotel on the road SB	\$ 1,065.75	1100-5522-60001
Commerce Bank	PC*9000013	6/10/2024	Holiday Inn Express coach's hotel on the road SB	\$ 152.25	1100-5522-60100
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart Mask Lanyard FB	\$ 27.05	1100-5510-70001
Commerce Bank	PC*9000013	6/10/2024	Whataburger meal on airport trip FB	\$ 33.74	1100-5510-60001
Commerce Bank	PC*9000013	6/10/2024	Eggberts meal while recruiting MBB	\$ 129.44	1100-5511-61102
Commerce Bank	PC*9000013	6/10/2024	Dickeys BBQ meal for recruit while visiting campus MBB	\$ 131.85	1100-5511-61102
Commerce Bank	PC*9000013	6/10/2024	Towne Place Suites hotel for recruit while visiting campus MBB	\$ 332.28	1100-5511-60100
Commerce Bank	PC*9000013	6/10/2024	AAU team membership dues PL	\$ 225.49	1100-5532-68100
Commerce Bank	PC*9000013	6/10/2024	AAU team membership dues PL	\$ 32.47	1100-5532-68100
Commerce Bank	PC*9000013	6/10/2024	QT team meal while at a meet PL	\$ 144.91	1100-5532-60001
Commerce Bank	PC*9000013	6/10/2024	QT team meal while at a meet PL	\$ 63.16	1100-5532-60001
Commerce Bank	PC*9000013	6/10/2024	KC Prep Football recruiting online tool FB	\$ 250.00	1100-5510-61102
Commerce Bank	PC*9000013	6/10/2024	McDonalds meal while recruiting FB	\$ 23.15	1100-5510-61102
Commerce Bank	PC*9000013	6/10/2024	La Fiesta Mexican meal while recruiting FB	\$ 75.68	1100-5510-61102
Commerce Bank	PC*9000013	6/10/2024	G&W Water WBB	\$ 4.50	1100-5521-60101

Commerce Bank	PC*9000013	6/10/2024	Chick-Fil-A meal while recruiting WBB	\$	21.41	1100-5521-61102
Commerce Bank	PC*9000013	6/10/2024	Bramble meal while recruiting WBB	\$	49.26	1100-5521-61102
Commerce Bank	PC*9000013	6/10/2024	Kilkenny Irish Pub meal while recruiting WBB	\$	34.30	1100-5521-61102
Commerce Bank	PC*9000013	6/10/2024	Conroy's Public House meal while recruiting WBB	\$	23.26	1100-5521-61102
Commerce Bank	PC*9000013	6/10/2024	Kilkenny Irish Pub meal while recruiting WBB	\$	36.47	1100-5521-61102
Commerce Bank	PC*9000013	6/10/2024	Zasa's meal while recruiting WBB	\$	18.31	1100-5521-61102
Commerce Bank	PC*9000013	6/10/2024	Whataburger meal while recruiting WBB	\$	14.94	1100-5521-61102
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart totes WBB	\$	46.19	1100-5521-70001
Commerce Bank	PC*9000013	6/10/2024	Chipotle meal while recruiting WBB	\$	19.42	1100-5521-61102
Commerce Bank	PC*9000013	6/10/2024	Chipotle meal while recruiting WBB	\$	15.90	1100-5521-61102
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart white brite SB	\$	5.72	1100-5522-69100
Commerce Bank	PC*9000013	6/10/2024	Braums team meal on the road SB	\$	87.71	1100-5522-60001
Commerce Bank	PC*9000013	6/10/2024	Dollar General double sided tape SB	\$	1.09	1100-5522-69100
Commerce Bank	PC*9000013	6/10/2024	Wal-mart sophomore night gifts SB	\$	138.90	1100-5522-69103
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart field paint SB	\$	13.10	1100-5522-69100
Commerce Bank	PC*9000013	6/10/2024	Freddy's team meal on the road SB	\$	139.66	1100-5522-60001
Commerce Bank	PC*9000013	6/10/2024	McDonalds team meal on the road SB	\$	132.14	1100-5522-60001
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart team meal on the road SB	\$	49.19	1100-5522-60001
Commerce Bank	PC*9000013	6/10/2024	McDonalds team meal on the road SB	\$	103.94	1100-5522-60001
Commerce Bank	PC*9000013	6/10/2024	Wendy's team meal VB	\$	115.32	1100-5520-60001
Commerce Bank	PC*9000013	6/10/2024	Wendy's team meal VB	\$	20.54	1100-5520-60001
Commerce Bank	PC*9000013	6/10/2024	Casey's Creation End of year team meal VB	\$	36.00	1100-5520-60001
Commerce Bank	PC*9000013	6/10/2024	USPS - recruiting materials	\$	23.40	1100-5531-61102
Commerce Bank	PC*9000013	6/10/2024	USPS - recruiting materials	\$	30.45	1100-5531-61102
Commerce Bank	PC*9000013	6/10/2024	Saiko - End of year event	\$	1,276.90	1100-6500-70401
Commerce Bank	PC*9000013	6/10/2024	USA Cheer - Supplies	\$	38.00	1100-5531-69100
Commerce Bank	PC*9000013	6/10/2024	TACTYC - Accounting Prof. DevelopmentMelissa A.	\$	775.00	1100-1150-60100
Commerce Bank	PC*9000013	6/10/2024	State Beauty Supply - Instructional SuppliesChelsea B.	\$	100.00	1200-1213-70000

Commerce Bank	PC*9000013	6/10/2024	Amazon - Instructional SuppliesChelsea B.	\$ 12.24	1200-1213-70000
Commerce Bank	PC*9000013	6/10/2024	Amazon - Instructional SuppliesChelsea B.	\$ 54.70	1200-1213-70000
Commerce Bank	PC*9000013	6/10/2024	State Beauty Supply - Instructional SuppliesChelsea B.	\$ 167.74	1200-1213-70000
Evergry	EF*8000103	6/30/2024	Electric Brick A	\$ 95.21	1683-9500-63103
Evergry	EF*8000103	6/30/2024	Electric Brick B	\$ 361.04	1683-9500-63103
Evergry	EF*8000103	6/30/2024	Electric Brick C	\$ 50.34	1683-9500-63103
Evergry	EF*8000103	6/30/2024	Electric Brick D	\$ 56.91	1683-9500-63103
Evergry	EF*8000103	6/30/2024	Electric Main Campus	\$ 13,201.88	1100-6500-63103
Pitney Bowes	EF*8000105	6/30/2024	Postage Machine Lease	\$ 1,056.84	1100-6500-64100
Pitney Bowes	EF*8000105	6/30/2024	Postage for Meter Refill SN-0379334 May 29	\$ 600.00	1100-6500-61000
WEX Bank	EF*8000108	6/30/2024	Fleet Fuel Card Payment Apr. 23-May 23	\$ 3,341.94	1100-7200-72000
Toyota Financial Services	EF*8000106	6/30/2024	Fleet Vehicle Lease	\$ 854.13	1100-7200-64101
Toyota Financial Services	EF*8000106	6/30/2024	Fleet Vehicle Lease	\$ 531.60	1100-7200-64101
Toyota Financial Services	EF*8000106	6/30/2024	Fleet Vehicle Lease	\$ 712.00	1100-7200-64101
Toyota Financial Services	EF*8000106	6/30/2024	Fleet Vehicle Lease	\$ 545.24	2502-8312-64101
Toyota Financial Services	EF*8000106	6/30/2024	Fleet Vehicle Lease	\$ 684.92	1100-7200-64101
Toyota Financial Services	EF*8000106	6/30/2024	Fleet Vehicle Lease	\$ 586.67	1100-7200-64101
Toyota Financial Services	EF*8000106	6/30/2024	Fleet Vehicle Lease	\$ 586.93	1100-7200-64101
Toyota Financial Services	EF*8000106	6/30/2024	Fleet Vehicle Lease	\$ 543.69	2502-8312-64101
VOXO LLC	EF*8000107	6/30/2024	Phone and Fax Serv.	\$ 2,565.00	1100-6500-63100
Kansas Department of Revenue	EF*8000104	6/30/2024	May 2024 Sales Tax Paymen	\$ 1,040.11	1100-0000-21600
Commerce Bank	PC*9000013	6/10/2024	Amazon - Instructional SuppliesChelsea B.	\$ 123.85	1200-1213-70000
Commerce Bank	PC*9000013	6/10/2024	Amazon- Instructional SuppliesChelsea B.	\$ 131.21	1200-1213-70000
Commerce Bank	PC*9000013	6/10/2024	Amazon - Instructional SuppliesChelsea B.	\$ 39.15	1200-1213-70000
Commerce Bank	PC*9000013	6/10/2024	KS Gov. Payment - License RenewalChelsea B.	\$ 51.25	1200-1213-68100
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart - Office SuppliesChelsea B.	\$ 95.38	1200-1213-70001
Commerce Bank	PC*9000013	6/10/2024	State Beauty Supply - Instructional SuppliesChelsea B.	\$ 12.42	1200-1213-70000
Commerce Bank	PC*9000013	6/10/2024	Pirate Ship - mailing online order	\$ 4.31	1681-9300-61000

Commerce Bank	PC*9000013	6/10/2024	WalMart - Snacks and drinks for Resale	\$ 158.54	1681-9300-74002
Commerce Bank	PC*9000013	6/10/2024	Pirate Ship - mailing online order	\$ 7.44	1681-9300-61000
Commerce Bank	PC*9000013	6/10/2024	El Charro - lunch for Jason and me, while traveling for school	\$ 28.16	1681-9300-60100
Commerce Bank	PC*9000013	6/10/2024	DCR Makosha Coffee - breakfast for Jason and me, while traveling for school	\$ 14.15	1681-9300-60100
Commerce Bank	PC*9000013	6/10/2024	DCR Hotel - One night stay for Trade Show(Toni)	\$ 53.40	1681-9300-60100
Commerce Bank	PC*9000013	6/10/2024	DCR Hotel - One night stay for Trade Show(Jason)	\$ 53.40	1681-9300-60100
Commerce Bank	PC*9000013	6/10/2024	Rubber Stamp & Button Co. - ordered stamp(Pirate Head)	\$ 49.00	1681-9300-70001
Commerce Bank	PC*9000013	6/10/2024	WalMart - Drinks and snacks for Resale	\$ 170.31	1681-9300-74002
Commerce Bank	PC*9000013	6/10/2024	Pirate Ship - Postage for mailing online order	\$ 8.82	1681-9300-61000
Commerce Bank	PC*9000013	6/10/2024	ECWID - Website fees	\$ 45.00	1681-9300-68100
Commerce Bank	PC*9000013	6/10/2024	Pirate Ship - postage for mailing online order	\$ 6.69	1681-9300-61000
Commerce Bank	PC*9000013	6/10/2024	Pirate Ship - mailing online order	\$ 9.22	1681-9300-61000
Commerce Bank	PC*9000013	6/10/2024	Pirate - postage for mailing online order	\$ 6.88	1681-9300-61000
Commerce Bank	PC*9000013	6/10/2024	WalMart - Drinks and snacks for Resale	\$ 94.24	1681-9300-74002
Commerce Bank	PC*9000013	6/10/2024	Pirate Ship - postage mailing online order	\$ 7.00	1681-9300-61000
Commerce Bank	PC*9000013	6/10/2024	Pirate Ship - mailing online order	\$ 11.97	1681-9300-61000
Commerce Bank	PC*9000013	6/10/2024	(Miscellaneous) Walmart - Van Snacks/Supplies for Cultural Trip (Year 2)	\$ 45.00	2501-8311-69001
Commerce Bank	PC*9000013	6/10/2024	(Student Travel) Tanganyika Wildlife Park - Lunch for Students and Chaperones on Cultural Trip (Year 2)	\$ 223.43	2501-8311-60001
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) Walmart - Supplies for May Monthly Meet/Workshop (Year 2)	\$ 136.42	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) Walmart - Marble Runs for May Monthly Meet Experiments (Year 2)	\$ 239.92	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) Dramatists Play Service - Supplies for SF Theatre Elective (Year 2)	\$ 42.65	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	(Student Travel) City Pass - Student Entry Fees for Senior Trip (Year 2)	\$ 1,410.00	2501-8311-60001
Commerce Bank	PC*9000013	6/10/2024	(Staff Travel) City Pass - Chaperone Entry Fees for Senior Trip (Year 2)	\$ 846.00	2501-8311-60100
Commerce Bank	PC*9000013	6/10/2024	(Office Supplies) Amazon - Office Supplies for SF AC114 Office (Year 2)	\$ 146.23	2501-8311-70001
Commerce Bank	PC*9000013	6/10/2024	(Miscellaneous) Walmart - Breakfast Snacks for May Monthly Meet/Workshop (Year 2)	\$ 67.28	2501-8311-69001
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) 4imprint - Backpacks for SF Student Usage (Year 2)	\$ 817.02	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) Amazon - Supplies for SF English Core Classes (Year 2)	\$ 294.39	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) Blick - Supplies for SF Art Elective (Year 2)	\$ 369.45	2501-8311-70000

Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) Amazon - Supplies for SF SewFab Elective (Year 2)	\$ 27.99	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	(Miscellaneous) Walmart - Residential Supplies for SF (Year 2)	\$ 554.09	2501-8311-69001
Commerce Bank	PC*9000013	6/10/2024	(Miscellaneous) 4imprint - SF T-shirts (Year 2)	\$ 578.38	2501-8311-69001
Commerce Bank	PC*9000013	6/10/2024	(Miscellaneous) Walmart - Residential Supplies (Year 2)	\$ 476.27	2501-8311-69001
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) Amazon - Supplies for SF Creative Writing & Financial Lit Electives (Year 2)	\$ 147.99	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) Amazon - Supplies for SF SewFab & Life Skills Electives (Year 2)	\$ 402.79	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) Walmart - Supplies for SF Financial Lit Elective & Science Core Classes (Year 2)	\$ 256.17	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	(Instructional Supplies) 4imprint - White T-Shirts for Tie-dyeing Activity (Year 2)	\$ 578.38	2501-8311-70000
Commerce Bank	PC*9000013	6/10/2024	Ward's Science (VWR): laboratory consumables	\$ 71.68	1100-1143-70000
Commerce Bank	PC*9000013	6/10/2024	4imprint - EMS Education Gear (Inv. 12443771)	\$ 1,090.31	1200-1215-70000
Commerce Bank	PC*9000013	6/10/2024	Walmart - Community basket fundraiser	\$ 115.18	1100-6300-61001
Commerce Bank	PC*9000013	6/10/2024	Blackpearl - email signature membership (April to May 2024)	\$ 325.00	1100-6300-66100
Commerce Bank	PC*9000013	6/10/2024	Blackpearl (email signature membership (may to June 2024)	\$ 325.00	1100-6300-66100
Commerce Bank	PC*9000013	6/10/2024	Adobe membership Inv. 2763376100	\$ 21.89	1100-6300-66100
Commerce Bank	PC*9000013	6/10/2024	iStock subscription - Inv. 19518544	\$ 147.00	1100-6300-66100
Commerce Bank	PC*9000013	6/10/2024	Meta - Inge Festival Ads	\$ 16.99	3201-8501-61100
Commerce Bank	PC*9000013	6/10/2024	Google LLC - Inge Festival Ad	\$ 117.19	3201-8501-61100
Commerce Bank	PC*9000013	6/10/2024	International Serv Fee	\$ 6.50	1100-6300-61000
Commerce Bank	PC*9000013	6/10/2024	Hyatt Hotel - HLC ConferenceHeather M.	\$ 976.68	1100-1123-60100
Commerce Bank	PC*9000013	6/10/2024	Hyatt Hotel - HLC ConferenceTaylor C.	\$ 1,144.68	1100-4200-70501
Commerce Bank	PC*9000013	6/10/2024	American Airlines - flight for graduation speakerSam Ford	\$ 1,365.70	1100-4200-60001
Commerce Bank	PC*9000013	6/10/2024	Allianz - Insurance for rental car for graduation speakerSam Ford	\$ 45.00	1100-4200-60001
Commerce Bank	PC*9000013	6/10/2024	MicroHotel - Hotel room for graduation speakerSam Ford	\$ 393.07	1100-4200-60001
Commerce Bank	PC*9000013	6/10/2024	AWS - Conference WeldingTrevor R.	\$ 4,650.00	1200-1216-85000
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart - Food and meals Adjunct TrainingTaylor C.	\$ 86.00	1100-4200-70501
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart - Flowers for GraduationWendy	\$ 57.15	1100-5302-70404
Commerce Bank	PC*9000013	6/10/2024	AMATYC - MembershipAllen S	\$ 98.00	1100-1144-68101
Commerce Bank	PC*9000013	6/10/2024	AMATYC - MembershipBrian S.	\$ 98.00	1100-1144-68101

Commerce Bank	PC*9000013	6/10/2024	Towneplace Hotel - Conference for IRAnita C.	\$ 161.66	1100-6510-60100
Commerce Bank	PC*9000013	6/10/2024	CNA/CMA testing	\$ 41.00	7100-9916-69900
Commerce Bank	PC*9000013	6/10/2024	CNA/CMA Testing	\$ 164.00	7100-9916-69900
Commerce Bank	PC*9000013	6/10/2024	Taco Mayo dinner after attending softball games at LCC AD	\$ 12.97	1100-5500-60101
Commerce Bank	PC*9000013	6/10/2024	Turbo's staff dinner upon the conclusion of the softball season	\$ 133.35	1100-5500-60101
Commerce Bank	PC*9000013	6/10/2024	Hudl livestream for softball AD	\$ 8.54	1100-5500-69001
Commerce Bank	PC*9000013	6/10/2024	Hudle Livestream for softball AD	\$ 8.54	1100-5500-69001
Commerce Bank	PC*9000013	6/10/2024	Amazon AC adapter for fieldhouse scoreboard AD	\$ 32.60	1100-5500-70001
Commerce Bank	PC*9000013	6/10/2024	Amazon basketball replacement nets AD	\$ 53.76	1100-5500-70001
Commerce Bank	PC*9000013	6/10/2024	Independence Country Club membership AD	\$ 1,257.00	1100-5500-69001
Commerce Bank	PC*9000013	6/10/2024	Apple.com softball walk out songs AD	\$ 5.99	1100-5500-69001
Commerce Bank	PC*9000013	6/10/2024	Association NCAA Mark Volleyball job posting for assistant coach VB	\$ 360.00	1100-5520-69100
Commerce Bank	PC*9000013	6/10/2024	HYATT Regency - HLC Conference HotelBrian	\$ 976.68	1100-1144-60100
Commerce Bank	PC*9000013	6/10/2024	HYATT Regency - HLC Conference HotelBrian	\$ 976.68	1100-1144-70000
Commerce Bank	PC*9000013	6/10/2024	HYATT Regency - HLC Conference Hotel Anita	\$ 976.68	1100-6510-60100
Commerce Bank	PC*9000013	6/10/2024	Twigs - Flowers for the Inge FestivalDee M.	\$ 100.00	1100-4200-70501
Commerce Bank	PC*9000013	6/10/2024	Dropbox - SubscriptionsMatt K.	\$ 720.00	1100-1152-68100
Commerce Bank	PC*9000013	6/10/2024	Fetch ConferenceSCNAVTA	\$ 100.00	7100-9910-69900
Commerce Bank	PC*9000013	6/10/2024	Fetch ConferenceSCNAVTA	\$ 100.00	7100-9910-69900
Commerce Bank	PC*9000013	6/10/2024	Fetch ConferenceSCNAVTA	\$ 100.00	7100-9910-69900
Commerce Bank	PC*9000013	6/10/2024	4 Imprint - Rural OutreachTamara B.	\$ 2,661.19	2502-8312-70000
Commerce Bank	PC*9000013	6/10/2024	Patterson Veterinary - Instructional SuppliesMaria P.	\$ 152.90	1200-1212-70000
Commerce Bank	PC*9000013	6/10/2024	Patterson Veterinary - Instructional Supplies Maria P.	\$ 99.08	1200-1212-70000
Commerce Bank	PC*9000013	6/10/2024	Radiation Detection - Instructional SuppliesMaria P.	\$ 144.29	1200-1212-70000
Commerce Bank	PC*9000013	6/10/2024	Dollar Tree - Indy ConnectMolly R	\$ 20.00	1100-1131-70000
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart - Indy ConnectMolly R.	\$ 20.10	1200-1212-70000
Commerce Bank	PC*9000013	6/10/2024	Wal-Mart - Instructional SuppliesTaylor L.	\$ 198.83	1100-4401-70000
Commerce Bank	PC*9000013	6/10/2024	NC SARA - Online Service Agreement	\$ 2,000.00	1100-1101-66100

Commerce Bank	PC*9000013	6/10/2024	IDEXX - Instructional SuppliesMaria P.	\$ 1,966.94	1200-1212-70000
Commerce Bank	PC*9000013	6/10/2024	College Board - Accuplacer UnitsTaylor L.	\$ 615.00	1100-4200-70403
Commerce Bank	PC*9000013	6/10/2024	Redrock Software - TutoringTaylor L.	\$ 3,499.00	1100-4401-85001
Commerce Bank	PC*9000013	6/10/2024	Missing Receipt - KDHE BCHS	\$ 350.00	1200-1212-70000
Commerce Bank	PC*9000013	6/10/2024	Amazon - Instructional Supplies Business Jody	\$ 144.73	1100-1151-70000
Commerce Bank	PC*9000013	6/10/2024	Patterson Vet Supplies - Instructional SuppliesMaria P.	\$ 76.95	1200-1212-70000
Commerce Bank	PC*9000013	6/10/2024	AAVSB/VIVA - Instructional SuppliesMaria P.	\$ 355.00	1200-1212-70000
Commerce Bank	PC*9000013	6/10/2024	Residence Inn - SCNAVTA Conference HotelMaria P	\$ 474.48	1200-1212-60100
Commerce Bank	PC*9000013	6/10/2024	Pilot Gas StationMaria P	\$ 38.22	1200-1212-60100
Commerce Bank	PC*9000013	6/10/2024	BP Gas StationMaria P	\$ 23.69	1200-1212-60100
Commerce Bank	PC*9000013	6/10/2024	Kooky Canuck - Conference MealMaria P.	\$ 79.57	7100-9910-69900
Commerce Bank	PC*9000013	6/10/2024	Ole Red - Conference MealMaria P	\$ 93.24	7100-9910-69900
Commerce Bank	PC*9000013	6/10/2024	Puckett's Restaurant - Conference MealMaria P	\$ 57.48	7100-9910-69900
Commerce Bank	PC*9000013	6/10/2024	Sadie's - Conference MealMaria P	\$ 116.14	7100-9910-69900
Commerce Bank	PC*9000013	6/10/2024	Makerspace.com	\$ 15.00	7100-9971-69900
Commerce Bank	PC*9000013	6/10/2024	Sherwin Williams	\$ 22.09	7100-9971-69900
Commerce Bank	PC*9000013	6/10/2024	Waters Hardware	\$ 7.90	1100-1152-69001
Commerce Bank	PC*9000013	6/10/2024	Woods Lumber	\$ 9.88	1100-1152-69001
Commerce Bank	PC*9000013	6/10/2024	Amazon	\$ 183.02	1100-1152-69001
Commerce Bank	PC*9000013	6/10/2024	Amazon	\$ 183.02	7100-9971-69900
Commerce Bank	PC*9000013	6/10/2024	NACTE-Preconference Fees	\$ 350.00	1100-1130-62600
Commerce Bank	PC*9000013	6/10/2024	NACTE-Preconference Fees	\$ 350.00	2505-8315-69000
Commerce Bank	PC*9000013	6/10/2024	Amazon-VIL STEM Camp Cell Phones	\$ 1,599.95	3202-1152-70000
Commerce Bank	PC*9000013	6/10/2024	NACTE-Meals	\$ 27.82	2505-8315-60101
Commerce Bank	PC*9000013	6/10/2024	NACTE-Meals	\$ 16.83	2505-8315-60101
Commerce Bank	PC*9000013	6/10/2024	NACTE-Meals	\$ 39.80	3202-1152-60101
Commerce Bank	PC*9000013	6/10/2024	NACTE-Meals	\$ 42.89	2505-8315-60101
Commerce Bank	PC*9000013	6/10/2024	NACTE-Meals	\$ 22.16	2505-8315-60101

Commerce Bank	PC*9000013	6/10/2024	NACTE-Hotel	\$ 742.94	2505-8315-60100
Commerce Bank	PC*9000013	6/10/2024	Matterhackers-Filament for giveaways	\$ 194.04	1100-1152-61100
Commerce Bank	PC*9000013	6/10/2024	Amazon	\$ 39.95	7100-9971-69900
Commerce Bank	PC*9000013	6/10/2024	Hi-Tec Registration-NSF-ATE	\$ 895.00	2506-8316-66103
Commerce Bank	PC*9000013	6/10/2024	Lunch-USD 446	\$ 33.29	1100-1130-60101
Commerce Bank	PC*9000013	6/10/2024	NACTE-Hotel Refund	\$ (68.94)	2505-8315-60100
Commerce Bank	PC*9000013	6/10/2024	Walmart-VIL STEM Camp	\$ 398.00	3202-1152-85000
Commerce Bank	PC*9000013	6/10/2024	Walmart	\$ 130.38	7100-9971-69900
Commerce Bank	PC*9000013	6/10/2024	Woods-Equipment	\$ 129.00	1100-1152-85000
Commerce Bank	PC*9000013	6/10/2024	Amazon	\$ 36.00	7100-9971-69900
Commerce Bank	PC*9000013	6/10/2024	One Source Supply	\$ 111.46	7100-9971-69900
Commerce Bank	PC*9000013	6/10/2024	III #D Max-3D Filament	\$ 229.80	1100-1152-70300
Commerce Bank	PC*9000013	6/10/2024	Dickey's BBQ-VTHackney	\$ 56.19	1100-1130-60101
Commerce Bank	PC*9000013	6/10/2024	Amazon	\$ 224.73	7100-9971-69900
Commerce Bank	PC*9000013	6/10/2024	Amazon	\$ 55.39	7100-9971-69900
Commerce Bank	PC*9000013	6/10/2024	Amazon-VIL STEM Camp	\$ 59.98	3202-1152-85000
Commerce Bank	PC*9000013	6/10/2024	Cash Back Rebate	\$ (755.89)	1100-6500-69001
Commerce Bank	PC*9000013	6/10/2024	Monthly Toll Charges	\$ 39.65	1100-7200-69001
Commerce Bank	PC*9000013	6/10/2024	Athletic Training	\$ 28.34	1100-5530-60101
Total Accounts Payable:				\$ 968,528.91	

Payroll Expenses	
Payroll	\$ 368,763.68
Employee Benefits	\$ 125,513.98
Payroll Taxes - Federal	\$ 117,755.54
Payroll Taxes - State	\$ 22,674.02

KPERS	\$ 29,250.08
Total Payroll	\$ 663,957.30
Total Payables	\$ 1,632,486.21